

St. Dunstan of Canterbury Anglican Church

56 Lawson Road

Toronto, Ontario M1C 2J2

ANNUAL VESTRY MEETING

covering the year

2023

will be held on

Sunday, February 25, 2024

Incumbent: The Rev. Graham McCaffrey

Churchwardens: Maggie Barron
Chris Lackstrom
Elaine Stevenson

THOSE IN ATTENDANCE:
PLEASE SIGN THE "DECLARATION OF STATUS"

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Rules of Procedure

In the interest of efficiency and good practice, members of the Vestry are requested to secure, in advance, the written consent of any person being nominated by them for offices. However, this does not restrict members to Vestry from making nominations from the floor.

Presentation of Motions

All Motions must come with a Mover and Seconder and must be ready to hand to the Vestry Clerk for the Minutes.

Use of Time

Five (5) minutes is the limit for the person presenting a motion.

Three (3) minutes is allowed for the person seconding the motion.

Two (2) minutes is allowed for any others debating a motion.

No member shall speak more than once on the same motion, and not more than once on an amendment, except the mover of the original motion, who shall have the right to reply.

The mover of a motion, or amendment, is requested to write out the text in full and give a copy to the Chairperson.

Relinquishing of Keys & Security Codes

Because of the Security System, it is imperative that all outgoing officers of the parish and parish groups return their KEYS & SECURITY CARDS immediately following the Vestry meeting.

All new officers will be furnished with keys & security cards as soon as they can be obtained from the Security Company.

AGENDA

1. Opening Prayer
2. Appointment of Vestry Clerk
3. Minutes of 2022 Vestry
 - Adoption of Minutes
 - Business Arising
4. Incumbent's Report
5. Wardens' Report
6. Adoption of Financial Statements for 2023
7. Presentation & Adoption of Budget for 2024
8. Envelope Secretary's Report
9. Nominating Committee Report
 - a) Election of People's Warden & Deputy Warden
 - b) Appointment of Rector's Warden
 - c) Other elections as needed
10. Adoption of Reports from Parochial Organizations
11. New Business:
 - Other Business
12. Adjournment & Closing Prayer

2023 VESTRY MINUTES

Annual Vestry Meeting held on February 26, 2023

1. **Meeting was called to order with prayer at 12:30 p.m.**
2. **Appointment of Vestry Clerk – Only name given was Chris Cooper.**
It was moved by Derek Smith and Seconded by Ann Case that Chris Cooper be appointed as Vestry Clerk. Adopted and Carried.
3. **Appointment of Scrutineers – Marlene Paulsen and Diane Black**
It was moved by Steve McNeil and seconded by Maggie Barron that Marlene Paulsen and Diane Black be appointed as Scrutineers. Adopted and Carried.
4. **Presentation of the Vestry Minutes of 2021. See pages 4 to 8 of circular.**
It was moved by Sheila Torres and seconded by Steve McNeil that the minutes of 2021 be accepted as printed. Adopted and Carried.

No business arising.

4. **Incumbent's Report:** Graham McCaffrey – see pages 11-12 of the circular. Graham said you can read his report.

Graham highlighted the following:

- 1) Gave charge to Vestry
- 2) Glad to be here
- 3) One thing that drew him here was the Lay People. They make his job easier
- 4) Looking forward to Holy Week and Easter, especially coming out of the pandemic
- 5) Encouraged that life is sprouting here especially with the influx of new comers who are engaged
- 6) Thanked everyone for their commitment

Questions/ Comments: None

5. **Warden's Report:** see page 15 of the circular.

Questions?

Anne Tetley: To thank the Wardens for their hard work and dedication over the last three (3) years.

It was moved by Anne Tetley and seconded by Faith Joel that the Warden's Report be accepted as printed. Adopted and Carried.

6. **Adoption of Financial Statements for 2022** (unaudited at time of Vestry): see pages 17 to 25 of the circular. Audited statements almost ready and hopefully be ready next week.
It was moved by Cindy Harding and seconded by Chris Torres that the Adoption of the Financial Statements so far be accepted as printed. Adopted and Carried.
7. **Presentation and Adoption of 2023 Budget:**
see pages 17-25 in the circular.

Chris Torres highlighted the following:

- 1) Changing over the past three (3) years, with offerings and total revenues going down. We are able to adjust expenditures to compensate

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- 2) Rentals have picked up
- 3) Fundraising has picked up
- 4) Saved on salary of incumbent due to retirement and interim
- 5) Received last Jubilee Grant
- 6) Positive balance of \$38 000.00
- 7) Inflation was based on 5 percent
- 8) Diocesan Assessment is up 6.6 percent
- 9) Expect a pick-up in rentals
- 10) Hope offerings are up
- 11) Presented a Deficit budget of \$26 000.00
- 12) Looking for an increase of 7 percent from other income on top of the 5 percent
- 13) Presented a deficit budget

Questions:

Steve McNeil – Included all rental income from film?

Chris Torres - Yes included all rental income from film rentals

Nellie Francis – Thanked Chris Torres for all his hard work on the budget.

It was moved by Chris Torres and seconded by Mel Particka that the budget for 2023 be accepted as presented. Adopted and Carried.

- 8. Envelope Secretary's Report:** See page 26 of the circular
Graham thanked Norma Ollivierre for her service.

Questions:

Diane Black – How many boxes left behind? Have to be aware of the cost.

Chris Torres – Norma looks at it yearly after the Stewardship relay. Some went to PAR

Anne Tetley – Sorry to see PAR down, can we put on a drive for PAR?

Graham McCaffrey – To look into and educate

- 9. Elections and Appointments:** See page 27 of the circular

- a) People's Warden: Elaine Stevenson **Acclaimed.**
- b) Deputy Warden: Christine Lackstrom **Acclaimed.**
- c) Rector's Warden: Maggie Barron **Appointed.**
- d) Deputy Warden: **To be appointed later**

2 Synod Delegates

2 Alternate Delegates

Appointment of Treasurer: Will be Announced

Appointment of Auditor:

Chris Torres – To hold off on vote

Ruth – If hold off do we need a Special Vestry?

Graham McCaffrey – Yes

It was moved by Chris Torres and seconded by Anne Tetley that the Appointment of Auditors to be held off. Adopted and Carried.

Opposed: 2

Members at Large: Steve McNeil Acclaimed

It was moved by Ian Andrews and seconded by Ennis Andrews that the Members at Large be accepted as presented. Adopted and Carried.

Questions:

Mel Particka – When will nominations open?

Graham McCaffrey – In January

10. Social Justice and Advocacy Motion 2023: Raise the Rates

See pages 29 – 30 of the circular

See the motion in bold at the top of page 29 of the circular

Lynda Lange presented the motion and gave background information on the motion.

It was moved by Lynda Lange and seconded by Carole Thorogood that the Social Justice and Advocacy Motion 2023: Raise the Rates be accepted as presented.

Discussion:

Steve McNeil – Should reflect that people be respected

Anne Tetley – Selected a committee and not part of

Teena Brown – Did select a committee and then was reversed later in meeting and was decided that everyone send their thoughts to Teena – this was not reflected or published in the minutes

Ruth – Act upon it? Time Frame?

Local action with Committee, Parish sends it in with Parochial Reports to the Diocese and then the Diocese sends a letter to the Government on behalf of all parishes.

Elaine Stevenson – Thanked Lynda. What do we vote on, the amendment or not?

Answer: As is

Call to add word “strong” call on province

Lynda Lange moved to adopt the motion as it stands and then have committee work on it. Adopted and Carried

Opposed: 1

11. Formation of Diaconal Committee Motion

See page 28 of the circular

It was moved by Maggie Barron and seconded by Elaine Stevenson that the Formation of the Diaconal Committee Motion be accepted as presented and printed.

Graham McCaffrey gave background on the motion, which included the reasoning to support the existing Deacons and the committee could transition to looking into more deacons, if needed in the future.

Adopted and Carried Unanimously.

12. Adoption of Reports from Parochial Organizations:

See pages 31 – 44 of the circular

Questions? None.

It was moved by Mel Particka and seconded by Doug Porter that the Parochial Organizations reports be accepted as printed. Adopted and Carried.

Business Arising:

Youth to meet at night

Mel Particka – Sign and Website not working, no one came to the property committee with this news.

Answer – Tuesday sign people and the electrician will be working on the sign to get it working again.

