

St. Dunstan of Canterbury Anglican Church
56 Lawson Road
Toronto, Ontario M1C 2J2

ANNUAL VESTRY MEETING

covering the year

2021

held on

Sunday, February 27, 2022

Interim Priest-in-Charge: The Most Rev. Fred Hiltz

Churchwardens: Maggie Barron
Samantha Charles
Claire Munro

THOSE IN ATTENDANCE:
PLEASE SIGN THE “DECLARATION OF STATUS”

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RULES OF PROCEDURE FOR VESTRY

In the interest of efficiency and good practice, members of the Vestry are requested to secure, in advance, the written consent of any person being nominated by them for offices. However, this does not restrict members to Vestry from making nominations from the floor.

PRESENTATION OF MOTIONS

All Motions must come with a Mover and Secunder and must be ready to hand to the Vestry Clerk for the Minutes.

USE OF TIME

Five (5) minutes is the limit for the person presenting a motion.

Three (3) minutes is allowed for the person seconding the motion.

Two (2) minutes is allowed for any others debating a motion.

No member shall speak more than once on the same motion, and not more than once on an amendment, except the mover of the original motion, who shall have the right to reply.

The mover of a motion, or amendment, is requested to write out the text in full and give a copy to the Chairperson.

RELINQUISHING OF KEYS & SECURITY CODES

Because of the Security System, it is imperative that all outgoing officers of the parish and parish groups return their KEYS & SECURITY CARDS immediately following the Vestry meeting.

All new officers will be furnished with keys & security cards as soon as they can be obtained from the Security Company.

AGENDA FOR VESTRY
February 27, 2022

Opening Prayer
Bishop Andrew Asbil's Letter to Meetings of Vestry, 2022
Election of Vestry Clerk
Minutes of Vestry, 2021
Interim Priest-in-Charge Report
Deacons Report
Report of the Wardens
Financial Report – 2021 Year End
Draft Budget 2022
Envelope Secretary Report
Stewardship Committee Report – Joyful Giving Program, Fall 2021
Reports – Crafties
 Digital Media
 Music
 Pastoral Care
 Outreach
 Property Maintenance
 Sidesperson Team
Appointment of Warden by Incumbent/Interim Priest-in-Charge
Election of Warden by Vestry
Appointment/Election of Deputy Wardens
Appointment of Auditors
Advisory Board (Canon 17)
 Role and Responsibilities
 Elections
 Date for Commissioning
Establishment of Committees
 Worship
 Spiritual Development
 Pastoral Care
 Outreach
 Social Justice and Advocacy
 Finance
 Property
2022 Social Justice Resolution – Diocese of Toronto
Election of Lay Delegates to Synod
Greetings to our Diocesan Bishop and Area Bishop
Closing Prayers

2021 VESTRY MINUTES

Annual Vestry Meeting held on February 28, 2021

The Annual Vestry meeting this year was held virtually using the Zoom platform.

1. Meeting was called to order with prayer at 12:02 p.m.
2. With the concurrence of those present, Chris Cooper was appointed Vestry Clerk.

3. Presentation of the Vestry Minutes of 2020. See pages 3 to 6 of circular.

It was moved by Steve McNeil and seconded by Anne Case that the minutes of 2020 be accepted as printed. Adopted and Carried.

- No business arising.

4. Incumbent's Report: see page 12 of the circular.

In addition to his written report, Richard spoke about changes that have occurred to the church in general since his ordination in 1985, and some thoughts about the future.

- 1) Gone from five (5) bishops and areas to three (3) bishops and possibly fewer bishops in the future
- 2) St Dunstan is highly regarded by the Diocese
- 3) Sees the digital realm becoming the norm
- 4) Buildings becoming a burden financially, but not so much at St Dunstan's because we had the foresight to make the Church building multi-purpose
- 5) Financial matters will be of increasing concern to churches in general but St. Dunstan's proved they can rally to the need.
- 6) The Crafties were the only fundraiser last year due to the pandemic and a big help was that they created a digital Boutique

Thank you to the current Wardens and for all their hard work.

Holy Week and Easter services planning is difficult because we do not yet know if we can be open to have a congregation present. So, he is planning for both possibilities: virtual only or with a congregation present.

With the need to find a new incumbent because of his retirement Richard expressed a hope the parish would not seek to replace him, but rather seek a person capable of building upon the past. He hoped it wouldn't take a long time, but expressed a concern not to rush the process.

He thanked the current Wardens for their great work throughout the pandemic year and thanked all the past Wardens who have worked with him over the past 25 years, saying it was an honour to work with them.

Questions? None

5. Warden's Report: see page 15 of the circular.

Ian Andrews – The pandemic has had a big impact on the parish as well as the world, talked about that impact on our parish life. Thanked Richard for all his hard work and support for the parish. The financials are holding steady and thanked all parishioners for

their support and continued financial support. We have been and will continue to worship in a new way. Thanked the whole congregation for their support.
Questions? None.

6. Adoption of Financial Statements for 2020 (unaudited at time of Vestry): – see pages 17 to 22 of the circular.

Claire highlighted the following:

- We came through a tough year really well. Thanked everyone for their past and continued support.
- We took a big hit in rentals because they have been closed since March. As for the near future, nothing will change, though we may be able to rent out our parking lot to movie companies, which could bring in some money.
- A film crew was inquiring about the rental of our parking lot. They said they would spread the word about renting our parking lot throughout their contacts in the film industry.
- Fundraising took a huge hit, people stepped up with their donations and the Diocese's Jubilee grant also helped. We ended the year with a \$3 000.00 surplus.
- Our seven (7) year loan that we are paying back, we made our full \$23 000.00 repayment this year. With that said we have a balance of \$58 277.24, which can be paid off in the next two (2) years, and if that happens it would be well before the seven (7) year term is up.

It was moved by the Wardens and seconded by Diane Black that the 2020 Financial Statements be accepted as presented. Carried.

Questions? None

7. Presentation and Adoption of 2021 Budget: see pages 17-22 in the circular.

PowerPoint presentation was shared

Claire highlighted the following:

The budget was very hard to do because of the many unknowns and the pandemic.

Our expense projections for 2021 include:

Clergy costs:	-32%
Staffing costs:	-9.8%
Property expenses:	-6.6%
Operations:	7.8%
Assessment:	11%
Capital Improvements:	0%

Total Expenses budgeted is down 13.3%

Claire explained the reasoning for expenses.

- There are natural reductions when the building is closed, with other expenses continuing including snow removal, grass cutting and etc. but we hope to balance out.
- We expect expenses to remain relatively stable in 2021
- Remuneration costs have been calculated in accordance with Diocesan guidelines

- The Incumbent's expenses are based on ½ year, as his official retirement date is June 30, 2021
- The Interim priest's remuneration is based on 20 units per week (maximum allowed). There are no benefits paid to the Interim priest
- We have built in a small contingency to cover unanticipated expense due to Richard's retirement
- As we have in the past, we are following the guidelines provided by the Diocese of Toronto with regard to remunerations and pandemic protocols

With regards to Income, Claire presented the following projections:

Collections:	-2.2%
Rentals:	-42.5%
Special Activity:	-42.5%
Other Income:	-27%

Total Income Budgeted is down 11%

Claire explained the reasoning for income:

- Reduction in envelopes, both visitors and open.
- We are grateful for the support parishioners gave in 2020, and we trust that support will continue as we move forward
- With the loss of rental income, it means more of the parish expenses have to be covered through parishioner's support (envelope and PAG)
- Difficult to budget income because of the uncertainty due to the pandemic. We based our figures on anticipating a return to normalcy in the final quarter of 2021
- Recognizing the building will be closed for some time, and that it will take time for rentals to return to former levels, we have reduced expectations for this income

The Budget for 2021 is \$370,000 in total Income, and \$373,000 in total Expenses. Carrying the small \$3,000 surplus forward from 2020, results in a balance budget for 2021.

Questions?

