

**St. Dunstan of Canterbury Anglican Church**  
56 Lawson Road  
Toronto, Ontario M1C 2J2

## **ANNUAL VESTRY MEETING**

covering the year

2018

held on

Sunday, February 24, 2019

**Incumbent:** The Rev. Richard P. Newland

**Churchwardens:** Ian Andrews  
George Greig  
Lana Johnson

**THOSE IN ATTENDANCE:**  
**PLEASE SIGN THE “DECLARATION OF STATUS”**

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## **RULES OF PROCEDURE FOR VESTRY**

In the interest of efficiency and good practice, members of the Vestry are requested to secure, in advance, the written consent of any person being nominated by them for offices. However, this does not restrict members to Vestry from making nominations from the floor.

### **PRESENTATION OF MOTIONS**

All Motions must come with a Mover and Secunder and must be ready to hand to the Vestry Clerk for the Minutes.

### **USE OF TIME**

Five (5) minutes is the limit for the person presenting a motion.

Three (3) minutes is allowed for the person seconding the motion.

Two (2) minutes is allowed for any others debating a motion.

No member shall speak more than once on the same motion, and not more than once on an amendment, except the mover of the original motion, who shall have the right to reply.

The mover of a motion, or amendment, is requested to write out the text in full and give a copy to the Chairperson.

### **RELINQUISHING OF KEYS & SECURITY CODES**

Because of the Security System, it is imperative that all outgoing officers of the parish and parish groups return their KEYS & SECURITY CARDS immediately following the Vestry meeting.

All new officers will be furnished with keys & security cards as soon as they can be obtained from the Security Company.

## AGENDA

1. Opening Prayer
2. Appointment of Vestry Clerk
3. Minutes of 2018 Vestry
  - Adoption of Minutes
  - Business Arising
4. Incumbent's Report
5. Wardens' Report
6. Adoption of Financial Statements for 2018
7. Presentation & Adoption of Budget for 2019
8. Envelope Secretary's Report
9. Nominating Committee Report
  - a) Election of People's Warden & Deputy Warden
  - b) Appointment of Rector's Warden
  - c) Other elections as needed
10. Adoption of Reports from Parochial Organizations
11. New Business:
  - Other Business
12. Adjournment & Closing Prayer

## 2018 VESTRY MINUTES

### **Annual Vestry Meeting held on February 25, 2018**

1. Meeting was called to order with prayer at 12:05 p.m.
2. With the concurrence of those present, Chris Cooper was appointed Vestry Clerk.
3. Presentation of the Vestry Minutes of 2017. See page 5 of circular.

**It was moved by Steve McNeil and seconded by Judy D'Hondt that the minutes of 2017 be accepted as printed. Adopted and Carried.**

No business arising.

4. Presentation of the Special Vestry Minutes of September 24, 2017. See page 10 of circular.

**It was moved by Brenda Armashow and seconded by Carol Thorogood that the minutes of the special vestry of September 24, 2017 be accepted as printed. Adopted and Carried.**

**Business Arising:** Status: unknown at this time. The request has gone to the executive board and is somewhere in the process. The Bishop is very supportive of the request.

We have a new furnace but no sound system.

Is there enough monies in the asset fund? Yes, but not enough for all the requests. There is \$100,000.00 left in the fund and we need \$200,000.00. The asset fund is a fall back plan if the requests doesn't get approved by the Diocese.

The Security system failed this week.

5. Incumbent's Report:

Richard Newland – see pages 18, 19 and 20 of the circular

Richard said you can read his report.

Richard highlighted the following:

The Diocese is in a crisis.

Attendance is down and falling.

There is no money and priests are living in sub-standard housing throughout the Diocese.

We at St Dunstan are bucking the trend but are slipping.

This is a calling card – need to maintain building maintenance.

We need to make Sunday Services as meaningful as we can.

It is hard to keep teenagers in Church – philosophy is from St. Augustine, “give me a child to teach and I will have them for life” (paraphrased). Richard believes if we can educate strongly – give them a firm foundation – up to the age of six, we will have them for life. With that in mind, we need to make the Church School Program very strong and in order to do that they need help. Think about helping for a specific amount of time like four weeks at a time – find a balance between Church Service and Church School.

The challenge is always to do better.

The community is aware of us.  
We need to think about the question “What is our Legacy?”

6. Deacon’s Report:

Richard Newland – see page 21 of the circular. There were no questions for Teena.

7. Warden’s Report:

Alison Cordier – see page 23 of the circular.

The warden’s are focusing on complacency and on maintenance – this is our home. Church is a community hub. We have strong revenue and want to move into the future.

No questions.

8. Adoption of Financial Statements for 2017 (unaudited at time of Vestry):

Richard Newland – The financial statements are in the process of being audited and will be available when done by being posted to the website. The auditor so far has not had any questions.

Lana Johnston – see page 25 of the circular. The mid column is the actuals.

Lana highlighted the following:

- Finished the year with a surplus.
- Envelopes are below budget.
- Hall rental income is up.
- Started the renewal process on the landscaping plan and garden.
- Replaced the telephone system.
- Replaced the snow removal and summer maintenance people.