After today the website refurbishment will be worked on by committee

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Questions:

Steve McNeil offered his services to evaluate the website for the website to meet AODA standards

Delegates to Synod: Beth MacDonald and Serena Castro

Alternate Delegates to Synod: Lynda Lange and Sandra Cowley

11. New Business:

Chris Torres thanked Graham for his services so far

Graham McCaffrey thanked everyone for their time

Anne Tetley encouraged everyone to take home and read the report.

12. Motion for Adjournment was made by Carole Thorogood and seconded by Doug Porter.
Adopted and Carried.

Respectfully submitted,

Chris Cooper

The College of Bishops Pastoral Letter to Vestries, 2024

to be read or circulated on the Sunday of the parish's annual vestry meeting



Diocese of Toronto
Anglican Church of Canada

To the clergy, churchwardens, and parishioners of the Diocese of Toronto:

Dear friends,

Followers of Jesus, inspired by the Holy Spirit, serve the world God loves.

Simple and elegant. These few words capture the essence of a Vision that we have been pursuing and discerning throughout the Cast the Net process, a visioning exercise that began while we were still in pandemic mode. Over the course of several consultations, we listened to one another, and for the leading of the Holy Spirit. With time, sifting and testing, 20 Calls were revealed at Synod, which were supported with enthusiasm. A final version of the Calls will be received by Synod Council in February. We continue to be grateful to the Steering Committee and consultants, who have led our work together over the past 18 months. And now the work begins to incorporate these Calls into the life and ministry of the whole Diocese. This is the time for parishes large and small, missions, ministries, committees and Synod Council to animate the Calls in our own contexts. It is almost impossible for one community to embrace all twenty, but by serving together from Mississauga to Brighton, Midland to Minden, and all points in between, we can!

We begin this journey with a Season of Spiritual Renewal. We embrace the Call to deepen our walk together as communities by immersing ourselves in prayer, reading and reflection on scripture, worship and sharing our stories of faith with one another. As we promised in our baptism: we will “continue in the apostles’ teaching and fellowship, in the breaking of bread, and in the prayers”. This Season will be supported by the Rev. Canon Dr Judy Paulsen, members of a steering committee and the College of Bishops. We hope that you will be able to join us for Diocesan worship events, learning opportunities, programs and fellowship that entice us all to walk more closely in the footsteps of Jesus.

We are delighted to reach across our borders to deepen our friendship with the Diocese of Brasilia. Brasilia is a relatively new diocese, birthed in 1985, with a small number of parishes, missions and ministries. We were delighted to welcome their Bishop Mauricio Andrade and his wife Sandra to our Diocesan Synod in November. We will learn from, grow with, and support one another as we strive to serve Christ in our unique circumstances. And we look forward to opportunities for delegations of our clergy and laity to visit back and forth, both in-person and online, as we deepen our affection for one another.

We are proud of and amazed at the ministry taking place across our Diocese, especially in the areas of youth, ecumenism, creation care, diversity, and faith formation. We encourage you to consider this year’s Diocesan Social Justice motion on housing, and to prayerfully support our Church’s advocacy for every person’s right to adequate shelter. We are convinced that the Holy Spirit is leading and guiding us, and challenging us to bravely find new ways to work and worship together, to increase in courage, to share our passion for the Good News of Jesus, and to seek and find new meaning as followers of Christ in the 21st century, where we are confronted with emerging economic and social challenges. We want to express our heartfelt thanks to all who make up our dynamic community of faith – lay people, deacons, priests – all helping to give a glimpse of the Reign of God as it unfolds in our midst.

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As your bishops, we know the joy and privilege of serving the Church in this Diocese. We thank all those who have joined us in giving leadership over the past year. We have recently celebrated one year of our new diocesan leadership model, and we are immensely grateful to our new Territorial Archdeacons and Canon Administrator for stepping into their roles so effectively and with such faithfulness. The five of them have helped to ease the bishops' administrative load, allowing us to focus on some of the other work to which we have been called and ordained.

Whether your work is changing this year, whether you are stepping out of your role at this Vestry meeting, or stepping into a new ministry, or continuing on in your good work, please know that we are here to support you in every way we can. We want to encourage you in Gospel ministry, in the initiatives and relationships that you are building, as you cast your nets ever wider in a world that is hungry for Christ - for meaning, connection and belonging.

Our mission statement is simple and elegant. And it invites us, like the dismissal at the close of the Eucharist, to action. We invite you to incorporate these words in your liturgies on Sunday morning:

Followers of Jesus, inspired by the Holy Spirit, serve the world God loves.

Thanks be to God!

Yours faithfully in Christ Jesus,

The Right Rev. Andrew J. Asbil
Bishop of Toronto

The Right Rev. Riscylla Shaw
Suffragan Bishop of Toronto

The Right Rev. Kevin Robertson
Suffragan Bishop of Toronto

Incumbent's Report

I have said these things to you so that my joy may be in you, and that your joy may be complete.

~ John 15:11

Joy may not be the first word or emotion that comes to mind, when our annual vestry comes around, but I think it is important for us to view the ministry of the past year and all that the future holds for us through the lens of the Joy that God has prepared for us in Jesus Christ. Joy is not happiness, joy isn't fleeting, often joy is born out of suffering, sorrow and trial. And we certainly have known our fair share of trials and challenges over the life of our parish.

Joy comes from our trust in God, in our trust that no matter what we are experiencing as a community, He is faithful to us, and His good purpose will be worked out and His Kingdom of love and joy will reign, here in this community.

Seen through this light, I believe that the year behind us, 2023, has been a joyful year and the year ahead of us has all the makings of one too.

This past year we have seen much to be joyful about. New leaders have arisen to head a number of our ministries continuing the wonderful work already being done and taking them in new directions; we continue to see new and returning faces come to worship filling our sanctuary with an infectious energy; we have redoubled our efforts to serve the children and youth of our parish through Sunday School Youth Group and Messy Church. Our Crafties continue to create wonderful items for sale and donation, but most importantly they weave together to create a loving supportive community of friends who shine forth the love and joy of God.

We are moving forward into a new and bright future together serving our neighbourhood and proclaiming the gospel of Jesus Christ.

In 2023, we were treated to wonderful music thanks to the steadfast and joyful leadership of Anna Lynn Murphy, Carol Smith and the choir and instrumentalists who liven our worship to bring melodic worship to God. The return of the beloved *Mass of Light*, while daunting for me at first, was a fantastic community building event and opportunity to praise God. From anthems, to solos, to the delightfully cheeky Community Carol Sing we have had a year marked in joyous song.

Our Bible and Book studies have examined the weekly scriptures and throughout the year studied Rowan Williams' thoughts on what it means to be Christian, Disciples and Human. Our discussions may not always stay directly on topic, but they are font of learning and growth that shapes the life of our parish. As we look forward into this new year we are undertaking a study of the Minor Prophets and a book study on what it means to rediscover the Gospel and the joy at the heart of Christianity.

I also wanted to express my sincerest thanks to Maggie Barron, Elaine Stevenson and Christ Lackstrom for serving as Wardens and Deputy Warden these last few years. Their tireless commitment to this

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church has been inspiring and made my transition to ministry here seamless. They each have earned my deepest gratitude for all they have done and a well-earned break from this particular responsibility of leadership.

As we shift our focus to the year ahead, and beyond that to the future unfolding at St. Dunstan's, we are presented with exciting opportunities for Gospel ministry here in East Scarborough. Whether it is work being done to finally refresh our website and online presence or the new ways our Outreach committee is encouraging us to serve the neighbourhood around us or the numerous education and ministry opportunities that are on offer, each of us has the chance and each one of us is challenged to grow in our faith and life of discipleship.

My hope for this year is that all of us may grow deeper in our faith and in our understanding of God as revealed to us in Jesus. As we do that, the Joy of God is made complete in us.

We will face challenges, we will likely fail in some of our endeavours, but in the midst of that as we trust God and one another, joy will be made complete in us. Joy in worship, joy in service, and joy in the sharing of the Good news of Jesus Christ here at St. Dunstan's.

I pray that God's joy would find its way into your life and the common life of our church this year. And through us, that our world might know that same joy as well.