- Steve McNeil – Costs were down, revised by reduced rates by Province, heat and hydro?
- Claire Munroe – Hydro rates were down to 3 500 from 8 000. We budgeted for 7,000. Gas remained relatively the same, down to 4742 from 5 700 budget. We budgeted for 5 000. Waste management was well below budget.
- Steve McNeil – Are there any grants to help out?
- Claire Munroe – We took advantage of all that we could. Unfortunately, Anglicans are very generous and since the Diocese applied as a whole for all parishes (federal benefits), we only qualified for one month. Provincially we applied for the payroll grants which we qualified for.
- Kim Brown – (comment) Our parish is being looked at for use in an election as a polling station which will bring in a couple thousand dollars.

It was moved by the Wardens and seconded by Parish Council that the budget for 2021 be accepted as printed. Carried.

Richard Newland advised Vestry the financial statements are in the process of being audited and will be available (most likely in April) when done by posting to the website. Notice will be sent out to parishioners when done.

8. Envelope Secretary's Report: see page 23 of the circular

Contributors have dropped significantly; this is due to two things: a small number of deaths and removal of unused boxes – no contributions.

There has been an increase in the average contribution.

PAG is one or 2 contributors short of hitting the Diocesan benchmark.

Questions? None.

9. Nominating Committee Report: see page 24 of the circular

Election of People's Warden

Maggie Barron, currently the Deputy Warden, has accepted nomination to become the People's Warden.

Richard called for other nominations, and as there being none it was **moved by Anne Tetley and seconded by George Greig that nominations for People's Warden be closed. Carried**

Appointment of Deputy Warden

Richard was pleased to appoint Samantha Charles as deputy warden.

Referring to the Nomination Report page in the Circular, Richard called for other nominations to the elected positions. There being no further nominations, it was **moved by Steve McNeil and seconded by Marlene Paulsen that nominations be closed. Carried.**

10. Adoption of Reports from Parochial Organizations: see page 25 – 34 of the circular

(There was a late report from Christian Mediation Group, their report is posted on the website and is not included in the circular.)

Richard asked if there were any questions about any of the reports. There were none.

It was moved by Carole Thorogood and seconded by Doug Porter that the Parochial Organizations reports be accepted as printed. Carried.

11. Parish Selection Committee:

Richard outlined the requirements as outlined in Canon 10 of the Diocese of Toronto

The PSC shall consist of:

- One of the Churchwarden or Deputy Churchwarden currently holding office having been appointed by the Incumbent.

- One of the Churchwarden or Deputy Churchwarden currently holding office having been elected by the parish Vestry.
- At least one of the individuals set forth in (i) and (ii) must be a Churchwarden
- And such other members of the parish, not fewer than four (4) or more than six (6) to a maximum of eight (8), to be determined by the Churchwardens and to be elected by Vestry.
- The composition of the PSC should attempt to reflect the diverse communities within the parish.

Maggie Barron, People's Warden then outlined the process she and the Rector's Warden have done thus far, and the proposed plan to move forward with the search once the Parish Selection Committee is formed. Points presented included:

- Work with a consultant from the Diocese about local demographics.
- When the committee is formed, the committee will hold town hall meetings – the hope is that these meetings will be held in person but if the pandemic is still on, the meetings will be held virtually. These meetings will include all existing groups in the parish, and then groups of parishioners who were not part of the groups and who want to express their hopes.

Maggie reported they had numerous people who either volunteered or were nominated to potentially serve on the Parish Selection Committee. She thanked all those concerned. Since the process as outlined in Canon 10 advised the Wardens (who are automatically part of the Parish Selection Committee) to vet the potential members and after due process present a slate of nominees, the two Wardens conducted a short phone interview with each person. Once completed it was decided a Committee of 7 members in total would be the best representation of the parish in general.

Maggie then presented the following people to serve on the Parish Selection Committee:

Allison Cordier
Christine Lackstrom
Colville Richards
Carol Smith
Elaine Stevenson

Claire Munro and Margaret Barron, by virtue of being Churchwardens are automatically members of the Parish Selection Committee.

Richard then called Vestry to prayer to place before God these nominees and to reflect upon all that has been presented thus far.

Richard then called for further nominations for membership to the Parish Selection Committee. As there being none, it was moved by Jim Pickett and seconded by Derek Smith that nominations be closed. Carried.

Those people presented as members of the Parish Selection Committee were acclaimed.

Richard then called Vestry to prayer for the seven people who will serve and for their work ahead.

Maggie Barron – The next steps include the following:

- Committee will meet and elect a chairperson from the group and will advise the Bishop accordingly.
- At the town hall meetings, the hope is that everyone will bring forth their ideas, hopes, dreams and etc. that they want to see in the next incumbent and future of our parish, to the committee.
- The Committee will then write a parish profile, seeking parish concurrence and submit it to the Bishop.
- Up to this point the Committee will be as transparent as possible, but once they have received names of potential Incumbents, they must then be confidential.

Maggie asked if there were any questions. None.

Ian Andrews – Thank you speech thanking the parish and Richard for their support throughout his time as warden over the last three (3) years.

Beth MacDonald raised a question about how the ChurchWardens chose the five people and asked if those whose names were not presented had dropped out following their interview. Maggie responded that the process had been outlined earlier in the meeting, and yes one person did drop out following the interview. Richard reported that they may be some confusion from how the process was remembered from 26 years ago. He noted the Diocese has made changes to the process giving instruction to the Wardens to vet the names received. Because there were no further nominations from the floor of Vestry, there was no need to hold a vote, as the five people were acclaimed. Beth MacDonald asked if vestry were to see all the names. Richard responded, No.

12. New Business:

Motion: (from the Social Justice Committee of the Diocese)

Vestry Motion 2021 – Anti-Black Racism

The parish of St. Dunstan of Canterbury acknowledges that Anti-Black racism exists in our society and in our Church, and that it and all forms of racism against Black, Indigenous and other racialized people are a sin against God and against our neighbour. We commit ourselves to the recognition, dismantling, and elimination of Anti-Black and other forms of racism in our secular institutions, in our Church, and in ourselves, and to work for full inclusion, participation and belongingness of Black, Indigenous and other racialized people in all sectors of our common life.

In light of this acknowledgement, and in keeping with this commitment, our parish undertakes to do the following: When conditions permit to gather in person, we shall invite someone from a racialized community to speak on anti-racism, or to give an anti-racism workshop.

Moved by The Diocese of Toronto, seconded by Richard Newland. Carried

Beth MacDonald – Asked for clarification about the Motion. Richard said it comes to us from the Diocese of Toronto and refers to the ongoing problem of systemic racism in our

society and in the Church in general. It is not a direct statement about St. Dunstan's. Steve McNeil raised the issue that the motion may be a question of word smithing. Richard said he should direct his question to the Diocese as they are the originator of the Motion.

Derek Smith – Thank you to the Crafties and Outreach for all their hard work.

Richard asked that Vestry remember all those parishioners who died in 2020. Names of those who died were read aloud and a prayer was also said.

Motion for adjournment was made by Sheila Torres and seconded by Ruth Suttton. Carried.

The meeting concluded at 1:16 pm

Respectfully submitted,

Chris Cooper, Vestry Clerk



Diocese of Toronto
Anglican Church of Canada

*The College of Bishops' Pastoral Letter to Vestries, 2022
to be read or circulated on the Sunday of the parish's annual vestry meeting*

To the clergy, churchwardens and parishioners of the Diocese of Toronto,

Beloved Siblings in Christ,

May the grace and peace of our Lord Jesus Christ be with you all.

As you gather today for the annual vestry meeting, we as your bishops wanted to write to you united as a College, to assure you of our prayers, gratitude and love for you in the face of the challenges facing our Church at this time. We want to encourage you and to assure you of our support, as we look back on the past year and anticipate the one that lies before us.

Our life together continues to be shaped by a little virus called COVID-19. Most of us had hoped that we would be back to our pre-pandemic ways by now. Yet we seem to be entering into the third year of this pandemic, and we are in the midst of an incredible fifth wave. We have learned to adapt, shift, change, open, close, move online, Zoom, sing through a mask, and much more. None of us could have imagined that we were capable of doing all of this, for as long as we have, when we closed our church buildings for the first time in March 2020.

To say that we are tired – worn out, fed up – would be an understatement. We wonder: how much longer? Unfortunately, while we may be finished with this pandemic, this pandemic is not quite finished with us.