Jocelyn Scott – What is the Cantel Tower? The big blue tower at the far end of our property.

Ann McCauley – Hydro is lower with a \$6.00 difference between 2016/17? It was a hot summer and we are trying next year to get Cantel to separate from us – run their own hydro line in to the tower – only then can we see our real usage of hydro.

Mel Particka – Did Cantel renew their contract? Yes, but need congregation approval. See motion #1 under new business.

**It was moved by Warden’s and seconded by Kerry McCauley that the 2016 Financial Statements be accepted as presented. Carried.**

9. Presentation and Adoption of 2017 Budget:

George Greig – A summary of pages 25-28 in the circular as well as slides was provided. Providing a balanced budget and monitoring our expenses.

George highlighted the following:

Expenses

Categories adjusted by cost of living – 2%.  
Clergy is 37% of expenses.  
Capital of \$23,500.00 if we get our request

Income

Envelopes are at 74% of income. The Diocese benchmark is 75%. Rentals are at 11%.

	Budget 2017	Actual 31/12/2017	<b>Budget 2018</b>
Total Revenue	390,642	402,348	<b>418,450</b>
Total Expenditures	390,642	388,499	<b>418,450</b>
Operating Deficit		13,849	

**It was moved by the Wardens and seconded by Parish Council that the budget for 2017 be accepted as printed. Carried.**

Jocelyn Scott – What is Rector benefits? Explained. What is W.S.I.B? Explained.

Ruth Sutton – Why are you absorbing housing? Because I like the Parish.

Richard Newland – All staff are above the minimum wage standard.

**10. Envelope Secretary's Report:**

See page 29 of the circular

Richard Newland

6 people are pulling more than their weight.  
45 people are not pulling their weight.  
21 envelope boxes have not been picked up yet.

There was a discussion on housing remuneration.

**11. Elections and Appointments:**

See page 30 of the circular

Thank you to Alison for her time as Warden.

Election of People's Warden – Ian Andrews stands as Deputy Warden. No other nominations.

**Acclaimed.**

**Lana Johnson is acclaimed.**

Attendance has dipped to 198 so we are intitled to 2 Lay Delegates to Synod instead of 3.

Discussion on process. No questions.

Can not serve more than 2 consecutive years as a Lay Delegate.

**It was moved by the Kerry McCauley and seconded by Steven McNeil that the remaining nominations be closed. Carried.**

Remaining Parish Council positions were acclaimed.

**12. Adoption of Reports from Parochial Organizations:**

See page 32 – 44 of the circular

Sunday School Report:

Theme this year 2018/19 is “Role of Children play in the Bible”

Thanked the list of helpers.

Concentrating on tactile and visual learning styles/learners.

**It was moved by Wardens and seconded by Linda that the Parochial Organizations reports be accepted as printed. Carried.**

Kim Brown – Is the website Windows based or other? It is windows based and we use a program called Easyweb to program it. Richard is not fluent in HTML code.

Stewardship:

Activities happen throughout the year – the major one is the Fall Relay.

Focus for this year is Legacy.

**13. New Business: 2 Motions**

1) Cantel Lease Extension

**Be it resolved that this Vestry approves the terms and conditions of the proposed extension to the lease with Rogers/Cantel.**

**March 2018 – February 2021 \$19,500.00**

**March 2021 – February 2024 \$20,000.00**

**March 2024 – February 2027 \$21,000.00**

**Grant right to further extend to the year 2030.**

Discussion on the process and answering of questions.

**It was moved by Wardens and seconded by Linda that motion of the Cantel Lease Extension be accepted as printed. Adopted and Carried.**

There was discussion that took place.

2) Our Faith - Our Hope Grant

**Be it resolved that this Vestry approves the Grant request to the Our Faith – Our Hope Allocations Committee in the amount of \$68,000.00 for the installation of a new Audio-Visual System.**

**It was moved by Wardens and seconded by Linda that the motion of the Our Faith – Our Hope Grant be accepted as printed. Adopted and Carried.**

3) Photo Directory 2018

We need one or two people to co-ordinate the project.

This will include but not be limited to:

Calling People

Managing Appointments on the photo days

Securing permission to print address, phone number, email address and etc.

Sandra Cowley and Bernice Hill volunteered as leaders of the Photo Directory Project.

**14.** Motion for adjournment was made by Benda Armashow at 01:30 p.m. **Carried.**

Vestry closed with the Grace.

Respectfully submitted,  
Chris Cooper

The Right Reverend  
**KEVIN ROBERTSON**  
Area Bishop of York-Scarborough  
Bishop Suffragan of Toronto



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January 25, 2019

The Feast of the Conversion of St. Paul

Dear friends in York-Scarborough,

Grace to you and peace from God our Father and the Lord Jesus Christ. (2 Cor. 1:2)

As I begin my third year as your area bishop, I am reminded of the tremendous privilege of serving this part of the Diocese. York-Scarborough is the smallest area geographically, but we have the greatest number of parishes, and are home to more than a third of the Anglicans in the Diocese of Toronto!