Yours in Christ,

Rev. Graham McCaffrey



Ignite Family Ministry

Annual Report 2023

Ignite Family Ministry launched on March 15/16 after 3 months of intense planning and pitching the idea to Synod Council. Ignite is an outside-of-the-box model for ministry to children, youth and their parents. We run on 2 evenings each week at different parishes around the Scarborough Deanery and we rotate every 6 -8 weeks or so. Each block has its own theme which is carried through our Bible lesson, games, crafts, activities, songs and sometimes even snacks. The children have their program in one space while their caregivers are welcome to stay and have their own conversations in the Parents' Café. Both spaces have yielded growing friendships and connections.

Here is a summary of where we have met, and how many children and parishes have been involved:

Spring Block 1: March 15/16 – May 3/4			
Theme: Light			
Wednesdays: St. Margaret-in-the-Pines		Thursdays: Church of the Holy Wisdom	
2 children	1 parish	12 children	4 parishes
Spring Block 2: May 10/11 – June 14/15			
Theme: Pictures of Church			
Wednesdays: St. Andrew's		Thursdays: Christ Church Scarborough Village	
0 children	0 parishes	10 children	3 parishes
Fall Block 1: September 13/14 – November 1/2			
Theme: Lectionary Gospel from the Sunday Before			
Wednesdays: St. Jude's, Wexford		Thursdays: St. Dunstan of Canterbury	
11 children	4 parishes	5 children	3 parishes
Fall Block 2: November 8/9 – December 13/14			
Theme: God is our King			
Wednesdays: St. Jude's, Wexford		Thursdays: St. Timothy's, Agincourt	
9 children	4 parishes	4 children	3 parishes

A few highlight moments from our evenings: squeals of delight as children looked for a flashlight in the dark to defeat the "Grog", creating an acrostic of the word BIBLE, our Day of the Dead celebrations, lying on a blanket outside trying to count stars, marching around a gingerbread Jericho and then eating the fallen down walls, hearing about amazing theological conversations in the car on the way home, hearing a 9 year old boy say, "I am so glad I joined this club!" This mid-week program is making a difference in these children's lives.

There were also 2 weeks of VBS/Summer Camps in July. July 10 – 14 was run at Holy Trinity, Guildwood under the leadership of Denise Byard. There were 13 campers and 10 youth volunteers, mostly all from the Guildwood community. July 17 – 21 was at St. Timothy's, Agincourt under the directions of myself. We had 7 campers and 7 youth volunteers, mostly from the St. Timothy's community. A third week, July 24 – 28, was attempted at St. Jude's, Wexford, but it was ultimately cancelled due to lack of registrations.

We created a website for Ignite (IgniteFamilyMinistry.com) and an Instagram account (@ignitefamilyministry) which are kept up to date providing information as well as printable promotional materials like posters and flyers.

In addition to the generous grant from Synod Council, Ignite has also received funds from the Anglican Foundation's "Say Yes to Kids" campaign (~\$2500) as well as a donation of the proceeds (~\$500) of the sale of a book written by one of our participants who tragically died this fall. This exceeds the amount of additional funding we had projected for our inaugural year!

There have been many adult volunteers who have provided snacks and fellowship for the Parents' Café and others who have assisted with the children's and youth programs.

This fall we welcomed Nikitha Stanley, from St. Bede's, as an intern. We are in the process of making her an official YMAP (Youth Ministry Apprenticeship Program) apprentice. Her presence with the program has been tremendously helpful. We have had other adult volunteers from St. Timothy's, St. Dunstan's, Holy Wisdom, St. Paul's and Holy Trinity help out occasionally and not just when their home parish was hosting.

A debt of thanks to our Regional Dean, the Rev. Canon Greg Carpenter; his incredible "cheerleading" ability has helped move Ignite from a dream to reality. Denise Byard (Holy Trinity, Guildwood) for all her help in writing the grant proposal and for her experience and support in those first few blocks. To our hosting parishes and clergy: Rev. Canon Greg Carpenter (St. Jude's), Rev. Canon Andrea Christensen (St. Timothy's), Rev. Graham McCaffrey (St. Dunstan's), Rev. Gerlyn Henry (Holy Wisdom), Rev. Andrew Kaye (St. Margaret-in-the-Pines), Rev. Ravi Kalison (Christ Church). Thank you for opening your Church buildings to us and for making us feel so welcome. Special thanks to Jillian Reeves (Holy Wisdom) for being such a wonderful host, snack maker, craft leader, driver, honorary Grandma, etc. She has travelled with Ignite, parish to parish, providing whatever is needed. She is a treasure!

Heading into 2024, Ignite endeavours to engage more of our Scarborough parishes and to grow our weekly numbers. Plans are already beginning for our Summer Camps and we are looking forward to creating some larger Deanery-wide events.

Respectfully submitted,

Elaine Vanderwerf

Ignite Family Ministry Co-ordinator

Deacons' Report

The role of a Deacon is to be an example of servanthood in the world, to encourage others to service ministry by educating the Church about the needs of the world, and to work in the world to proclaim the Gospel. The Deacon's job is primarily outside of the Church.

Throughout 2023 your Deacons have continued to strive to live our lives on a daily basis according to two specific directions from the Bishop in the ordination service. First, is that we are to make Christ and his redemptive love known, by word and example, to those among whom we live and work and worship AND, Second is that At all times, our lives and teaching are to show Christ's people that in serving the helpless they are serving Christ himself.

At the altar, the Deacon's job is to read the Gospel, set the altar for communion, assist the Priest during the Eucharistic Prayer, clear the altar after communion, and proclaim the Dismissal. At St. Dunstan's, the Deacons also assist with administration of communion and take turns preaching. With that being said, most of the work of your Deacons are not seen or known by the congregation. Both of the Deacons have been involved in 2023 with various activities, some of which are:

- Liturgical assistance to the Incumbent
- Participation in parish Advisory Board meetings
- Participation in various 'Cast the Net' meetings and workshops by the Diocese
- Participated in the Diocesan Community of Deacons Meeting with Bishop Asbil in March including renewing our Deacon vows
- Attended meetings with the Area Bishop as well as clergy meetings in the deanery
- Participated in the Diocesan Pre-Synod and Synod meetings in November.

Teena continues to make Christ and his love known to those among whom she lives and works by taking on the role of the Canadian Lead of the Christian Network/Fellowship at her office. She has helped organized a prayer team, a book study and a team to communicate Christ's love to the world from the office. We continue to offer prayers, support, and encouragement of our fellow Christian and non-Christian co-workers. This is a great way to fulfill one of the Deacon goals of bringing the Church to the world. I would encourage anyone who has a Christian Fellowship group at their place of work to seriously consider participating. We are all disciples of Christ and we should all share our faith with the world.

At St. Dunstan's, Teena was happy to be able to organize a visit from Suman Roy to discuss the history and activities of Feed Scarborough. I am very proud of how the parish has increased support of not only Feed Scarborough, but other food banks and the Sandwich Ladies in 2023. You are always willing to help. St. Dunstan's is a great example of responding to the needs of the world and how serving the helpless is serving Christ himself.

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Teena also participated in various Deacon meetings and workshops for younger/employed full-time Deacons in the Diocese of Toronto to discuss how to encourage more such people to recognize and respond to their calling to the Diaconate.

Earl's special ministry continues for elders in the parish and support for parish initiatives for children and youth. He continues to be the liaison clergy member to the parish Outreach Committee and supports efforts for refugee settlement in our community. Some of the activities committed to by the Reverend Earl Campbell in 2023 were:

- Continue to support the partnership with All Saints Church and Community Centre, a downtown Toronto parish, through the efforts of our parish's Outreach Committee and the Crafties.
- Chair of the 2023 Stewardship Committee and parish program for Time, Talent and Treasure initiatives
- Member of the Parish Worship and Spiritual Growth Committee
- Member of the Parish Finance Committee
- Assisted with fundraising in the parish to achieve our budget goals
- Volunteer at the annual parish Christmas Bazaar
- Attendance at Deanery Clericus monthly meetings
- Member of the Anglican Deacons Canada Strategic Planning Committee and Co-Chair of the Membership Taskforce
- Member of the National Advance Care Planning Task Leadership Group as appointed by the Canadian Hospice Palliative Care Association
- Parish Worship Liaison with the Tony Stacey Centre
- Response to regional parishes requesting worship leadership and preaching assignments.