“Be strong and courageous; do not be frightened or dismayed, for the Lord your God is with you wherever you go.” (Joshua 1:9)

Just as the Lord commissioned Joshua to take on leadership from Moses and to lead the people forward into the land that had been promised, so God commissions us to be faithful even in the midst of this anxiety. As with Joshua, God promises to be with us wherever we go. And God's faithfulness to Israel on the cusp of new life in a new land, renews our hope for our own deliverance.

In the crucible of this pandemic, there are signs of God's light and life all around us, and we have been so moved by the ways that strength and courage have been shown by the people of our Diocese this year. The movement to virtual worship, the leaving behind of our buildings for a time, the reliance on community that has been formed and nurtured online – these are all signs of the resilience born of our faith in Jesus Christ. They are reminders that the Lord our God is with us wherever we go – even through this season of deep challenge – and that God has not abandoned us.

God's accompaniment has been made known in other ways too. In the midst of this pandemic, we as a Church have been coming to terms with issues of systemic racism and bias. The rollout of anti-bias and anti-racism training in 2021 – and the participation of almost all our active clergy – is a sign of God's transformative work in us as a Church. We still have much to do to combat racism and bias, but these steps bring us closer to the Church we are called to be. The ABAR workshops will be rolled out at the parish level in the coming year, and we strongly encourage your support and participation. The apology

to the LGBTQ+ community in June was a further step in the Gospel work of justice, dignity and inclusion. May Christ continue to be with us as we seek to be transformed in His likeness.

The Gospel of Christ has good news and hard news. The good news is that we have hope in Jesus, who is our unchanging rock and our constant salvation in the midst of the storms and tribulations of this life. The hard news is that we are called to serve others in Christ's name. Service is sacrificial. Service is rewarding. Service is at the heart of our faith. Thank you so very much for your service to the Church and to the glory of God this past year. We are speaking here to all the baptised: our hardworking churchwardens, treasurers, musicians, administrators, Sunday School teachers, ACWs, outreach workers, altar guilds, sextons, our now-indispensable tech volunteers, and so many more. To our beloved clergy, both priests and deacons: you pour your heart and soul into your God-given vocation, and we see you. We are grateful beyond words for the super-human effort you have tirelessly made to build up the People of God during this pandemic.

At such a time as this, when we are deeply unsettled, when we would prefer the comfortable to the challenging, Christ is calling us to look for the opportunities that are being presented anew: how can we partner with a neighbouring church to do more effective and robust ministry? Do we need to have all the answers before we set out on the journey of missional exploring and engagement? What are we afraid of, and how can the good news of Christ allay our fears and embolden our hearts to venture into the unknown? How can we put "the movement of the Spirit" into words, phrases and invitations to which new disciples can respond?

Without a doubt, we are all tired; yet recently, we your bishops are also hearing something new. You are beginning to dream again. And we know that when the Church dreams...things change.

"In the last days, God says, I will pour out my Spirit on all people.

Your children will prophesy, your young will see visions, your elderly will dream dreams." (Joel 2:28)

May you have a creative, hopeful and inspiring vestry meeting today, as we enter this new year with the strength and courage of the One who accompanies us on our journey. We are praying for you all.

Yours faithfully in Christ Jesus,

The Rt. Rev. Andrew Asbil
Bishop of Toronto

The Rt. Rev. Riscylla Shaw
Suffragan Bishop of Toronto

The Rt. Rev. Kevin Robertson
Suffragan Bishop of Toronto

Report of Interim Priest-in-Charge

"I thank my God every time I remember you, constantly praying with joy in every one of my prayers for all of you, because of your sharing in the gospel from the first day until now." That's how Paul felt about the Christians in Philippi and that's how I feel about all of you in the parish of St. Dunstan of Canterbury. It has been a great privilege and wonderful blessing to be serving as Interim Priest since mid-September 2021. The primary focus of my work has been liturgy, pastoral care, outreach and some administration.

With respect to liturgy, I have to say that I have come to just love the worship space at St. Dunstan of Canterbury. What foresight our founding members had in putting chairs instead of pews in the new building back in 1985! It enables us to configure the worship space in a host of ways in keeping with special moments throughout the liturgical year.

It has been an absolute delight to plan liturgy in the last several months and I am enormously grateful for those who take such interest in that ministry with me. I thank our deacons, Teena Brown and Earl Campbell, our head server and candle lighter, Marlene Paulsen, and Chris Cooper, our website manager who oversees the live-streaming of our worship. I thank Anna Lynn Murphy, our Director of music, and Carol Smith, our organist.

I also want to acknowledge our soloists: Carole Chabot, Samantha Charles, Nellie Francis, Alicia Gauvreau, Adrian Hill, and Mark Oracion; our flutist, Gordon Ratcliffe; our harpist, Liane James; and, our pianist, Catherine Reidt. How blessed we are by these very talented individuals who put their heart and soul into every moment of musical leadership in our liturgies.

I want to shout out a big thank you to all those who serve on the Altar Guild – changing hangings on the altar, washing and ironing linens, arranging flowers, keeping an eye on supplies and just being so keenly open to doing a few things differently like where the Advent wreath and the Christmas creche are placed. Bless you all for your dedication to preparing the sanctuary for worship in the beauty of holiness!

As I look back these past few months, I think of how we kept Holy Cross Day with the baptisms of Charlotte Sandra Lindsay and Kaysen Kane Clement (September 12).

We had placed a large wooden cross in the sanctuary and it was beautifully "flowered" for the occasion and then for each of the several weeks taking us to Harvest Festival.

I recall how we kept "Orange Shirt Day" (October 3) with readings and prayers focussed on Truth and Reconciliation.

I recall our lovely liturgy of Thanksgiving for the Anniversary of a Parish (October 24) followed by the planting of trees in thanksgiving for the ministries of the Rev. (now Bishop) Michael Pollosel, the Rev. Richard Newland, and the Rev. Julia Ford.

And what a sight it was to see over eighty votive candles burning before the altar as we celebrated the combined feasts of All Saints and All Souls (October 31) – each kindled in memory of a loved one who now rests in the nearer presence of the Lord. I remember too the beauty of the vigil that followed that

liturgy – allowing time with readings and prayers every 15 minutes for the candles to run their course until there be no more flame but a lovely rise of smoke making its way toward heaven.

We observed Remembrance Sunday on November 7 in the good company of veteran Les Goodwin and the blessing of a new Canadian flag. In the afternoon, a number of us gathered for the renowned Coventry Cathedral Litany of Reconciliation with prayers for peace in the world.

The Reign of Christ was kept with much joy as we celebrated the baptisms of Marcelo Miguel De Canzius Moura, Douglas Graham Hall, and Dustin Andrew Scott Ruccia.

And then we ventured into the holy season of Advent. The Lessons and Carols service led by the choir on the Third Sunday was very much appreciated. Vespers at 4pm was welcomed – everything from jazz to Evening Prayer according to the Book of Common Prayer, with the Service of Light in between – one Sunday with prayers focussed on the ending of gender-based violence and another with prayers of special intent for those for whom Christmas is a sad, difficult or lonely time.

As the closing of our building began to loom large due to the spread of the COVID-19 variant , Omicron, we were all so grateful that we could still gather for in-person worship on Christmas Eve and Day. The church was dressed a little more simply this year with the creche in our midst and lots of candles of course! As of December 26 we were back to online worship only.

Highlights of liturgies through the great Twelve Days included Morning Prayer on December 26 with Adele Koenkhe sharing her story, “The Swaddling Clothes”, prayers on the eve of the new year (December 31), morning prayer celebrating the Naming of Jesus (January 1), a beautiful liturgy shaped around Raymond Chapman’s “Stations of the Nativity” (January 2), and a lovely celebration of Candlemas (February 8) with a story by Adele Koehnke titled “Anna’s Joy”.

We celebrated Epiphany (January 6) with prayers for God’s blessing on the homes of all our parishioners, by name. A number of people have spoken of how much they appreciated that blessing.

On January 9 we were at the Jordan river celebrating our Lord’s baptism and renewing the vows of our own. A week later on January 16 we were at a wedding of Cana of Galilee with our altar laden with bottles of communion wine, every chalice in the place, loaves of bread and lots of candles!