In 2018, I had the opportunity to visit most of the 60 parishes and ministries of York-Scarborough by being present for Sunday worship, ordinations, confirmations, celebrations of new ministry, anniversaries, meetings with parish leadership, and many wonderful meals and receptions! I want to thank the clergy and lay people of the area for your warm welcome as I have travelled across the five deaneries of York-Scarborough. I have been grateful for your prayers and good wishes, and your desire to be co-workers in the building up of God's Church.

One of the priorities I identified a year ago was for us to become more intentional about mission. In March, I was pleased to gather with over one hundred clergy and lay leaders from across the area to share ideas, and develop strategies for mission. In May, I gathered the area clergy together for an overnight retreat in Niagara Falls with the purpose of learning about Mission Action Plans (MAPs). I am so pleased that a number of parishes have now developed a MAP, and have begun to implement the plan in their own context. For those who have not done so, or are still working away at it, there are resources available from the Diocese and the York-Scarborough Area Council to assist. Just call my office and ask! I was also pleased to be a part of the ministry of making disciples. I participated in the preparation of new candidates for baptism, confirmation and ordination, and was delighted to be in parishes to work alongside those seeking to deepen their Christian faith.

One of the highlights of 2018 in the Diocese of Toronto was the election of a new Bishop. On June 9, clergy and lay people from across the Diocese met at St. James' Cathedral and elected Andrew Asbil. Bishop Andrew was consecrated in September and installed as the 12<sup>th</sup> Bishop of Toronto just a few weeks ago. Bishop Andrew has stepped into the role with grace, humility and courage, and I am honoured to serve with him. We also had the opportunity to say thank you and farewell to Archbishop Colin Johnson, who retired at the end of 2018. Archbishop Johnson served our Diocese with faithfulness for over four decades, and we wish Colin and Ellen much joy in their retirement.

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MISSION: To worship God and proclaim Jesus Christ in the power of the Holy Spirit and to embody—in word and action—God's reconciling love, justice, compassion and liberation—through which knowledge of God's reign is extended.



**Diocese of Toronto**  
Anglican Church of Canada

As I reflect on my ministry over the past year, I realize that my work would not have been possible without the support of my amazing assistant, Sue Willoughby. Sue does a great job of managing my calendar and correspondence, and ensuring that I am able to stay on top of 60 very different and dynamic communities. Sue works closely with our exceptional synod office staff. They are all just a phone call or email away.

I want to acknowledge the excellent work of our five Regional Deans: the Reverend Ian LaFleur (Eglinton), the Reverend Greg Carpenter (Scarborough), the Reverend Sherman Hesselgrave (St. James), the Reverend Shelley McVea (Toronto East) and the Reverend Heather Gwynne-Timothy (York Mills). Heather moves out of that role next month, and becomes the new Chaplain to the Retired Clergy of York-Scarborough. I am delighted to welcome the Reverend Lisa Newland as the new Regional Dean of the York Mills Deanery. Along with our area liturgical officers – the Reverend Geoffrey Sangwine and the Reverend Greg Carpenter – our Regional Deans are excellent resources for parishes, and provide me with invaluable advice.

Our area is also blessed with many incredible youth leaders, who are ably led by our two amazing York-Scarborough Youth Coordinators, Jillian Ruch and Ian Physick. In 2018, we increased their time in that ministry, and we are seeing the fruits of that decision. Just a few weeks ago, I attended the 2<sup>nd</sup> Annual York-Scarborough Youth Leaders' Summit, where those involved in this important ministry were able to share ideas and strategies for ministry with our youth.

In our Diocese, we are blessed with a College of Bishops, with whom the joys and burdens of episcopal ministry are shared. I am grateful to work alongside my colleagues: Bishop Andrew Asbil, Bishop Peter Fenty (York-Simcoe), Bishop Riscylla Walsh-Shaw (Trent Durham), Bishop Jenny Anderson (York-Credit Valley), and Canon Mary Conliffe (Diocesan Executive Assistant).

Finally, I want to express my thanks to all those who exercise leadership in the parishes, missions, schools, "fresh expressions" and community ministries of the York-Scarborough area. Whether you are stepping down from a particular ministry, or continuing on, or taking up a new role at this annual Vestry meeting, thank you for your commitment and faithfulness. You are a blessing to the Church in our Diocese.

As we move into a new year, may we do so with great courage and faith, confident that the God of all grace, who has called us to his eternal glory in Christ, will himself restore, support, strengthen, and establish us. (1 Peter 5:10)

Yours faithfully,

The Right Reverend Kevin Robertson  
Area Bishop of York Scarborough  
Bishop Suffragan of Toronto

## Bishop's Pastoral Letter to Vestries, 2019

*to be read or circulated on the Sunday of the parish's annual vestry meeting*



**Diocese of Toronto**  
Anglican Church of Canada

To our Clergy, Churchwardens and Parishioners

Beloved in Christ, peace and grace be with you.