Our devotion as Deacons is the ministry of servanthood, which includes assisting and encouraging others to live their Baptismal covenant of servanthood. Our work is to go into the community to serve the lost, the last and the least. St. Dunstan's is blessed to have a very active and dedicated parish community to participate in this important outreach ministry. The reason for this is our many groups of energetic and talented volunteers. We thank you all for offering your Time, Talent and Treasure to St. Dunstan's work in the world as we go together into the community in PEACE to LOVE AND SERVE THE LORD.

Respectfully submitted by,

The Reverend Deacon Teena Brown

The Reverend Deacon Earl Campbell

Wardens' Report

When we reflect on the first full year of Reverend Graham's ministry with us, we feel assured of a strong spiritual foundation here at St. Dunstan's.

Twenty to thirty people attend the Bible Study each Wednesday. It provides an opportunity for stimulating discussions, debate and often much laughter.

We would like to thank all those who are responsible for encouraging the children and youth to participate in our activities. We have seen the initiation of the Youth Group on Sunday evenings, and Messy Church, which has been well received. Church School continues on Sunday morning with stories from the Bible and activities.

We are blessed to have two dedicated Deacons and are grateful for their contribution to our worship and spirituality.

Sadly, we announce that, due to personal reasons, Marcia Richards has resigned her position as treasurer. We appreciate her commitment to our church over the past year.

The Fall was an exciting time at St. Dunstan's. In October, we welcomed Bishop Asbil to the church for Confirmation. In November, our Bazaar proved to be a great success once again. And, on November 26th, a much-anticipated event occurred. We celebrated the Haas Mass for the first time since Covid. During Advent we enjoyed, once again, the Community Carol Sing and the Blue Christmas service. Christmas services showed an increase in attendees this year.

As we step down as your Wardens, we thank all members of our parish family for their dedication and continued support. We are also immensely grateful to Kim, Wayne and all the volunteers who give so much of their time to the various ministries. We are grateful to Reverend Graham, not only for his support and guidance, but for all the ways in which he enriches our parish life and encourages us to look to a future filled with God's love and endless possibilities.

Respectfully submitted,

Maggie Barron	Rector's Warden
Elaine Stevenson	People's Warden
Chris Lackstrom	Deputy People's Warden

Auditor's Report

See Separate Document

Proposed Budget 2024 – 3% increase to offerings

	Actuals 2023	proposed increase 3%	proposed increase \$	Proposed 2024
INCOME				
OFFERING INCOME				
Envelope & PAR offering	225,564.26	3%	\$ 6,766.93	\$ 232,331.19
Visitor Offering	13,422.72	3%	\$ 402.68	13,825.40
Easter	6,766.05	3%	\$ 202.98	6,969.03
Christmas	8,143.25	3%	\$ 244.30	8,387.55
Thanksgiving	5,080.00	3%	\$ 152.40	5,232.40
Altar/Worship supplies	680.00	3%	\$ 20.40	700.40
Total OFFERING INCOME	\$ 259,656.28			\$ 267,445.97
BUILDING RENTALS				
Hall Rental	28,447.00	5%	\$ 1,422.35	\$ 29,869.35
Sanctuary Rental	5,800.00	5%	\$ 290.00	6,090.00
Parking Lot	5,600.00	5%	\$ 280.00	5,880.00
Elections - Fed / Prov / Muni	1,012.50		\$ -	0.00
Cantel Tower	20,000.00		\$ -	20,000.00
Total BUILDING RENTALS	\$ 60,859.50			\$ 61,839.35
FUNDRAISING INCOME				
Bazaars & Fundraising	\$ 11,578.15		\$ -	\$ 11,578.15
Total FUNDRAISING INCOME	\$ 11,578.15			\$ 11,578.15
OTHER INCOME				
Open Offering	4,493.20	3%	\$ 135.00	\$ 4,628.00
Advertising	2,295.00	7%	\$ 160.65	2,455.65
Total OTHER INCOME	\$ 6,788.20			\$ 7,083.65
GROSS PROFIT	\$ 338,882.13			\$ 347,947.12

Vestry Meeting – February 25, 2024

	Actuals 2023	proposed increase 3%	proposed increase \$	Proposed 2024
EXPENSES				
COMPENSATION	\$ 207,556.98	3.46%	\$7,190.61	\$ 214,747.59
OFFICE & ADMINISTRATION				
IT Support / Web Design	2,139.40	5%	\$ 1,106.97	\$ 3,246.37
Diocese of Toronto	64,204.68	3.5%	\$ 2,247.16	66,451.84
Bell Canada	5,633.30	5%	\$ 281.67	5,914.97
Cleaning Supplies	449.55	5%	\$ 22.48	472.03
Children's Ministry/Ignite Family Ministry	403.00	247%	\$ 997	1,500.00
Youth Group	\$0	-	\$ 500	500.00
Adult Education	1,750.18	-57.1%	\$ -1000.18	750.00
Altar/Worship expenses	4,011.94	-0.29%	\$ -11.94	4,000.00
Liturgical & Preaching Resources	598.82	-16.5%	\$ - 98.82	500.00
Postage & Courier	641.46	5%	\$ 32.07	673.53
Dues and Subscriptions	2,533.89	5%	\$ 126.69	2,660.58
Copy Charges	3,137.85	5%	\$ 156.89	3,294.74
Xerox Copier Lease	3,413.22	0%	\$ 0	3,413.22
Office Supplies	3,908.97	5%	\$ 195.45	4,104.42
Hospitality	870.85	5%	\$ 43.54	914.39
General Admin Misc	771.78	5%	\$ 38.59	810.37
Total OFFICE & ADMINISTRATION	\$ 94,468.89	5.01%	\$ 4737.57	\$ 99,206.46
PROPERTY & UTILITIES				
Property Insurance	13,115.59	6%	\$ 800.05	\$ 13,915.64
Enbridge Gas	7,474.96	5%	\$ 373.75	7,848.71
Toronto Hydro	6,044.34	5%	\$ 302.22	6,346.56
Water/sewer services	1,823.89	3%	\$ 54.72	1,878.61
Snow Removal	8,452.60		\$ -	8,452.60
Heating / Cooling	1,887.72	5%	\$ 94.39	1,982.11
Waste Management	1,675.30	6%	\$ 100.52	1,775.82
Pest Control	968.90		\$ -	968.90
Mud Mats	1,230.22	5%	\$ 61.51	1,291.73
Grass Cutting	6,027.20		\$ -	6,027.20
Lawn Sprinklers	786.84	5%	\$ 39.34	826.18
Security System	1,019.77		\$ -	1,019.77
Fire Equip. Maintenance	2,099.81		\$ -	2,099.81
Digital Signage	1,411.23		\$ -	1,411.23
Property expenses - Misc	6,747.98	-3.6%	\$ -247.98	6,500.00
Total PROPERTY & UTILITIES	\$ 60,766.35			\$ 62,344.86

Vestry Meeting – February 25, 2024

	Actuals 2023	proposed increase 3%	proposed increase \$	Proposed 2024
BANKING FEES				
Total BANKING FEES	\$ 1,001.32			\$ 1,025.94
OTHER EXPENSES				
OTHER MISC. EXPENSES				
Accounting Fees	6,496.27	5%	\$ 324.81	\$ 6,821.08
Legal/professional fees	77.96	5%	\$ 3.90	81.86
Total OTHER MISC. EXPENSES	\$ 6,574.23			\$ 6,902.94
GROSS EXPENSES	\$ 370,367.77	3.74%	\$ 13,860.02	\$ 384,227.79
PROFIT/LOSS	\$ -31,485.64			\$ -36,280.67