We kept the feast of the confession of St. Peter (January 18) with prayers for all of the bishops and dioceses of our Anglican church of Canada, our Primate Linda Nichols, our National Indigenous Archbishop, Mark MacDonald, the Bishops Ordinary to the Canadian Forces, Nigel Shaw, the Archbishop of Canterbury, Justin Walby, and the Secretary General Archbishop, Josiah Idowee-Fearon and the staff on the Anglican Communion office.

We kept the feast of the conversion of Paul with prayers for all of the Theological Colleges and diocesan schools for ministry across our Church.

Between the aforementioned feasts we kept the week of prayer for Christian Unity using a liturgy prepared by the Middle East Council of Churches. The theme was “We have seen his star on the East and we have come to worship him”.

In recent weeks we have been following the beginning of Jesus ministry. We've been at the synagogue in Nazareth (January 23 and 30). With great joy we re-opened on February 6 with liturgies focussed on the calling of the first disciples and prayers for our own steadfastness as followers of Jesus.

I should also mention that our mid-week celebration of eucharist at 10:15am on Wednesdays resumed in the fall with conversations focussed on Truth and Reconciliation in Canada following the service. With the closure of the building in January, this pattern was put on hold but happily we have been able to resume this special time of prayer and conversation.

We kept the 70th Anniversary of the Accession of Queen Elizabeth II with a quiet but lovely service of evening prayer according to the Book of Common Prayer and using lessons from the Service of her Coronation on June 2, 2953.

On February 13 we welcomed Archbishop Mark MacDonald as preacher for our 10:30 liturgy, and how blessed we were by his word of hope.

Now we are preparing for our annual meeting which will follow the 10:30 liturgy on February 27. As we transition from worship to taking counsel together we will be blessed with greetings in the form of a Pastoral Letter from our Diocesan Bishop, Andrew Asbil and then we'll be into the work of Vestry!

It's been wonderful to look back over these last several months and to revisit some of the grace-filled moments we have enjoyed through the liturgy of the Church. Our Anglican tradition is rich in word and song and sacrament and sign and it is an absolute joy to prepare liturgy that draws on its breadth, ancient and modern; and to celebrate that liturgy with all of you.

With respect to pastoral care, I have set aside a block of time on Monday, Wednesday and Friday to call a number of parishioners. These conversations are not rushed. I learn a lot about what's on people's minds and hearts. I hope my counsel and encouragement is helpful.

I am very grateful when people indicate that someone would appreciate a call. Those suggestions remind me of just how caring members of the parish are, one for another in Christ. This is one of the great strengths of this parish.

With respect to Outreach, I stand in awe of the incredible amount of work done through Crafties and the Outreach Committee. With you I was so pleased that Norma Campbell was honoured with the Order of Toronto, presented by Bishop Asbil on January 1 at St. James Cathedral. Not surprisingly, Norma wants the honour be shared with all the "Crafties" and we will be doing that on Sunday, April 3. Through their labours so many women are cared for with the Shoebox Program, so many kids get hats and mitts and scarves, so many newborns get blankets and hats and booties, and parent grieving the stillness of their child's birth receive comfort bundles. The Outreach Committee continues to do good work through appeals for food banks in Scarborough. The Harvest Festival and Christmas appeals were both met with an abundance of generosity from many parishioners. Thank you. It is heartening too to see the relationship between St. Dunstan of Canterbury and All Saint's on Sherbourne Street – to see the amount of clothing and blankets that is sent downtown and to see the many crosses and prayer beads that are sent. Lynda Lange is very much our "go between" servant and we are grateful for her heart for the homeless and for bringing their needs, as named by them, to the attention of our Crafties and the

Outreach Committee. For some months, she and I have been in conversation about vocation to outreach ministry. Something she wrote is worth quoting in this report.

“At the parish level many churches have outreach activities that strive to help meet immediate needs, with donations of food, clothing, and other items. St. Dunstan’s members have done some exemplary work in this area, and supported the work of organizations that meet immediate needs. Charity that strives to lessen suffering and meet people’s immediate needs is always a right thing to do. However, it is also incumbent on us to recognize the structural problems that make people poor and keep them poor, and speak up about them.”

She is talking about advocacy as an important dimension of our outreach ministry. I am very pleased to say this conversation has headed in a good direction. At a meeting of the Parish Council on January 23, a proposal for the establishing of a Social Justice Advocacy Committee was endorsed for presentation at Vestry on February 27. The work of such a committee will be a wonderful companion to that of the Outreach Committee and Crafties. It will align our advocacy work with diocesan initiatives and study programs and the work associated with the annual Justice Resolution from the Diocese considered at Vestry.

With respect to administration, I want to say how grateful I am, as I know we all are, for the exemplary devotion of our Wardens, Maggie Barron, Samantha Charles and Claire Munro. Their duties as named in Canon are numerous. They spend a lot of time at the Parish Office working with our Parish Administrator, Kim Brown. They are very diligent with respect to their responsibilities in ensuring that our finances are in good order. On their behalf, Claire Munro will present a 2021 year-end financial statement and a draft budget for 2022.

The Wardens have kept me apprised of numerous matters with regard to administration, advised me on some and sought my counsel on others. It is an absolute pleasure to work with Wardens so fully engaged in their work on our behalf. We owe them a huge vote of thanks!

We are grateful for George Greig and Mel Particka for their attention to a number of matters around our building and property in the past year.

At Vestry this year we will be establishing a number of new Committees:

- Worship
- Pastoral Care
- Social Justice and Advocacy
- Creation Care
- Property
- Finance

We will request the Advisory Board to draft Terms of Reference for each of these committees and name a slate of persons to serve on each one. One of the fruits of our Joyful Giving Program last fall is that a number of parishioners expressed their interest and commitment in serving the parish in a variety of ways. This has really helped us in our consideration of appointments to committees. Having these committees in place with people full of passion for their respective works is a wonderful reflection of the vibrancy of this parish.

This report would be incomplete without an expression of my deep gratitude for the ministries of our Parish Administrator, Kim Brown, and our Custodian, Wayne Higham.

Kim is our cheerful voice on the phone. She prepares all our bulletins for Sunday liturgies and other occasions like baptisms and funerals and weddings. She has a host of other duties including the ordering of office supplies and worship supplies. She brokers numerous rental agreements. She works very closely with our Wardens in the managing of our finances and payroll. She has done so much "extra" work for me in the last several months. I am blessed. We are blessed.

Wayne is the cheerful caretaker of our facilities. He keeps our church and hall immaculately clean. Every week I see him washing floors, vacuuming, emptying recycling and garbage bins. I have seen him cleaning windows and polishing handles and kickboards on doors. I have seen him hauling seasonal bins down from the attic and up again and I know he has done a major attic tidy-up. He moves furnishings in accord with arrangements for the liturgy and all quite cheerfully. Outside, I have seen him sweeping and salting and carefully cutting off icicles to lessen the strain on our gutters. He has done so much for me in the last several months. I am blessed. We are blessed.

This year Vestry falls on the Last Sunday of Epiphany, commonly known as Transfiguration Sunday, and then we are right into Lent with Ash Wednesday on March 2. I shall be writing a Pastoral Letter to the parish with a schedule of all our services through Lent including morning and evening liturgies on Sundays, Wednesday morning eucharists, a Wednesday evening study session focussed on the Care of Creation, and Stations of The Cross at noon on Fridays.

I look forward to sharing the Lenten journey with you and then that Holy Week when we follow our Lord from the glory of the Palms to the glory of the Resurrection through the shadows of his condemnation and suffering on the Cross.

Finally, may I say that I rejoice with you that in the Process of Selection for a new Incumbent, the Parish Profile is completed and posted, and that you are now in the "Receiving Names" phase. With it comes great anticipation of the "Interviewing" phase and an appointment. Grateful for the outstanding work of the Selection Committee and the many hours they have given to their mandate, we continue to hold them in our prayers:

- Alison Cordier (chair)
- Maggie Barron
- Samantha Charles
- Chris Lackstrom
- Colville Richards
- Carol Smith
- Elaine Stevenson

I submit this report with gratitude for the opportunity to serve as Interim Priest and for the blessing of our abiding friendship in Christ.