This will be the first time, in almost 30 years, that I am not chairing a vestry meeting. I am one of those people who actually enjoys vestry; poring over audited financial statements, ministry reports, marking important milestones in the parish, celebrating the incredible contributions of our lay leaders (without whom very little would happen). Deeper than that, a good meeting names the anxiety we have in trying to balance the needs of the parish while trusting deeply in the hope that God will guide, provide and inspire us to deepen our faith, try new ideas and be creative in our endeavour to serve the mission of God. The vestry meeting is one moment in the year when a parish has the opportunity to look back and then to look forward. I am joined by the Area Bishops in assuring you of our prayers as you gather for your annual meeting. We also extend our deepest gratitude for all who have served so faithfully as wardens, committee members, teachers, greeters and leaders who make known the love of Christ through their offering of time, talent and treasure. If you are taking on a new role this year, a particular word of encouragement to you.

Over the last several years it has been our practice to invite each parish to consider a vestry motion that addresses issues of poverty and social action. In view of the drastically rising economic inequity in our province, this year's vestry motion asks your parish to consider *Standing in Solidarity*, by making a commitment to protect all who are living in poverty, through direct local and parish outreach and through meaningful advocacy.

On January 13<sup>th</sup>, 2019 I was formally seated as the 12<sup>th</sup> Bishop of Toronto. The journey to that moment has been heart-warming, moving and humbling. I am heartened by your words of encouragement, humbled by your support, and moved by your desire to row and to peddle! I will be forever indebted to Archbishop Colin for his encouragement and support. I am invigorated by the passion and faithfulness of our Area Bishops Peter, Riscylla, Kevin and Jenny as we step in together to write a new chapter as the College of Bishops. I am impressed beyond words by the dedication of our staff in the Diocesan office, and by the creative ways that ministry is happening every day in our parishes and centers of ministry around the Diocese.

I am thrilled to be on the road Sunday by Sunday visiting parishes, celebrating worship and getting to know you. I am finding my bearings with each of the committees, councils and task forces of the Diocese. I will be spending time with the clergy in each Deanery to glean the wisdom of those who lead in each community. In the first week of May I would like to meet with the laity of the Diocese through 5 scheduled Town Hall meetings (details will be posted on the Diocesan website). Each gathering gives us time to listen to each other, articulate our hopes for ministry, and catch a glimpse of what might be. I hope that you will join me.

May God bless you as you meet for Vestry.

Yours in Christ,

The Rt. Rev. Andrew J. Asbil  
Bishop of Toronto

## INCUMBENT'S REPORT TO VESTRY

We have started our 35<sup>th</sup> anniversary year and have a few things to look forward to: a gala dinner and dance, a visit from our new Diocesan Bishop, and some special projects to help us commemorate this milestone. These past thirty-five years have been years of turmoil and change in the broader church, some of which impacts us directly. Currently, the Anglican Church is split over the rights of gay people to receive the sacrament of holy matrimony. Some parishes have chosen to go separate ways, and “semi-divorce” themselves from the broader Anglican world-wide communion. These years have also been a time of great decline in attendance in many Christian denominations and with this decline a corresponding increase in financial pressures, with some parishes unable to remain viable and face closure. There is great uncertainty in the world because of political upheaval and the rise of populist politics. We are left wondering if politicians have taken leave of their senses, or has the world really gone mad? In the midst of all this, we gather as the people of St. Dunstan's to remember our beginnings, celebrate our successes and look forward to what we believe is a good future.

It is true we have declined in membership, but not at the same rate as the average. We are appearing to hold our own against this tidal force sweeping through the Christian world. Our decline is mainly due to retirements as people cash in their Toronto home for life at the refurbished cottage. We are aging too, and with more of us in retirement our financial resources are strained. We feel the effects of a younger generation that simply find religious life unimportant. Yet we celebrate because we still seem to be doing better than the average.

Last year, we undertook to replace and renew our sound system. The new system with all its high-tech gadgetry is a marvel. Look at the web-site report and see the numbers of people who view our Sunday services online and you get a sense that we are still reaching out to the world to spread the Good News of Jesus Christ! Additionally, the new system will make us more attractive as a rental venue for concerts etc., as we now have much greater versatility to offer prospective renters.

Some of our “fundraisers” are actually community events, bringing people into our building and sharing in our joy. Other events, while not a fundraiser, let the community know of our existence, and that we are a welcoming church. I was surprised at the number of first-time attendees at the Community Carol Sing in December 2018. Additionally, the majority of those attending were not members of this parish. In many ways, we are telling our story and letting people know that the outdated notion of what they think a church is doesn't hold true for this place.

This is not to say that we don't have our challenges. We have borrowed a significant amount of money which we must now work to repay. This borrowing allowed us to repair the moveable walls in the parish hall and to make some other minor repairs. We have ongoing maintenance work to keep our building in good order. Our curb appeal is great and landscaping must be maintained. Salaries have to be funded to maintain the excellent staff who provide us with all that we have come to expect. And of course, all this is entirely dependent on your free will gifts. Like each and every one of us, our church has bills to pay – not pleasant but a fact of life. And so, our Stewardship program will continue to encourage you to reach ever deeper to support the success of this parish.

As I look forward, I still have some ministry items I would like to accomplish before it is time to “do what you don’t want me to do!” Much has fallen onto my shoulders over these past 23 years that I have had the pleasure and trust as being your Incumbent. The time is approaching when some of this need transfer to other “disciples.” I have obtained the rights to a year-long program of making disciples: a form of renewal for lay people. As I become more familiar with this program and become confident it is a workable option for us, I will ask some of you to join me on this journey. Through retreats, discussion, prayer, group work and study, this proven program has renewed many lay people, of all ages, to become great leaders. I think the future of the parish, and indeed of Christianity itself, rests in the lay leadership and less so in clerical ways.