Proposed Budget 2024 – 5% increase to offerings

	Actuals 2023	proposed increase 5%	proposed increase \$	Proposed 2024
INCOME				
OFFERING INCOME				
Envelope & PAR offering	225,564.26	5%	\$ 11,278.21	\$ 236,842.47
Visitor Offering	13,422.72	5%	\$ 671.14	14,093.86
Easter	6,766.05	5%	\$ 338.30	7,104.35
Christmas	8,143.25	5%	\$ 407.16	8,550.41
Thanksgiving	5,080.00	5%	\$ 254.00	5,334.00
Altar/Worship supplies	680.00	5%	\$ 34.00	714.00
Total OFFERING INCOME	\$ 259,656.28			\$ 272,639.09
BUILDING RENTALS				
Hall Rental	28,447.00	5%	\$ 1,422.35	\$ 29,869.35
Sanctuary Rental	5,800.00	5%	\$ 290.00	6,090.00
Parking Lot	5,600.00	5%	\$ 280.00	5,880.00
Elections - Fed / Prov / Muni	1,012.50		\$ -	0.00
Cantel Tower	20,000.00		\$ -	20,000.00
Total BUILDING RENTALS	\$ 60,859.50			\$ 61,839.35
FUNDRAISING INCOME				
Bazaars & Fundraising	\$ 11,578.15		\$ -	\$ 11,578.15
Total FUNDRAISING INCOME	\$ 11,578.15			\$ 11,578.15
OTHER INCOME				
Open Offering	4,493.20	5%	\$ 224.66	\$ 4,717.86
Advertising	2,295.00	7%	\$ 160.65	2,455.65
Total 4500 OTHER INCOME	\$ 6,788.20			\$ 7,173.51
GROSS PROFIT	\$ 338,882.13			\$ 353,230.10

Vestry Meeting – February 25, 2024

	Actuals 2023	proposed increase 5%	proposed increase \$	Proposed 2024
EXPENSES				
COMPENSATION	\$ 207,556.98	3.46%	\$7,190.61	\$ 214,747.59
OFFICE & ADMINISTRATION				
IT Support / Web Design	2,139.40	5%	\$ 1,106.97	\$ 3,246.37
Diocese of Toronto	64,204.68	3.5%	\$ 2,247.16	66,451.84
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Digital Signage	1,411.23		\$ -	1,411.23
Property expenses - Misc	6,747.98	-3.6%	\$ -247.98	6,500.00
Total PROPERTY & UTILITIES	\$ 60,766.35			\$ 62,344.86

Vestry Meeting – February 25, 2024

	Actuals 2023	proposed increase 5%	proposed increase \$	Proposed 2024
BANKING FEES				
Total BANKING FEES	\$ 1,001.32			\$ 1,025.94
OTHER EXPENSES				
OTHER MISC. EXPENSES				
Accounting Fees	6,496.27	5%	\$ 324.81	\$ 6,821.08
Legal/professional fees	77.96	5%	\$ 3.90	81.86
Total 5600 OTHER MISC. EXPENSES	\$ 6,574.23			\$ 6,902.94
GROSS EXPENSES	\$ 370,367.77	3.74%	\$ 13,860.02	\$ 384,227.79
PROFIT/LOSS	\$ -31,485.64			\$ -30,997.69

Envelope Secretary’s Report

as at December 31 2023

Donation Totals by Dollar Ranges for the last two years

Dollar Range	2023			2022		
	# of Contributors	Dollar Amount	Dollar %	# of Contributors	Dollar Amount	Dollar %
\$1 - \$100	29	\$ 1,441.00	0.5	33	\$ 2,043.00	0.7
\$100.01 - \$500	46	\$ 15,477.72	5.5	46	\$ 15,645.00	5.7
\$500.01 - \$1,000	32	\$ 22,859.50	8.2	38	\$ 29,016.00	10.5
\$1,000.01 - \$2,000	47	\$ 67,654.26	24.3	50	\$ 73,757.99	26.7
\$2,000.01 - \$3,000	25	\$ 62,384.80	22.4	20	\$ 49,313.14	17.8
\$3,000.01 - \$4,000	9	\$ 30,907.85	11.1	10	\$ 33,188.06	12.1
Over \$4,000	13	\$ 78,240.89	28.0	13	\$ 73,411.70	26.5
Total Donations	201	\$ 278,966.02	100	210	\$ 276,374.89	100

Total Donations includes Designated Gifts to PWRDF, Faithworks, Foodbanks, Gifts-in-Kind and Heating and Air Conditioning Units. In 2023 Designated Gifts amounted to \$20,009.04.

There were a total of 201 identifiable donors in 2023 versus 210 in 2022; a decrease in nine (9) identifiable donors.

Envelope Box Donors = 78 in 2023; 81 in 2022
 PAR Donors = 81 in 2023; 86 in 2022
 Visiting Donors = 42 in 2023; 43 in 2022

Annual Comparisons

	2023	2022	2021	2020	2019
Contributors	201	210	198	214	247
Total Contributions	\$ 278,966.02	\$ 276,374.89	\$ 278,631.36	\$ 321,689.90	\$ 337,540.32
Avg. Contribution	\$ 1,387.89	\$ 1,316.07	\$ 1,407.23	\$ 1,503.22	\$ 1,366.56

The average contribution amount in 2023 was \$1,387.89, versus \$1,316.07 in 2022.

Respectfully submitted by,

Margaret Joseph,
 Envelope Secretary

Elections & Nominations

Wardens and Advisory Board elections and nominations.

All members of the parish are entitled to attend a meeting of Advisory Board. You can also bring forward to Board members suggestions for new initiatives during their tenure.

Only those elected or appointed as an Advisory Board member are entitled to vote on a motion before Board.

Parochial Organization Reports

Altar Guild

The Altar Guild or Chancel Guild, as some call it, is a vital group of mostly women who enjoy contributing to the overall appearance and functioning of the Altar and Sanctuary areas of our church.

When flowers are made available, they are arranged in vases and placed behind the altar, in front of the pulpit and at the back of the church. They also prepare for the Eucharist services on Sunday and Wednesday. As well, they are responsible for tidying and dusting these areas, checking the oil in the candles and washing and pressing the linens.

Since at least the 12th century, churches have used a variety of colour schemes for vestments and decorations to mark the liturgical seasons and holy days. The women change the frontals on the altar, on the pulpit and on the Eucharistic vessels to reflect these seasons.

I am happy to report that since September of last year we have welcomed seven new members. I know the present members will make them feel comfortable as they learn their roles. In the next few months, after they have had time to settle in, we will be able to create four teams of four.

It has been my privilege to work with these women and I wish to thank each and every member of the Altar Guild for their flexibility and enduring commitment to St. Dunstan's.

Respectfully submitted,

Elaine Stevenson

Canterbury Knights

After 39 years (1984), the Canterbury Knights disbanded on October 4, 2023.

The club has an honorary golf trophy Hugh Strange Trophy rewarded to a member winning the mini golf tournament. This trophy is to remain in the church on a shelf or mounted on a wall plaque along with the Club's Knight's crest in a prominent place in honour and remembrance of the Canterbury Knights club.

Respectfully submitted,

Mel Particka

Representative member on behalf of Doug Porter

Crafties

Crafties is a vibrant and growing group of women meeting in friendship with the aim of helping our church and larger community. Our fellowship continues to bring us joy. We are very grateful for the members of our group who donate their time, talents and often materials for the benefit of St. Dunstan of Canterbury Church and its outreach. We are also grateful our whole church family, as they support us in our efforts.

The women of St. Dunstan Crafties have contributed to the community throughout the year. We have provided ongoing support to *All Saints* drop-in program for the homeless and the *Scarborough Centre for Healthy Communities*; donating hundreds of hand-crafted items: crosses, Anglican rosaries, cloth bags in assorted sizes, baby blankets, fidget blankets for Alzheimer patients, colouring books, as well as many warm hats, mitts, scarves and blankets.

We helped provide a shower for refugee mothers by donating baby blankets, receiving blankets, stuffed toys, onesies, and large boxes of diapers.

Although many of our members are not active parishioners here, *St. Dunstan Church* has always been the main recipient of our efforts.

In October, Crafties purchased 34 x 6-foot folding tables to save the church money on table rentals during the bazaar and give options for other rentals.

All of our earnings on the day of the Bazaar, our biggest sale, go directly to the church. This year Crafties contributed \$ 4,000 to general funds.

At Christmas, we helped organize and fill 100 boxes of personal and warm items for refugees.

Crafties can only support the church if you support us. Please think of us first when you need a baby, housewarming or birthday gift. We welcome donations of wool, material, craft goods and no longer wanted or broken jewellery.

Respectfully submitted

Beth MacDonald

Children's Ministry

Children's ministry enjoyed a successful return to in person scheduling at St. Dunstan in the late winter of 2023 after an absence predicated by Covid-19. We introduced Messy Church in February and renewed our commitment to weekly children's Christian education in June with the return of Kids' Church on Sunday mornings.