+ Fred

Deacons' Report to Vestry on February 27, 2022

2021 was a year of continuing change and challenge in our parish like many other parishes in the Diocese. For most of 2021, worship services and group activities at St. Dunstan's had to be modified or were not permitted to proceed because of provincial guidelines pertaining to COVID-19. Your Deacons have been involved in worship services and parish responsibilities as appropriate under the direction of Richard Newland until the end of May and followed by Interim Priest-in-Charge Julia Ford. In September, Archbishop Fred Hiltz began his ministry in our parish and has embraced the parish's diaconate ministry and engaged the Deacons in an experience of creative liturgy and transitional activity which is continuing into 2022.

We appreciate Richard Newland's support and encouragement in our diaconate ministry in the parish over the past years. Richard encouraged us to consider and prepare for ordination. He has been a great Mentor.

We also wish to thank the Wardens for their dedication and leadership during 2021. They had so many unforeseen issues to address because of COVID-19. Our Wardens have taken on a responsibility unique in our history and have stood strong throughout.

Both of the Deacons have been involved this year with various activities, some of which are:

- Liturgical assistance to the various Priests-in-Charge in 2021 with duties assigned as required during this demanding period of transition in our parish
- Participation in parish Corporation and Parish Council meetings
- Participated in the Clergy Pre-Lenten Day in February
- Participated in a Time of Prayer and Reflection with Bishop Asbil in March
- Attended Zoom meetings with the Area Bishop as well as clergy meetings in the deanery
- Attended the Diocesan Clergy Conference in June
- Participated in the Diocesan Workshop for Clergy on Anti-Bias/Anti-Racism in September
- Participated in the Clergy Workshop on Sexual Misconduct in October
- Attended the Diocesan Synod meetings in November.

Teena continues participation in her work Christian Fellowship team, which has continued to expand this year. We have been providing prayers, support, and discussion throughout the pandemic as we find that many need the connection and encouragement of other Christians during this difficult time. This year the group has started to gather in smaller groups, different groups each time, to discuss their beliefs and ask questions of others, which has been interesting. We also have a Yammer account now where people of all faiths can ask questions, which we are all welcome to respond to and give our perspectives. It is a great way to learn about other Christians' beliefs, as well as spread the Word to people of other faiths. This is a great way to fulfill one of the Deacon goals of bringing the Church to the world. I would encourage anyone who has a Christian Fellowship group at their place of work to seriously consider participating. We are all disciples of Christ and we should all share our faith with the world.

Teena also took a four-week course that was recommended by the Diocese called "Reading the Bible from the Margins: Voices from Below". This was a very interesting course on how the Bible is shaped by those at the margins: women, foreigners, the powerless, etc. It gave a new perspective and knowledge on various biblical stories that is not usually considered.

Earl's special ministry continues to be for seniors in the parish and support to the Church School leaders. He continues to be the liaison clergy member to the Outreach Committee and supports efforts for refugee settlement in our community. Some of the activities committed to by Deacon Earl in 2021 were:

- Work with Richard Newland to investigate new ways to use technology to interact and communicate with members of the parish for worship and spiritual growth and through our parish website
- Continue to support the partnership with All Saints Church and Community Centre, a downtown Toronto parish, through the efforts of our parish's Outreach Committee and the Crafties
- Outreach to the children and youth of the parish during Advent and Christmas
- Assist with fundraising in the parish to achieve our budget goals
- Encourage the establishment of a Social Justice Committee in the parish
- Continue as a member of the National Advance Care Planning Task Group as appointed by the Canadian Hospice Palliative Care Association.

Our devotion as Deacons is the ministry of servanthood, which includes assisting and encouraging others to live their Baptismal covenant of servanthood. St. Dunstan's is blessed to have a very active and dedicated parish community. The reason for this is our many groups of energetic and talented volunteers. We thank you all for offering your Time, Talent and Treasure to St. Dunstan's work in the world as we go together into the community to LOVE AND SERVE THE LORD.

Respectfully submitted,

Deacon Teena Brown

Deacon Earl Campbell

Wardens' Report

To say that 2021 was an eventful year in the life of our Parish is an understatement! The year began as 2020 had ended – in the midst of a pandemic.

Churches were closed to in-person worship, parishioners were unable to enjoy the fellowship of their church family. Committees were not allowed to meet and rentals continued to be impossible inside the church. However, the parking lot was able to be rented out, primarily to movie companies.

What did we do before TV recording and YouTube, etc. We either missed our favourite programs or missed time with family or friends. Thanks to Fr. Richard making live-streaming to YouTube available in our church in 2019, we were able to enjoy our Sunday services – even time-shifting to suit very busy lives. We were well prepared.

Thanks also to Zoom, groups such as Crafties, Stewardship, Outreach etc. were able to meet online.

It was a year when we were sad to say “goodbye” to Fr. Richard on his retirement in June after 25 years serving our Parish. A Selection Committee was formed to take on the task of finding a new Incumbent. The Committee worked with coaches from the Diocese who guided them through the process. Three Focus Groups were held in the church and thanks go to all those who attended those Groups, asking questions and sharing their thoughts on what the Parish would like to see in a new Incumbent.

We also were sad to say “goodbye” to the Rev. Julia Ford, who, after three decades serving our Parish as Honorary Assistant was moving to Nova Scotia. We shall surely miss her “Frog and Toad”!

Following Fr. Richard's and Julia's departure, we reached out to Parishioners for a volunteer to take over the job of live-streaming. Thanks go to Chris Cooper who stepped up and is continuing to bring the services to us, together with Samantha who is also working with Chris on occasion.

In September we welcomed The Most Reverend Archbishop Fred Hiltz as our Interim Priest-in-Charge. His unwavering guidance and support during this period of transition has been a blessing.

In spite of all the negatives of 2021, our Parishioners came through with many words of support and with help financially – keeping up their givings throughout the year. We sincerely thank you all for helping us through another very difficult year in our Parish.

Respectfully submitted,

Claire Munro
Rector's Warden

Maggie Barron
People's Warden

Samantha Charles
Deputy Warden

Financial Report for 2022 Vestry

In 2021, we changed our accounting system to QuickBooks at the recommendation of our accountant. We have also updated the General Ledger Chart of accounts which will give us the ability to readily prepare easy to read and understand financial reports directly from the program. It is our goal in 2022 to provide monthly financial reports of operations to the Parish, and these changes will help to make that possible.

To say the past couple of years have been difficult financially would be an understatement, especially in the preparation of Budgets with an unknown future. As we now have two years of what can be compared to a war time budget behind us and with restrictions beginning to loosen, we hope that the 2022 Budget presented to you today will be acceptable, even though it is in deficit. We have added back a small budget for capital improvements and maintenance which were put off in the past year to keep expenses down during COVID. We have also increased our music budget for 2022 to allow for an increase in guest musicians to further enhance the warm and fuzzy feeling that is St. D's as we transition back to in-person services.

We finished 2021 in a positive position of \$3,938.00! This was made possible by the parking lot rentals, and the generous support of you, our loyal St. D's Parishioners. We would like to give a special shout out to Norma & the Crafties for the car park bazaar and Anne Tetley for her Christmas baking. We are hopeful that 2022 will allow more fundraising activity.