Of course, all this means change – the dirtiest and most upsetting word in the church, next to Stewardship! Our Sunday and mid-week services will remain much the same, for they are the bedrock of all we do. It is in the areas of leadership this new change will come. I find these exciting times (despite the confusion in the world around us) and I know that God is with us. The evidence for this is in all that we have done! So, with worship as the bedrock, let us build toward our future, trusting that another generation of people will call this parish this home.

My thanks to all those who assist in the ministries of this parish – too many to mention by name, and because my aging mind would forget one or two individuals. You know who you are, and I trust you know how deeply I appreciate your efforts.

Let us remember those who have gone before us and who, in 2018, entered into eternal life: Donald Carter, Ron D’Hondt, Ron Kwong-Hing, Shirley Little, Audrey Saltzman. Rest eternal grant unto them O Lord, and let light perpetual shine upon them.

Yours in Christ  
Fr. Richard Newland

## 2018 WARDENS' VESTRY REPORT

It has been another busy year in the life of St. Dunstan of Canterbury. Over the last year our property has been greatly improved which is a good news story for the parish. The responsibility we now have is to repay the loan that was extended to us from the diocese based on the housing fund retained for our church.

There are many people who have made contributions to the everyday activities and the special activities that have occurred over the past year. I want to thank George Greig and Ian Andrews for assisting me this year. My three year term has gone by quickly and it has been an honour to serve the parish. All the wardens thank Rev. Richard, Rev. Julia, Rev. Earl, and Rev. Teena for their leadership. Our staff is terrific and we all rely on them. The leaders of all the various groups provide such richness to our community. The many groups make it joyful to be a part of St. Dunstan. All the people who contribute to making our fundraising and all the fun events run smoothly are really appreciated. Big or small, please continue to participate and make new connections which will be enriching to us all.

St. Dunstan of Canterbury will be celebrating our 35<sup>th</sup> anniversary this year. The new phone directory will be out soon as an update & kickoff to the year. The wonderful weekend celebration dinner & dance that is planned for Saturday May 11 is well in hand. On the following day we will be hosting our new Diocesan bishop. This is a chance for us to thank God for all the successes that have been granted our church. We can look back at the hard work done to make a new faith community a reality before 1984. We also have to look ahead and develop refreshed visions for the contributions we can make to God's world in the years ahead. Our church has made a difference to the lives of the many parishioners who have gathered here over its lifetime. We are blessed to be a community hub for east Scarborough.

The wardens have not had a "steady as you go" year. It was a new experience for us to work with the diocese to arrange our loan from the housing fund and also to apply for the Our Faith / Our Hope grant that was the key part of the funding used to install the new sound system. We had the big project to arrange installation of the new wall system in the hall. We really appreciate the work that Rev. Richard did to get the new Audio-Visual system installed. Besides these improvements, a new security system and fire panel were installed. The Lenten fundraiser to update our front flower beds was a great success. It is a concern to review the financials of 2018 and realize that the offerings from envelope holders were below the givings of 2017 and were quite a bit below budget. This financial challenge has to be faced. Our community needs to grow in order to support itself properly.

Thank you for your support. God Bless.

Lana Johnson  
People's Warden

George Greig  
Rector's Warden

Ian Andrews  
Deputy Warden

## DEACONS' REPORT TO VESTRY

This year has been an exciting one for Deacons in the Diocese of Toronto. Our role in the church, and the work of Deacons out in the world, is becoming much more recognized and valued in the diocese. This includes the appointment of the coordinator of deacons for the diocese, to the role of Archdeacon of Toronto, as well as the appointment of another Deacon to the role of Canon. Both of these appointments recognize the growing and distinct role of Deacons in the Diocese of Toronto. We look forward to Deacons becoming even more involved and more recognized in the diocese in the coming year.

As Deacons we have individual responsibilities and liturgical roles during services which include delivering homilies, proclaiming the Gospel, preparing the communion table, participating in the administration of communion and processing of the elements after communion in the Sacristy. The Deacon dismisses the congregation at the conclusion of the service of worship.

Both of our Deacons have been busy this year with various activities, some of which are:

- Assistance to the Rector during funeral services.
- Attendance at Wardens' meetings and Parish Council meetings.
- Attended meetings with the Area Bishop.
- Participated in the Eucharist and meeting for Diocesan Deacons with Archbishop Colin Johnson at St. John's York Mills on June 16.
- Participated in the Electoral Synod at St. James Cathedral on June 9 to elect the new Diocesan Coadjutor Bishop.
- Attended full day workshop for area clergy on October 4 on "Sexual Misconduct".
- Member of the Planning Committee for the parish's 35<sup>th</sup> Anniversary celebrations on May 11-12, 2019 .