Kids' Church

June 2023:

A "soft launch" held mid-June to alert the church community that Sunday children's ministry was resuming in the form of Kids' Church. This was held on June 18th, the same day as the summer BBQ. We had children of different ages, ranging from 4- 12. Activities included indoor/ outdoor activities, music, games and ice braker games as many of the children did not know each other. Our soft launch was very successful and suggested a need was being met.

August 2023

Open invitation to church members to attend a meeting to make plans and share wishes for children's ministry. This was attended by people who had already expressed an interest in teaching, former Sunday school teachers, and adults with an interest in the resumption of Sunday school. Some common themes were: make it fun, kids learn differently than they did in the past, incorporate play in the learning, the need for rotating teachers. Graham shared a plan to purchase curriculum that would help all those who teach. All those who were planning on teaching were encouraged to get their police check completed.

Virtual attendance was purchased for the Toronto Children's ministry conference (held September 25, 2023). Teachers who were not able to attend still have access to the recorded sessions from the conference.

September 2023- December 2023

Presently, we have a rotating group of six regular teachers. Each Sunday at least two adults commit to attend in advance, sometimes three. It was decided that we need at least three adults in case one adult needs to leave to make some photocopies, take a child to a parent, or to leave the room for other reasons.

Attendance has been varied. The smallest number for attendance has been 2 children and the greatest was 12 children. The age range has been 4 to 12 years old. All teachers have been encouraged by Graham to have their police check completed.

We always start with a prayer, then we collect the offering, and then the program is delivered. It changes week by week depending on the lessons outlined in the curriculum. We have kept the practice of having one child carry the cross and lead the children out of the sanctuary and then back into the sanctuary; this remains a popular responsibility. Before we return to the sanctuary, we end in prayer.

The curriculum has included use of audio-visual media, songs, small crafts, active games, ice breaker games, colouring, storytelling, and discussions. We have found that since the time is shorter than in previous years (because the children stay in the sanctuary after communion) there is less time for complex crafts and no time for snacks. The kids don't seem to miss the snacks and if we chose to do a more complicated craft, we could spend less time on other matters.

The curriculum is sent to the current group of teachers (by email) one month at a time so the teachers have access to the topics in advance. The curriculum includes a passage from scripture (that follows the same lectionary as the church), discussion questions, game ideas, colouring pages, and prayers. There is a sign-up sheet posted where teachers can list their availability in advance. We recently started a WhatsApp group to improve communication between the dedicated group.

We have had other adults who have come to help from time to time but who have not chosen to commit to teaching. Extra adults are always welcome. Some parents consistently stay with their children but most children leave their parents to attend. Hopefully the frequent announcements we have made about volunteering with Kids' Church have been helpful in reminding everyone that children's ministry is a collective responsibility of the church community.

Flexibility has been a requirement with planning as the teachers have no way of knowing how many children will attend. If a family is late, the lay people remind the parents that the children are welcome to join the lesson in progress. For our Christmas presentation we practiced songs in advance and chose the day of the presentation which children would be reading. The Christmas presentation included songs, poems and jokes. Children and adults alike were able to feel the joy of Christmas.

We look forward to keeping the children engaged, supporting the teachers to have the option to be in Kids' Church or the sanctuary, and building a sense of community with the children. We hope to make Sunday morning in Kids' Church a fun place to be where the children can learn to love God, each other, and the world they live in.

Messy Church 2023

Messy Church took shape out of our collective desire to provide children (and their families) with a church experience that was more relaxed and unstructured than what is typically expected at church. The idea was to use Messy Church as a way to introduce St. Dunstan to our neighbours, and to re-introduce children's ministry at St. Dunstan before offering our regular Sunday programming. As such, our goal was to create an environment which would introduce the church to those who had only a passing understanding of us and what we are about, as well as invite our own families to enjoy the program. After researching the Messy Church movement, the volunteers, working with Graham and Earl, planned programming that would provide an opportunity for kids of various ages to enjoy crafts, games, songs, stories, and fellowship while learning about the teachings of Jesus and his love for all of us. We held Messy Church events in February, March, April, May, October, and December of 2023. Volunteers support the kids at the craft tables (set out craft supplies, make a model of the craft, work with the kids as they are making the craft) and staff the kitchen (make and serve lunch, set and clear

Vestry Meeting – February 25, 2024

the table, clean up). We have been fortunate to have a few people consistently volunteer but as with everything, we are eager to welcome newcomers. At any given event we hosted between 8-16 kids and their grown-ups. It was not uncommon to see close to 40 people at our family table, including our volunteers.

Messy Church programming includes three pillars: arts and crafts/games, Bible lesson/story/song, and the family style meal. Free choice crafting activities are centered around a theme, chosen based on the season (ex: Advent) or a particular day in the church calendar (ex: Christ the King). For example, at our May event, Pentecost was our theme; the kids worked together to craft the stained-glass Holy Spirit flame that hangs proudly on the window at the west end of the church. During a Messy Church event, children move between the two or three craft stations, the games table, and the colouring table as they choose. Families have the chance to experience all of the activities together as the grown-ups and kids stay together. After crafting, Bible lessons are shared via stories and interactive discussions with the kids; Graham and Earl have each provided excellent leadership in this area. Music is used to enhance the teachings and also as a way to help the kids focus on the lesson. After crafting and before the quieter activity of story-time, moving to the music is an excellent activity. To conclude our events, we gather at a family style dining table, say a prayer of thanks, and enjoy a meal together. It is at this table, through laughter and chatter, that the community grows and bonds deepen, as the events of the morning are shared.

Messy Church enjoyed a successful first year thanks in no small part to the volunteers who staffed the kitchen and the craft tables and to those who donated the many various items needed. From donations of craft supplies and games, to the food donated, to monetary offerings, and to the donation of time, it has truly been group effort.

Messy Church in 2024 will continue to rely on the time, talent, and treasure of our church family. We have scheduled one Messy Church event per month from February to December this year, excluding July and August. We welcome everyone who would like to volunteer in any way.

Respectfully submitted,

Thandi Briggs
Alison Cordier

The Christian Meditation Group

The Christian Meditation Group meets on Monday afternoons at 1:30 pm. on the 1st and 3rd Mondays of the month, except for holidays. We continue to meet in the Worship space from Mid-September through to the end of June.

Our times together consist of fellowship, opening prayer, listening to a brief recorded talk, and this precedes a period of 25-30 minutes of silent Meditation. Time for quiet reflection follows this, and out of that quiet, flows a brief period for discussion and any questions that might arise.

We follow the teachings of the Benedictine Monk, Dom John Main (1926-1982). Main was one of the monks who rediscovered this ancient tradition of contemplative prayer, or meditation, and promoted its use by modern men and women. It once was a very common practice in the Church from the times of the Desert Fathers and Mothers of the 4th Century until its discouragement in the 11th C. In fact, it was *the* form of prayer for everyone whether clergy, religious, or laity. Although the practice is rooted in Scripture, it was lost to the Western Church for centuries until its rediscovery in the mid-20th C.

The Meditation group consists of long-standing meditators, as well as those newer to the practice. Newcomers are always welcomed and are taught the simple technique of Christian Meditation. Being part of a group offers the support in which to learn, and to practice, this form of prayer. Meditation is a prayer discipline that calms the mind, and centres us in God, while allowing God's Spirit to work within our inner stillness and silence.

Respectfully submitted,

Judith D'Hondt

Digital Media Report

1. Website

The site is in the process of being recreated professionally. It will have a new look and hopefully be up and running by the end of the year. For now, the old website is running on a limited basis but is updated weekly.

2. YouTube Channel

We continue to enhance the channel. In 2020, YouTube changed the livestreaming platform that created complications for our system. We upgraded to a new device that met YouTube newer standards. This new device is easier to use, and the accompanying app includes a monitor window, allowing the operator to see what is streaming in real time. There is little work involved in maintaining the YouTube channel. Setting up a livestream is very easy, as is the archiving of past videos.

3. Video Recording Studio

We have acquired additional equipment to record videos and then upload them to our YouTube channel. The movie editing software is iMovie which is Apple based, and fairly easy to use. The new equipment involves several portable cameras, microphones, backdrops and well as tripods and other accessories.

We are currently averaging between 70 & 90 views per Sunday on the YouTube channel. By week's end there has been, on average, 195 views of the Sunday service. For Special Services (outside Sunday Morning) we are averaging between 40 and 60 views. There are 358 subscribers, currently, up from 324 subscribers last year.