Respectfully submitted by,

Claire Munro

St. Dunstan of Canterbury Anglican Church

Budget Overview: 2021 Budget - FY21 P&L

January - December 2021

	TOTAL
Income	
4024 INVESTMENT FUND INTEREST	5,000.00
4040 General Revenue - Miscellaneous	8,500.00
4110 Envelope & PAR offering	285,000.00
4115 Visitor Offering	1,500.00
4120 Open Offering	2,000.00
4130 Coin Drop	250.00
4140 Easter	22,000.00
4205 Cantel Tower	19,500.00
4210 Hall Rental	5,500.00
4310 Weddings and Funerals	500.00
4320 Advertising (1)	250.00
4334 Bazaars & Fundraising	20,000.00
4999 PRIOR YEAR SURPLUS/DEFICIT CARRIED FORWARD	3,000.00
Total Income	\$373,000.00
GROSS PROFIT	\$373,000.00
Expenses	
5003 - Insurance	10,000.00
5005 Communications	5,500.00
5010 UTILITIES	
5012 Gas (Enbridge)	5,000.00
5014 Toronto Hydro	7,000.00
5015 Water/sewer services	2,500.00
Total 5010 UTILITIES	14,500.00
5019 Building Operations	3,217.00
5020 Security	700.00
5036 Waste Management	2,000.00
Total 5019 Building Operations	5,917.00
5040 MAINTENANCE	9,763.00
5025 Grass Cutting	5,000.00
5030 Snow Removal	10,000.00
Total 5040 MAINTENANCE	24,763.00
5110 Clergy Expense	112,119.00
5180 Honararia	700.00
5301 Diocese of Toronto	62,562.00
5502 Christian Education	1,950.00
5510 Worship Supplies	2,500.00
5520 Music & Choir	36,303.00
5530 Postage & Courier	1,500.00
5535 Office Supplies - Misc.	3,000.00
5552 Xerox Copier Lease	5,000.00
5560 Discretionary	500.00
5590 Banking Charges	2,500.00
5596 Accounting Fees	7,000.00
5819 Parish Salary Expense	46,303.00
5835 Worker's Compensation	600.00

St. Dunstan of Canterbury Anglican Church

Budget Overview: 2021 Budget - FY21 P&L

January - December 2021

	TOTAL
Total 5819 Parish Salary Expense	46,903.00
5999 Loan payment line for budget use only	23,500.00
Uncategorized Expense	6,283.00
Total Expenses	\$373,000.00
NET OPERATING INCOME	\$0.00
NET INCOME	\$0.00

St. Dunstan of Canterbury Anglican Church
Profit and Loss
 January - December 2021

	Total
INCOME	
4024 INVESTMENT FUND INTEREST	8,408.52
4040 General Revenue - Miscellaneous	8,793.62
4110 Envelope & PAR offering	240,264.67
4115 Visitor Offering	3,230.00
4120 Open Offering	465.31
4130 Coin Drop	528.75
4140 Easter	8,120.00
4142 Christmas	10,185.00
4144 Thanksgiving	5,184.00
4205 Cantel Tower	20,000.00
4210 Hall Rental	100.00
4320 Advertising (1)	918.64
4331 Priest Presents	-220.00
4334 Bazaars & Fundraising	5,400.00
4390 Miscellaneous - Elections / Parking	37,296.25
Total income	\$ 348,674.76
GROSS PROFIT	\$ 348,674.76
EXPENSES	
4004 CEWS	-9,338.58
5002 Insurance (AON)	9,909.03
5005 Communications	4,531.02
5010 UTILITIES	11,618.13
5019 Building Operations	2,328.30
5040 MAINTENANCE	15,493.38
5046 Pest Control	1,106.64
5052 Fire Equip. Maintenance	944.80
5054 Mud Mats	182.86
5056 Disinfecting Services	4,170.38
5110 Clergy Expense	76,158.65
5112 Travel	922.74
5140 Deacon Honoraria	4,800.00
5181 Honorary Assistant	17,724.90
5301 Diocese of Toronto	62,561.88
5502 Christian Education	231.19
5504 Adult Education	25.00
5511 Worship/Altar expense	1,898.88
5512 Liturgical & Preaching Resources	1,378.08
5520 Music & Choir	34,736.48

St. Dunstan of Canterbury Anglican Church
Profit and Loss
January - December 2021

	Total
5530 Postage & Courier	1,611.83
5533 Dues and Subscriptions	496.64
5535 Office Supplies - Misc.	2,268.10
5536 Office Supplies - Paper	768.96
5537 Offering Envelopes	183.99
5551 Postage Meter Lease	697.79
5552 Xerox Copier Lease	3,591.41
5560 Discretionary	629.03
5570 Hospitality	144.21
5584 Late Payment Charges	625.53
5585 Miscellaneous - Operations	9,131.85
5590 Banking Charges	670.50
5593 VISA Fees	631.94
5596 Accounting Fees	7,582.28
5598 Legal and professional fees	5,111.40
5604 Capital Improvement	252.82
5819 Parish Salary Expense	33,642.06
5825 Janitor	10,145.29
5850 Supply Honorariums	1,641.69
Bank charges	162.00
o2706 Outreach - Miscellaneous Expenses	-137.25
5999 Loan Repayment 2021	23,500.00
Total Expenses	\$ 344,735.83
PROFIT	\$ 3,938.93

St. Dunstan of Canterbury Anglican Church

Budget Overview: 2022 St. Dunstan Budget - FY22 P&L

January - December 2022

	TOTAL
Income	
4024 INVESTMENT FUND INTEREST	9,500.00
4040 General Revenue - Miscellaneous	6,000.00
4110 Envelope & PAR offering	260,000.00
4115 Visitor Offering	2,500.00
4120 Open Offering	350.00
4130 Coin Drop	750.00
4140 Easter	8,500.00
4142 Christmas	10,000.00
4144 Thanksgiving	5,000.00
4205 Cantel Tower	20,000.00
4210 Hall Rental	3,500.00
4211 Parking Lot Rental	20,000.00
4310 Weddings and Funerals	500.00
4320 Advertising (1)	500.00
4334 Bazaars & Fundraising	20,000.00
4999 2021 Surplus carried forward	3,938.00
Total Income	\$371,038.00
GROSS PROFIT	\$371,038.00
Expenses	
5003 - Insurance	12,000.00
5005 Communications	4,500.00
5010 UTILITIES	12,501.00
5019 Building Operations	12,750.00
5040 MAINTENANCE	25,000.00
5110 Clergy Expense	125,301.00
5112 Travel	1,000.00
5301 Diocese of Toronto	58,000.00
5502 Christian Education	500.00
5511 Worship/Altar expense	3,500.00
5520 Music & Choir	42,001.00
5530 Postage & Courier	2,000.00
5533 Dues and Subscriptions	1,000.00
5535 Office Supplies - Misc.	4,750.00
5552 Xerox Copier Lease	3,600.00
5560 Discretionary	500.00
5583 Copyright Fees	1,000.00
5590 Banking Charges	1,200.00
5596 Accounting Fees	8,000.00
5604 Capital Improvement	5,000.00
5819 Parish Salary Expense	35,101.00
5850 Supply Honorariums	1,200.00
5999 Loan payment line for budget use only	23,500.00
Total Expenses	\$383,904.00
NET OPERATING INCOME	\$ -12,866.00
NET INCOME	\$ -12,866.00

Historical Comparison: 2017 - 2020

		<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
Income					
	Envelopes	279,042	261,954	261,465	266,744
	Visitor Envelopes	5,375	7,141	6,130	5,264
	Open Offering	1,777	7,138	7,420	6,946
	Coin Drop	-	750	313	633
	Special Envelopes	23,101	20,906	26,664	19,964
Total Collections		309,295	297,889	301,992	299,551
Rentals					
	Hall (single events)	2,762	13,294	12,075	16,600
	Hall (ongoing events)	2,400	8,750	13,800	12,100
	Worship Space	325	2,950	2,150	1,375
	Cantel Tower	19,500	19,500	19,500	19,500
Total Rentals		24,987	44,494	47,525	49,575
Special Activities					
	Weddings/Funerals	1,400	500	2,275	1,550
	Advertising	450	615	600	750
	Fundraising	3,450	25,601	14,996	21,198
	Misc	-	15,700	4,797	1,440
Total Special Activity		5,300	42,416	22,668	24,938
Other Income					
	Housing reserve	7,857	6,791	7,724	8,344
	HST Rebate	9,726	25,786	9,495	12,262
	Our Faith - Our Hope		-	1,106	3,750
	Donations	2,362	16,312	3,692	3,928
	OFOH Grant			63,000	
	Jubilee Grants & CEWB	34,973			
	From Asset Fund			20,000	
	Surplus (Deficit) Carried				
Total Other Income		54,918	48,889	105,017	28,284
Total Receipts		394,500	433,688	477,202	402,348