In addition to those activities, Earl's special ministry is to seniors in the parish and support to the Church School leaders. He continues to be the liaison clergy member to the Outreach Committee and supports efforts for refugee settlement in our community. Some of the activities committed to by Deacon Earl in 2018 are:

- Made a presentation on January 22 at the "Coming of Age" parish series on the topic of "Advance Care Planning" and assisted the Rector with the organization of the other sessions in the series .
- Attended the Diocesan Deacons' Retreat at St. John's Convent on March 9-10.
- Attended the Area Clergy Retreat with Bishop Robertson in Niagara Falls on May 9-10.
- Coordinated the registration and attendance of the parish's delegation to the Childrens' Church School Conference on November 3 at Wycliffe College. Eight church school volunteers from our parish attended this full day conference titled, "Be Inspired and Equipped".
- Participated in the Eucharist administration and meetings of the Diocesan Synod on November 9-10 at the Sheraton Hotel, Richmond Hill.
- Short order cook for the café during the Christmas Bazaar on November 17.
- Upgraded the parish library in the lounge area with the introduction of a number of donated books with the assistance of our church school youth.
- Worked on the final edition of the new parish photo directory – 35<sup>th</sup> Anniversary Edition, 2019.

Teena continues her ministry as the coordinator of volunteers for St. Dunstan's, as well as a member of the Stewardship Committee and the clergy contact for the Church School. In 2018, she encouraged and assisted the Church school team in selecting 2 set curriculums for the older and younger classes. These set curriculums will assist the teachers in leading the classes, allow the parents to be more aware of what their children are learning, and set a comprehensive path for the students.

Her outside Deacon work includes her outreach work at her office. This year she joined the company Cultural Diversity Committee, which includes Religious diversity. Teena looks forward to 2019 having an additional focus on religious diversity, since we live in one of the most multi-cultural areas in the world with a very high diversity in religious beliefs.

Some of Teena's additional activities in 2018 included:

- Attended Stewardship Committee meetings, and assisted in planning and running the annual Trivia Night.
- Assisted again as part of the refreshment team for the Community Carol Sing, which continues to grow every year.
- Attended the annual Diocesan Synod in Richmond Hill.
- Participated in a panel for the Clergy Remuneration Working Group to discuss Deacon roles and remuneration in the Diocese of Toronto.
- Attended the York-Scarborough Parish Leadership workshop.
- Continue to be in contact with the Young Episcopal Deacons, as well as the Young Deacons task force in the United States. We do not have many young(ish) Deacons on the Diocese of Toronto, and Teena has been selected to keep up to date on the processes and challenges of finding younger people to pursue their vocation to be ordained as a Deacon.
- Continues her work with the Red Cross as a trained "When the Time Comes" volunteer, which is called upon during disasters and times of displacement of people.

Of course, our main role as Deacons is the ministry of servanthood, which includes assisting and encouraging others to live their Baptismal covenant of servanthood. St. Dunstan's is blessed to be a very active community. The reason for this is our many groups of volunteers. We thank you all for offering your Time, Talent and Treasures to St. Dunstan's work in the world.

Respectfully submitted,

Deacon Teena Brown

Deacon Earl Campbell

## AUDITOR'S REPORT

The financial statements have not yet been audited.

The audited reports will be available to those who wish to have a copy when they are available.

## BUDGET HIGHLIGHTS

- The switch to Bell Fibe service from the older DSL line resulted in a \$200 per month reduction in our telephone costs.
- The use of the LED lighting throughout the building has reduced our electrical costs.
- The price of salt has escalated, thus the significant increase in the budget for snow removal in 2019.
- Our largest property expense is for routine maintenance of the building.
- We continue to monitor our expenses and seek ways to reduce them when possible.
- The Diocese recommended a Cost of Living Adjustment of 2.2%, which we have applied together with a merit increase of 0.8% to all staff members, resulting in a 3% increase in staffing costs.
- The clergy benefits as advised by the Diocese of Toronto, which we have applied to Fr. Richard's benefits, may be budgeted slightly higher than they will be, due to the fact that the Diocese does not provide benefit rates for clergy over the age of 65 years. Benefit suppliers reduce coverage for those eligible for pension. At the time of budget creation, we do not have the actual benefit costs for Fr. Richard.
- Fr. Richard has requested no change to the paid housing allowance, although it has not been adjusted in 10 years.
- Fr. Richard continues to monitor his utility costs just as the Wardens monitor the utility costs at the church.
- We anticipate a substantial HST rebate from the major renovation work completed in 2018. This rebate allows up to reduce the strain on supporters, although this is only a temporary relief.
- We note that envelope subscribers failed to make budgetary targets for 2018, and we hope that individuals will find it in their ability to increase their level of support in this current year.
- We are required to begin the repayment of our loan for the renovations. This repayment amount is our single largest expense, other than salaries.