Respectfully submitted by,

Christopher Cooper

Music Report

The music program at St. Dunstan continues to provide choral and instrumental music for worship services and other special events. St. Dunstan Choir members attend weekly rehearsals on Thursday evenings for preparation of music for the Sunday 10:30 worship service. While our membership fluctuates, we maintain 23 Senior Choir members on our roster, with another five singers who are able to join us periodically.

Musical Highlights in 2023:

- A blend of traditional and contemporary music is offered in weekly anthems, as well as a variety of hymns and mass settings. This past year, the Mass of Creation by Marty Haugen was introduced to the congregation.
- In May, family and friends of former Music Director and Organist, Ann Hancox, joined us for a Sunday service and reception where we were able to finally celebrate Ann's life and the amazing music legacy she left us with at St. Dunstan.
- The Reign of Christ became even more special this year with the re-introduction of the Haas Mass, which hadn't been used since 2019. We welcomed cellist Daniel Ulloa Garcia, and percussionist Tracey Soman, in addition to our pianist Catherine Reidt, and Flautists Gordon Ratcliffe and Louise Gough.
- The choir enjoyed once again participating in the annual Tree Lighting Event, and hosting a fun filled evening for the "Community Carol Sing".

In addition to her ongoing organist duties, Carol Smith continues to organize, and often arrange, as well as rehearse our talented instrumentalists for selected services. Throughout the year, we have enjoyed the ongoing support of flautist Gordon Ratcliffe, pianist Catherine Reidt, harpist Liane James, and Brian Farrow, who has stepped in to conduct in my absence. We are grateful for these musicians' gifts, which they share so generously.

We thank our wonderful music librarians Louise Gough and Carole Thorogood who maintain a well-organized music library. Thanks also goes to Faith Joel who organizes and maintains the choir robes.

We are proud and grateful to be part of such a vibrant church community at St. Dunstan, and we thank Graham and the parish for their ongoing support and encouragement.

Respectfully submitted,

Anna Lynn Murphy,
Music Director

Outreach Committee

After the three year pandemic the Outreach Committee became an active committee once again 2023. The committee's first fundraising event was our annual Shrove Tuesday Pancake Dinner on Tuesday February 21/23. Despite the success of this event the committee decided to change direction going forward. Rather than focusing exclusively on fundraising activities the committee also expressed a desire to actively participate in outreach programs which would support the many individuals in need within our community. The committee would also conduct fundraising events throughout the year in order to continue to financially support various charitable organizations locally, nationally and internationally.

With these goals in mind the committee is currently in the process of organizing a small group of committee members to volunteer at the Scarborough Centre for Healthy Communities Food Bank. The committee also continues to financially support our sponsored child in Honduras, Maria, through Compassion Canada. Outreach is also evaluating new and past agencies to financially support in 2024. Internally, the Outreach Committee is in the process of reintroducing our funeral reception catering services in order to support church and community members during a time of need. The committee continues to support the valuable outreach activities of other church groups such as the Crafties.

During the year active recruitment has increased the committee membership to 18 active members that meet on the second Monday of each month at 1:00 pm in the lounge. The committee also has a new executive in place and hopes to add more members in 2024. The weekday daytime meetings are problematic for some interested individuals so other meeting options are being considered in order to possibly accommodate them. Committee meeting policy and guidelines are also being examined in order operate in a more defined and effective manner.

In conclusion the Outreach Committee was in transition for most of 2023. It evolved from a strictly fundraising committee to a committee that actively participated in local outreach activities to support those community members in need. Despite these new outreach initiatives the committee will also continue to fundraise in order to financially support local, national and international charitable organizations. Hopefully, 2024 will see the committee successfully achieve their Outreach goals and continue to be a leader in reaching out to the global community with Understanding, Support and Solutions, sharing the message of Jesus' love.

Respectfully submitted,

Fred Ho
Chairman

Pastoral Care

The following items were donated to the Scarborough Health Network (Centenary site).

Neo Natal and Birthing Centre

Baby blankets	11
Tiny Teddy Bears	27
Preemie Hats	23
Preemie Botties	6 pair

Emergency Department

Teddy Bears	38
Adult Hats	3

Adult Exercise Programme

Lap Blanket	11
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Respectfully submitted by,

Pauline Siva

Pastoral Ministry Support Team

The Pastoral Ministry Team meets in response to requests for Pastoral Ministry within the parish. We assist the Rev. Graham McCaffrey in providing this vital, and tender, ministry for the people who request it in our parish.

We show God's love to people by bringing comfort and consolation in grief; by listening and supporting them in difficult times; and by giving encouragement in times of need or emotional distress. This can entail personal visits by Graham, or by members of the team. It might include anointing; phone calls; sending cards or notes; bringing food, etc. All such contacts assure people that the parish cares for them, and that they and their families are being supported in prayer.

All such, pastoral ministry is carried out with compassion and discretion, while honouring privacy and ensuring confidentiality. Permission to share anything with the priest, or with members of the team must be given by the person before team members may do so.

The team meets approximately every two months, or more often as the needs arise. Team members abide by the rules respecting privacy with discretion. Meetings consist of updating everyone on the status of our ministry. There are also discussions of any concerns in the parish, or of any new requests we receive for pastoral ministry. Our meetings open and close with prayer to uphold before God all those who are receiving our ministry of pastoral care.

Respectfully submitted,

Judith D'Hondt

Property Maintenance Committee

In the past year your property maintenance committee has completed several activities large and small that keep the appearance and attraction of the facility at a desirable level. Some of the major activities are:

- Completion of storage room for Crafties.
- 12 Stucco and painting repair in the hallway and worship area.
- Electrical upgrade in the worship and choir areas.
- Repairs to the wall and fountain in the prayer garden
- Replacement of the coil in the heat exchanger which was leaking.
- Refinishing of the benches in the prayer garden.

We remain ever mindful of the financial position of the church before embarking on any project.

My continued thanks to the committee members for their dedication to the upkeep of our church and to the parishioners for their willingness to give a hand as needed.

We are always looking for new members, male and female, to join our committee with new ideas to maintain the attractiveness both inside and out of the building and grounds.

Respectfully submitted by,

The Property Maintenance Committee

Readers and Servers Ministry

Our lay ministry of active members who share their gifts to enhance our worship services continued strong throughout 2023.

We have added both new readers and new servers to our roster and continue to be blessed by the participation of all those involved. Each week different parishioners read the lessons, lead the prayers, administer the wine, process the cross and candles and assist at the altar.

Their commitment and dedication are much appreciated and benefit our entire parish family. We are truly blessed by this ministry and give our thanks and praise to God.

Respectfully submitted by,

Marlene Paulsen

Sidesperson Teams

In the fall of 2022, we started up in a minimal way the Sidespeople's duties and have been going for just over a year now. I would like to thank everyone for continuing and committing to this important ministry. The following is my report and is what Sidespersons Teams are all about.

I would like to start this report with my personal thank you to all members of the Sidespersons, for their continued duty and dedication to the Sidesteam and for taking the time to volunteer in this important ministry. They all make the work look easy and the burden light.

At present there are no captains for the four (4) teams of about four (4) people per team with about sixteen (16) members. I oversee the four teams and fill in where needed.

The Sidespersons Teams are responsible for several things at the 1030 am service every Sunday as well as all Christmas Eve services. The Team is responsible for:

- welcoming parishioners and visitors,
- handing out bulletins,
- ushering people to the communion rail at communion,
- collecting the offertory,
- keeping an accurate count of everyone in the congregation,
- notifying the Sunday school when it is time for them to come in for communion,
- answering any questions that anyone has,
- making sure the sound system is on,
- ensuring everyone gets out of the building in case of a fire and handling any emergencies when they arise.

I would like to thank all the members of my teams and helpers for being there and making light work and for helping to make the service run smoothly. Everyone makes my job as Head that much more easier and jumping in when needed. I look forward to working with everyone again this year.

Volunteers needed: If you are interested in serving on a Team or as a Captain please contact me. I am looking for captains and several people to bolster the four teams.

If you are interested in volunteering please talk to myself, at any time. If you have any concerns or questions please do not hesitate to contact me.

God Bless and respectfully submitted by,

Chris Cooper
Head of Sidesperson Teams

Social Committee

The Social Committee organized two Pub Nights in 2023. Both of these were well attended, showing a greater level of comfort with indoor events when Covid restrictions were relaxed. Although the Social Committee's mandate is not fundraising, these events showed a small profit which will be used for social related purposes.