EXPENSE	2020	2019	2018	2017
Personel Expenses				
Total Clergy	156,201	154,092	151,382	148,696
Staff Salaries	78,097	82,760	80,632	78,489
Property Expenses				
Insurance	8,659	7,274	7,772	7,531
Maintenance	11,594	13,074	23,203	20,086
Telephone / Web Site	5,317	4,817	5,379	6,528
Hydro	3,548	7,917	6,385	14,549
Water & Sewage	1,424	2,215	2,978	2,381
Gas	4,732	5,177	5,687	4,877
Security	512	672	498	542
Grass Cutting	4,934	4,904	3,918	3,201
Snow Removal	9,745	8,835	5,519	5,810
Waste Management	1,314	4,095	4,475	4,463
Total Property	51,779	58,980	65,814	69,968
Operations				
Adult Ed	273	391	973	2,800
Church School	- 61	323	486	564
Worship Supplies	2,597	4,400	4,791	3,465
Music	1,718	2,077	2,117	2,667
Postage	1,363	1,910	1,568	1,263
Office Supplies	2,360	6,174	4,880	7,573
Equipment Lease	4,520	5,062	5,062	5,151
Furniture & Equipment	-	-		854
Discretionary	83	183	1,105	- 13
Bank Charges	2,265	2,693	2,919	2,080
Audit	6,165	5,925	5,821	5,717
Miscellaneous	3,625	1,339	1,907	1,705
Accounts Payable				
Total Operations	24,908	30,477	31,629	33,826

Assessment	2020	2019	2018	2017
Diocese	56,977.0	56,382	56,505	55,097
Synod Expense		1,308	695	936
Total Assessment	56,977	57,690	57,200	56,033
Capital Improvements				
Loan (repayment)	23,500	25,786		-
Asset Fund				-
Capital Improvement	202.00	6,959	22,149	1,488
Total Improvements	23,702	32,745	22,149	1,488
Total Expenditures	391,664	416,744	408,806	388,500
Total Revenue	394,500	433,688	477,202	402,348
Total Expenditures	391,664	416,744	408,806	388,500
Surplus (Deficit)	2,836	16,944	68,396	13,848

Envelope Secretary Report

Range	# of Contributors	Amount	Percentage
\$ 1 - \$ 100	22	\$ 1,696	7.71%
\$ 100.01 - \$ 500	38	\$ 11,765.00	30.9%
\$ 500.01 - \$ 1000	36	\$ 25,880.64	7.19%
\$ 1000.01 - \$ 2000	60	\$ 86,739.06	1.42%
\$ 2000.01 - \$ 3,000	18	\$ 44,916.00	2.64%
\$ 3000.01 - \$ 4,000	9	\$ 30,885.00	3.43%
\$ 4000.01 +	15	\$ 76,749.66	5.12%

Envelope Box + PAR Contributors = \$ 270,531.36

Visitor Contributors (25) = \$ 8,100.00

Total Donations 2021 = \$ 278,631.36

Envelope Box Donors = 83

PAR Donors = 90

Visitors = 25

Comparisons

	2021	2020	2019	2018
Contributors	198	214	247	256
Avg. Contribution	\$ 1,407.23	\$ 1,503.22	\$ 1,366.56	\$ 1,222.69

There were a total of 198 identifiable donors in 2021 versus 214 donors in 2020; a decrease of sixteen (16) identifiable donors, equivalent to an 8% decrease.

The average contribution amount in 2021 was \$1,407.23 versus \$1,503.22 in 2020; a decrease of \$96 per person, equivalent to a 2.9% decrease.

Stewardship Report to Vestry 2022

We are so very fortunate here at St. Dunstan of Canterbury. We have so many members that remain committed to ensuring our growth and prosperity and we look to the future with hope.

It has been a difficult year, not only for our church, but for many people in our community and parish family. During times of isolation and not being able to worship in person, the church services were able to be seen from our homes.

The Stewardship Committee met in early Fall to discuss the possibility of having a Joyful Giving Campaign 2022. It was not possible to conduct a relay as in previous years due to the Covid restrictions. Everyone felt that it was important to at least have a mailing, in order to plan for the coming year. We celebrate volunteerism in this parish and the mailing helps to ascertain whether people are still committed to the groups and ministries of the church. It also gives parishioners an opportunity to express their interest in a specific area. The blue financial intention cards are helpful in determining the upcoming budget for 2022.

There were approximately 200 parishioners contacted in November. We received a 50% response. Of those that responded, most people are willing to continue their support of St. Dunstan with their gifts of time, talent and treasure. The database was updated with new contact information.

We are very grateful to so many. Thank you to the Wardens who dedicated so much of their time this past year and managed to guide our church successfully through this pandemic. To all those parishioners who continue to support the church, you are appreciated. Your gifts are incredibly important to the life of this church.

Special thanks to Chris Cooper who brought Sunday worship into our living rooms and to Anna Lynn, Carol, vocalists and musicians who enhanced the liturgy. Our gratitude goes out to Fr. Richard for his contribution and guidance, and to Archbishop Fred, our interim, for his leadership over the past six months.

Thank you to the members of the Stewardship Committee for their support, creative ideas, dedication and assistance with the Joyful Giving Program over the past several years.

Respectfully submitted,

Elaine Stevenson,
Jonathan Andrews,
Maggie Barron,
Teena Brown,
Anne Case.
Cindy Poole-Godbout.
Jenny Small,

Crafties Report January 2022

Crafties have spent another year meeting through Zoom, for although we were able to attend church during the fall, we were ineligible to meet as a group. So our Zoom meetings continue. They have been a lifeline for some of us. They allow even those compromised by health to keep in touch; to keep volunteering and keep feeling useful.

Crafties have been very busy and have taken on more and more outreach activities. Throughout the winter we supplied hats, scarves, clothing, mitts, games, rosaries and cookies to the clients of the All Saints drop-in for the homeless in Toronto. We have sent baby blankets and sweaters to the Indigenous Child and Family Services; and hats, scarves, baby blankets and teddies to the Scarborough Centre for Healthy Communities.

Knowing that the church was not allowed to rent throughout the winter months, we planned for a summer sale to help with finances. Our Car Park Sale was a huge success and the ladies of Crafties donated \$5,000 to St. Dunstan. This was a gift from the community, as some of the ladies of Crafties came in first to help the PPE supplies and were not members of our church. They continue donate their time and talent to help the our church and the community.

With the fall came the realization that once more we would not have a bazaar. With the permission of the wardens, we opened the 'Crafties' boutique and sold Christmas items in the foyer. Our parishioners showed great support for our efforts. They not only bought from the boutique, but for the Christ-mitt tree (Scarborough Boys and Girls Club) and for the Shoe Box Drive (92 boxes were filled for women in shelters).

Sadly throughout this pandemic we have lost friends. We miss our ability to get together physically and we really miss those in our group that cannot meet with us digitally. But Crafties continues to give us a sense of purpose and a chance to work positively for the good of the church and the community. Our fellowship has brought us joy as well. We have become closer as a group and have welcomed new faces. And we did get a chance for a face to face visit at our pot luck last summer and we often enjoy delicious treats from Anne Tetley.

Our happiest news of the year came when it was announced that Norma Campbell was to be honoured with the Order of the Diocese of Toronto. After her many years of great leadership and volunteering, this is a well-deserved tribute.

Crafties can only support the church if you support us. Please think of us first when you need a baby, housewarming or birthday gift. Go on-line and browse through all the lovely things we have to offer. Share our website with your friends and neighbours. The Craftie Boutique website address is very long, <https://bethmacdonald0.wixsite.com/stdunstancraftie> so just go to the church's website: stdunstan.ca and click on 'Boutique'

Even though we are not having our sales, we are still making our creations. We welcome donations of wool, material, craft goods and no longer wanted or broken jewellery. We are very grateful for the members of our group who donate their time, talents and often materials for the benefit of St. Dunstan of Canterbury Church and its outreach. We are also grateful our whole church family, as they support us in our efforts.

Respectfully submitted

Beth MacDonald

DIGITAL MEDIA REPORT

1. Website

The site continues to improve, with the addition of the video window on the home page so people can view the Sunday livestream service. The current Sunday remains available on the home page until the next Sunday, when it is replaced with the newer service. Archives of previous six months of services are held on our YouTube page. The website is updated weekly at a minimum, or more frequently as needed. It is currently created and maintained using Sparkle, a web-authoring programme. This programme is Apple based and exceptionally easy to use.