## FINANCIAL 2018 AND BUDGET 2019

	Budget 2018	Actual 2018	BUDGET 2019	% change over previous budget
<b><u>Income</u></b>				
Envelopes	276,000	261,465	277,000	0.4
Visitor Envelopes	5,250	6,130	4,500	-14.3
Open Offering	7,120	7,420	6,000	-15.7
Coin Drop	655	313	542	-17.3
Special Envelopes	21,000	26,664	22,000	4.8
<b>Total Collections</b>	<b>310,025</b>	<b>301,992</b>	<b>310,042</b>	<b>0.0</b>
<b><u>Rentals</u></b>			-	
Hall (single events)	15,000	12,075	13,000	-13.3
Hall (ongoing events)	12,100	13,800	13,000	7.4
Worship Space	1,275	2,150	2,500	96.1
Cantel Tower	19,500	19,500	19,500	0.0
<b>Total Rentals</b>	<b>47,875</b>	<b>47,525</b>	<b>48,000</b>	<b>0.3</b>
<b><u>Special Activities</u></b>				
Weddings/Funerals	1,500	2,275	2,000	33.3
Advertising	750	600	750	0.0
Fundraising	25,000	14,996	20,000	-20.0
Misc	1,500	4,797	5,000	233.3
<b>Total Special Activity</b>	<b>28,750</b>	<b>22,668</b>	<b>27,750</b>	<b>-3.5</b>
<b><u>Other Income</u></b>				
Housing reserve	4,000	7,724	4,000	0.0
HST Rebate	10,500	9,495	29,300	179.0
Our Faith - Our Hope	-	1,106	-	
Donations	3,500	3,692	2,500	-28.6
OFOH GRANT		63,000		
From Asset Fund		20,000		
2017 Surplus	13,800			-100.0
<b>Total Other Income</b>	<b>31,800</b>	<b>105,017</b>	<b>35,800</b>	<b>12.6</b>
<b><u>Total Receipts</u></b>	<b>418,450</b>	<b>477,202</b>	<b>421,592</b>	<b>0.8</b>

		Budget	Actual	BUDGET	% change over
<b>Expenses</b>		2018	2018	2019	previous budget
<b>Clergy</b>					
<b>Rector</b>	Stipend	89,162	89,162	91,837	3.0
	Travel	4,000	2,935	3,500	-12.5
	Benefits	28,801	27,174	31,289	8.6
	Housing Utilities	5,500	4,911	5,500	0.0
	Housing	<u>19,200</u>	<u>19,200</u>	<u>19,200</u>	0.0
	Total Rector	146,663	143,382	151,326	3.2
<b>Deacons</b>					
	Honoraria	4,800	4,800	4,800	0.0
	Travel	250	-	250	0.0
	Continuing Education	<u>250</u>	<u>-</u>	<u>250</u>	0.0
	Total Deacons	5,300	4,800	5,300	0.0
<b>Honourary Assistants</b>					
	Travel	250		250	0.0
Total Clergy		<u>156,813</u>	<u>151,382</u>	<u>161,476</u>	3.0
<b>Salaries</b>					
	Organist	13,892	13,892	14,309	3.0
	Music Director	18,790	18,790	19,354	3.0
	Administrator	18,761	18,761	19,324	3.0
	Janitor	14,500	14,500	14,935	3.0
	Sexton	12,924	12,924	13,312	3.0
	Supply	1,300	1,155	1,300	0.0
	WSIB	600	610	600	0.0
	Total Salaries	<u>80,767</u>	<u>80,632</u>	<u>83,134</u>	2.9

## FINANCIAL 2018 AND BUDGET 2019

		Budget	Actual	BUDGET	% change over
<b>Property</b>		2018	2018	2019	previous budget
<b>Church</b>	Insurance	6,665	7,772	7,500	12.5
	Maintenance	20,000	23,203	20,000	0.0
	Telephone / Web Site	6,000	5,379	3,200	-46.7
	Hydro	13,000	6,385	10,000	-23.1
	Water & Sewage	3,060	2,978	3,500	14.4
	Gas	4,500	5,687	5,700	26.7
	Security	500	498	500	0.0
	Grass Cutting	3,264	3,918	4,000	22.5
	Snow Removal	6,300	5,519	7,400	17.5
	Waste Management	4,500	4,475	4,500	0.0
Total Church		<u>67,789</u>	<u>65,814</u>	<u>66,300</u>	-2.2
Total Property		<u>67,789</u>	<u>65,814</u>	<u>66,300</u>	-2.2
<b>Operations</b>					
	Adult Ed	1,020	973	1,000	-2.0
	Church School	510	486	500	-2.0
	Worship Supplies	3,570	4,791	3,600	0.8
	Music	3,060	2,117	2,000	-34.6
	Postage	1,500	1,568	1,700	13.3
	Office Supplies	6,500	4,880	5,000	-23.1
	Equipment Lease	5,100	5,062	5,100	0.0
	Furniture & Equipment	-	-	-	
	Discretionary	1,000	1,105	1,000	0.0
	Bank Charges	2,040	2,919	3,000	47.1
	Audit	5,800	5,821	5,900	1.7
	Miscellaneous	2,040	1,907	2,000	-2.0
	Accounts Payable				
Total Operations		<u>32,140</u>	<u>31,629</u>	<u>30,800</u>	-4.2
<b>Assessment</b>					
	Diocese	56,505	56,505	56,382	-0.2
	Synod Expense	936	695		-100.0
Total Assessment		<u>57,441</u>	<u>57,200</u>	<u>56,382</u>	-1.8