We also assisted with other events, including the September barbecue organized by the Wardens.

Respectfully submitted,

Sheila Torres

Social Justice and Advocacy Committee (SJAC)

SJAC has been meeting roughly every five weeks. Our meetings are usually of about five people.

The committee is slowly getting informed about issues of housing and homelessness. This is our primary focus. Although our church and diocese have been emphasizing the question of climate change, no one at St. Dunstan's has indicated an interest in taking action on this matter. Our primary method is to encourage members of the parish to write letters, as "citizens", to relevant decision makers.

A reading and discussion circle has begun, with approximately twelve participants. The book is Michelle Good's *Truth Telling: Seven Conversations About Indigenous Life in Canada*.

All interested are invited to join a discussion after the 10:30 service, in a circle at the front of the church (you can bring your coffee!). Rev. Graham will join us occasionally as he is able.

Hardcover on Amazon	\$ 21.66	Audio on Amazon	\$ 0.00 with membership trial
Kindle	\$ 2.99	Public Library	\$ 0.00

- Jan 21st - Sit with me by This Dialogue Fire (Introduction), pages 1-7 and Residential Schools, pages 9 – 31
- Feb 4th - Lucy and the Football, pages 33 – 56
- Feb 18th - Racism, Carefully Sown, pages 57 – 86
- Mar 10th - \$13.69 per day. pages 87 – 122
- April 7th - The Rise and Resistance of Indigenous Literature, pages 123 – 156
- April 21st - Cultural Pillagers, pages 157 – 193
- April 28th - Land Back; No, We Don't Want Your Cottage, pages 195

St. Dunstan's has joined the Daily Bread campaign for the funding in the 2024 federal budget of the Canada Disability Benefit. Federal legislation for this Benefit has been passed, but it remains to be budgeted. The Daily Bread campaign is in response to the fact that a substantial percentage of their clientele are disabled persons, and the provincial benefits are very inadequate. The goal of their campaign is to have the Benefit funded at a level to raise persons out of poverty. If this occurs, it will of course be a great help to over-stressed food banks, if a substantial percentage of their clientele become able to buy their own groceries.

Members of SJAC will be speaking to the Diocesan Vestry motion regarding the right to housing at St. Dunstan's Vestry meeting urging support for it. We also plan to offer some extra information to help with education on the issue.

Respectfully submitted by,

Lynda Lange (Chair)

Stewardship Committee

The Stewardship Committee began meeting and planning with great energy in September, 2023. The members of the committee are Reverend Graham McCaffrey, Reverend Earl Campbell (Chair). Maggie Barron (Secretary), Marcia Richards, Jonathan Andrews, Cindy Poole-Godbout, Heather Greig, George Greig and Elaine Stevenson (Warden Liaison). You will have experienced them in action in red tops on a number of occasions.

During the evening of May 2, 2023 the Stewardship Committee hosted a presentation by Dr. Emmanuel Persad, Psychiatrist, on the topic of Ageing for a members of our parish and the community. It was well attended and a reception followed in the parish hall. A free-will offering supported Faith In Action in the Diocese.

Stewardship planning began with the decision to continue the program this year with the same theme, "Grateful Hearts and Faithful Giving" of our time, talents and treasure. We are the STEWARDS of God's gifts during our lifetime.

Your Stewardship Committee appreciates the positive and active response from members of the parish during the past few months. Follow-up with organizational leaders has taken place to make certain that individual time and talent wishes are acted upon. Cindy Poole-Godbout and Margaret Joseph, Envelope Secretary, have worked diligently to analyze all the forms submitted for necessary further processing.

Some statistics from the 2023-2024 Program:

- The committee distributed 176 packages of commitment forms. A total of 101 package returns for 2024 were realized. This represents a return rate of 57%. This is a 4% increase in returns for 2023.
- There is an increase in the number of PAR commitments by 7 for 2024.
- The number of commitments of Time and Talent for parish groups and activities leadership has remained strong for 2024.

It is believed that the Stewardship Committee activities at the end of 2023 ensured a positive contributions financial conclusion at year end. In spite of there being fewer Envelope Box donors, PAR donors and visiting donors overall, the total contributions increased and the average parishioner contribution increased in 2023 over 2022.

Respectfully submitted,

The Reverend Deacon Earl Campbell, Chair

Synod Delegation

The major theme of Synod 2023 was to introduce the *Cast the Net* program. Begun in the fall of 2022, the *Cast the Net* initiative was developed through surveys, active listening, focus groups and analysis. It was introduced at the pre-synod Zoom meeting when input was invited. Suggestions from that meeting regarding youth ministry and property accessibility/maintenance have been incorporated into the framework of the program.

Cast the Net has four major areas of focus: **Renewing Spirituality, Inspiring Faith in Action, Reimagining Ministry and Transforming Diocesan Culture.** These areas have been broken down into 20 recommendations for future action.

All the recommendations are available at www.toronto.anglican.ca/castthenet so I shall just note a few that either inspired or made me consider the church of the future.

- #3 Share the use and resources to enliven worship, faith formation, spiritual practice and evangelism.
- #7 Take, sustain and communicate actions that promote diversity, equity, inclusion and anti-racism.
- #10 Better reflect the diversity of our communities in both congregations and clergy.
- #11 Understand the changing needs of lay readers in congregations and support them in their work. (This one was not high on my list of items for review and revitalization, but I include it because it was intensely interesting to our Deacons.)
- #14 Rethink clergy discernment, formation and deployment for the church of the future.
- #15 Introduce and use new ways to measure and nurture congregational health and effectiveness.
- #18 Adopt an integrated, theologically-informed approach to property management.

From these calls, I look forward to a church that is welcoming to all, with an administration and parish leadership that better reflects the congregation as a whole. I am less enthusiastic about the realization that the church of my past, with a dedicated building and full-time ministry, will not be sustainable with an aging and shrinking congregation, so I look to the implementation of these calls to action to revitalize the Anglican Church and make it a vibrant and relevant force in the community, with the ability to attract and sustain new membership.

I also attended *Where Have All the Volunteers Gone?* by Elizabeth McCaffrey.

Suggestions:

- find the interests and talents of your group and use those talents
- have a defined end to the job
- show your appreciation for your volunteers

Respectfully submitted,

Beth MacDonald

Worship and Spiritual Development Committee

The Worship Committee is composed of members appointed to represent the various aspects of worship and spirituality at St Dunstan's.

Currently we have twelve members representing the following nine areas – clergy, music, meditation, Wednesday worship service, church school, youth group, congregational members, readers and servers, sides people and audio/visual/streaming.

Our purpose is to give support, discuss ideas, assist in planning, and help develop worship and other faith programs within our parish.

In the last year, we met three times, looking at upcoming services, special events, various programs, goals for the future and other practical concerns, to provide rich faith experiences for our church family.

We give thanks to God for His many blessings and move forward trusting in His grace and guidance.

Respectfully submitted by,

Marlene Paulsen

Youth Group

The St. Dunstan's Youth Group operates during the regular school year calendar. We began in October of 2023. Our target members are aged 16 to 30. While our mission is to ensure the sustainability of the church by increasing its youth base, our goal is to provide programming that will keep our members interested in exploring how far they can go with their Christian beliefs with the hope that our members will volunteer to replace roles played by our aging community.

Currently, we have five consistent members. Together, we have held numerous bible studies, been on several excursions to places they have decided are interesting. We have gone bowling, been to the Flying Squirrel located in Whitby, and have gone to McDonalds for group chats.

While we are grateful that our church freely provides access to the existing facilities the church offers, we are hoping to expand our operation by purchasing equipment for indoor/outdoor sports activities such as a ping pong table, board games, equipment for floor hockey or lawn bowling, a basketball net, etc. We would also like to purchase a movie licence to that we can have movie nights.

We are also examining ways that the youth group can generate funding on its own. Strategies considered include a car wash, organizing a Karaoke night, hosting a dance targeted at youth within our community, a bake sale and a drive-in movie in the parking lot. Offering snow removal to our members for a fee was also an option but God had other plans.

Thank you for your time.

Respectfully submitted,

Adrian Hill Serena Osborne Steven McNeil
Co-founders of St., Dunstan's Youth Group