2. YouTube Channel

We continue to enhance the channel. In 2020, YouTube changed the livestreaming platform that created complications for our system. We upgraded to a new device that met YouTube newer standards. This new device is easier to use, and the accompanying app includes a monitor window, allowing the operator to see what is streaming in real time. There is little work involved in maintaining the YouTube channel. Setting up a livestream is very easy, as is the archiving of past videos.

3. Video Recording Studio

We have acquired additional equipment to record videos and then upload them to our YouTube channel. The movie editing software is iMovie which is Apple based, and fairly easy to use. The new equipment involves several portable cameras, microphones, backdrops and well as tripods and other accessories.

We are currently averaging between 50 & 70 views per Sunday on the YouTube channel. By week's end there has been, on average, 175 views of the Sunday service. For special services (outside Sunday Morning) we are averaging between 20 and 35 views. There are 306 subscribers, currently, up from 226 subscribers last year.

St. Dunstan 2021 Music Vestry Reort

January 2021 services at St. Dunstan of Canterbury continued in pandemic mode, with online streaming. While music remained an integral part of worship, sadly, choir was not able to participate. However, many talented soloists were able to join Carol and Anna Lynn, to sing anthems, psalms, and hymns, including Samantha Charles, Nellie Francis, Adrian Hill, Alicia Gauvreau and Mark Oracion. We have also been blessed with many gifted instrumentalists who have provided wonderful music throughout the year, including Gordon Ratcliffe (flute), Liane James (harp), Catherine Reidt (piano), Mike Sutton (trumpet), and Chris Bishop (steel pans).

Once again, Richard presented Holy Week in a thoughtful and creative way. Still in lock down, his retirement in June was certainly not the celebration that we would have wished for. It was a bitter sweet time for all as we thanked him for his devoted leadership and support over the past 25 years. And once again, in September, we were faced with the sad task of bidding a fond farewell to Julia, our devoted Associate Priest who also served St. Dunstan so well for many years. Special music was prepared for both farewell services.

In September, Archbishop Fred Hiltz assumed the position of Interim Priest-in-Charge, just as our doors were able to open to in-person worship with limited capacity and strict protocols, but no choral singing. The choir was finally able to resume shortened rehearsals as of October 28th, socially distanced and masked in preparation for Advent services. Choir members were anxious to return and over the next few rehearsals 24 singers attended, including three new members! Choral masks were purchased and social distancing in the chancel near streaming microphones offered some challenges. We are very grateful to our librarians, Carole Thorogood and Louise Gough, who rose to the occasion quickly organizing and distributing music.

It was wonderful to finally raise our voices together, and our Advent services were joyful and a Lessons and Carol service was a highlight. Christmas Eve was our last choral offering before yet another closure of the church. While disappointed, our brief re-emergence was encouraging in that we were able to regroup quickly and offer our voices once again in worship. We look forward to the next opportunity, confident that we can regroup quickly and carry on.

It should be noted that throughout the entire pandemic, our organist Carol Smith has remained the musical foundation of the weekly worship services, regardless of the closures and COVID challenges. Her dedication and flexibility throughout has been amazing and much appreciated by all!

Thank you to our wardens and deacons who have provided encouragement and leadership through our challenges. We are very grateful for our Interim Priest-in-Charge, who continues to support and inspire the parish and carries on the tradition of creative worship while maneuvering through the COVID constraints.

Respectfully submitted,

Anna Lynn Murphy
Music Director



St. Dunstan of Canterbury Anglican Church
56 Lawson Road, Scarborough, Ontario, M1C 2J2

Vestry Report for 2021

With the pandemic restrictions in 2021 most of the outreach activity came to a halt and no meetings were held in 2021. Hopefully in 2022 we will be able to move forward again and resume meeting on the 1st Monday of each month at 1:00 pm. in the lounge. New members are always welcome and members of the congregation are welcome to drop by and get a feel for what we do when meetings are again allowed. The full time and associate members dedicated commitment normally contributes to the administration of the organisation and the running of events. Our member's commitment has enabled us to raise funds throughout the years by organizing various fundraising events and catering funeral receptions and it is hoped that in the future we can return to this process. The proceeds of our income are donated to local and international charitable organizations.

Our income to support Outreach projects comes from the fund raising efforts and hard work of our Outreach team and the support of the congregation. In the past these fundraising events have included the Shrove Tuesday dinner, Spring Fling Dance, Pub Night, catering for funeral receptions and donations from the community.

This year with the help of the church community we were able to provide food donations to the food bank operated by the Scarborough Centre for Healthy Communities and with monetary donations continue to support our sponsored child, Maria, in Honduras through Compassion Canada.

The Outreach team also works with the Pastoral Care of St. Dunstan's group. The Pastoral Care and Crafties groups again this year were truly a bright light in our altered world. The dedicated members of these groups deserve our praise for all their hard work and commitment to the Christian ideal of outreach.

Although 2021 was not the year we hoped for let us pray that we can achieve some sense of normalcy and community in 2022.

Respectfully submitted,

Derek Smith
Chairman

Pastoral Care Vestry Report

Since the beginning of COVID, Scarborough Health Network have not accepted items for patients within the hospitals. Susan Easton, the Social Worker for the Neo Natal and Birthing Centre, has recently reached out asking Pastoral Care to once again begin the Bereavement Programme for parents of still born babies.

As I have retired as an active volunteer within Centenary, Pauline Siva has agreed to coordinate the Bereavement Programme on behalf of Pastoral Care. She will liaise with Susan Easton and deliver the finished items.

Respectfully submitted,

Norma Campbell

Property Maintenance Committee

The maintenance committee has only done the absolutely necessary repairs during 2021 being cognizant of the fiscal condition of the church treasury. The largest necessary repair being the replacement of the hot water tank in the sacristy.

We also switched the annual maintenance contract for our HVAC system to a local service for better service and cost savings.

For the coming year we have some necessary repairs to the HVAC system to be legally compliant which have been revealed from a recently completed inspection.

We are awaiting availability of parts and confirmation of costs due to delays caused by COVID to decide the scheduling of these repairs.

Respectfully submitted by,
your Property Maintenance Committee

George Greig

Mel Particka

Sidesperson Team Report

While over the past year the Sidespersons teams have had time off due to COVID-19 protocols and mostly online services. I am sure like myself, the rest of the teams are eager to get back to work no matter what shape that will be! I would like to thank everyone for continuing and committing to this important ministry and to the start up again in the future. The following is my report and is what Sidespersons Teams are all about.

I would like to start this report with my personal thank you to all members of the Sidespersons Teams and to the other Captain Anne McCauley, for their continued duty and dedication to the Sidesteam and for taking the time to volunteer in this important ministry. They all make the work look easy and the burden light.

I would like to take this time to thank Grant Paulsen for his dedication and excellent work over the years as Sidesteam Captain. Grant has decided to retire this year and I wish him all the best in his future endeavours. It has been a pleasure and fun to serve with you Grant. You will be missed.

The Sidespersons Teams are responsible for several things at the 1030 am service every Sunday as well as all Christmas Eve services. Currently there are three teams all with a Captain and each team spends up to two hours on one Sunday a month as well as five times a year twice a month. The bare minimum number of people for a team is five, but can be more. There are also several honorary members that help out when needed as fill ins. The Team is responsible for welcoming parishioners and visitors, handing out bulletins, ushering people to the communion rail at communion, collecting the offertory, counting the offertory, getting people to process the elements up the aisle, keeping an accurate count of everyone in the congregation, notifying the Sunday school when it is time for them to come in for communion, answering any questions that anyone has, making sure the sound system is on, to make sure everyone gets out of the building in case of a fire and handling any emergencies when they arise.

I would like to thank all the members of my teams and helpers for being there and making light work and for helping to make the service run smoothly. Everyone makes my job as Head that much easier and jumping in when needed. I look forward to working with everyone again hopefully this year and in the near future.

Volunteers needed: If you are interested in serving on a Team or as a Captain please contact me. I am looking for two captains and about four people to make a fourth team.

If you are interested in volunteering please talk to myself, at any time. If you have any concerns or questions please do not hesitate to contact me.

God Bless and respectfully submitted,

Chris Cooper
Head of Sidesperson Teams