	Budget	Actual	BUDGET	
<b>Capital Improvements</b>	2018	2018	2019	
Loan (repayment)	23,500	-	23,500	0.0
Asset Fund	-	-	-	
Capital Improvement		22,149	-	
<b>Total Improvements</b>	<b>23,500</b>	<b>22,149</b>	<b>23,500</b>	<b>0.0</b>
<b>Total Expenditures</b>	<b>418,450</b>	<b>408,806</b>	<b>421,592</b>	<b>0.8</b>
<b>Total Revenue</b>	<b>418,450</b>	<b>477,202</b>	<b>421,592</b>	<b>0.8</b>
<b>Total Expenditures</b>	<b>418,450</b>	<b>408,806</b>	<b>421,592</b>	<b>0.8</b>
<b>Operating Surplus (Deficit)</b>	<b>-</b>	<b>68,396</b>	<b>-</b>	

Please Note: The operating surplus is due entirely to the large grant we received from the Our Faith Our Hope fund. When the funds were transferred from the Diocese of Toronto, then were electronically deposited into the current account, and thus shown here. We neglected to move them to the Designated Account before year end, hence the large surplus.

## HISTORICAL ACTUALS

		<b><u>2018</u></b>	<b><u>2017</u></b>	<b><u>2016</u></b>	<b><u>2015</u></b>
<b><u>Income</u></b>					
	Envelopes	261,465	266,744	263,229	257,298
	Visitor Envelopes	6,130	5,264	4,055	6,216
	Open Offering	7,420	6,946	7,209	6,816
	Coin Drop	313	633	333	634
	Special Envelopes	26,664	19,964	18,942	20,091
Total Collections		<u>301,992</u>	<u>299,551</u>	<u>293,768</u>	<u>291,055</u>
<b><u>Rentals</u></b>				-	
	Hall (single events)	12,075	16,600	10,684	6,145
	Hall (ongoing events)	13,800	12,100	15,750	10,392
	Worship Space	2,150	1,375	450	1,800
	Cantel Tower	19,500	19,500	19,500	19,500
Total Rentals		<u>47,525</u>	<u>49,575</u>	<u>46,384</u>	<u>37,837</u>
<b><u>Special Activities</u></b>					
	Weddings/Funerals	2,275	1,550	1,325	1,075
	Advertising	600	750	525	597
	Fundraising	14,996	21,198	21,625	20,122
	Misc	4,797	1,440	585	1,700
Total Special Activity		<u>22,668</u>	<u>24,938</u>	<u>24,060</u>	<u>23,494</u>
<b><u>Other Income</u></b>					
	Housing reserve	7,724	8,344	5,639	8,654
	HST Rebate	9,495	12,262	8,031	16,441
	Our Faith - Our Hope	1,106	3,750	16,302	18,859
	Donations	3,692	3,928	2,384	3,616
	OFOH Grant	63,000			
	From Asset Fund	20,000			
	Surplus (Deficit) Carried	-		-	
Total Other Income		<u>105,017</u>	<u>28,284</u>	<u>32,356</u>	<u>47,570</u>
<b><u>Total Receipts</u></b>		<u>477,202</u>	<u>402,348</u>	<u>396,568</u>	<u>399,956</u>

<b>Personel Expenses</b>		<b><u>2018</u></b>	<b><u>2017</u></b>	<b><u>2016</u></b>	<b><u>2015</u></b>
<b><u>Clergy</u></b>					
<b><u>Rector</u></b>	Stipend	89,162	86,147	83,638	81,045
	Travel	2,935	3,576	3,808	4,187
	Benefits	27,174	27,321	28,015	27,234
	Housing Utilities	4,911	4,852	5,336	4,991
	Housing	19,200	19,200	19,200	19,200
	<b>Total Rector</b>	<b>143,382</b>	<b>141,096</b>	<b>139,997</b>	<b>136,657</b>
<b><u>Deacons</u></b>					
	Honoraria	4,800	3,800	2,400	1,200
	Travel	-	-	-	-
	Continuing Education	-	-	-	-
	<b>Total Deacons</b>	<b>4,800</b>	<b>3,800</b>	<b>2,400</b>	<b>1,200</b>
<b><u>Honourary Assistants</u></b>					
	Travel	3,200	3,800	4,100	3,400
				-	-
<b>Total Clergy</b>		<b>151,382</b>	<b>148,696</b>	<b>146,497</b>	<b>141,257</b>
<b><u>Salaries</u></b>					
	Organist	13,892	13,500	11,880	10,401
	Music Director	18,790	18,260	17,728	17,178
	Administrator	18,761	18,232	17,892	16,187
	Janitor	14,500	14,085	13,822	13,658
	Sexton	12,924	12,658	12,019	12,275
	Supply	1,155	1,300	1,400	1,100
	WSIB	610	454	446	384
	<b>Total Salaries</b>	<b>80,632</b>	<b>78,489</b>	<b>75,187</b>	<b>71,183</b>
		<b>2018</b>	<b>2,017</b>	<b>2,016</b>	<b>2,015</b>
<b><u>Property Expenses</u></b>					
<b><u>Church</u></b>	Insurance	7,772	7,531	7,936	8,184
	Maintenance	23,203	20,086	12,655	12,217
	Telephone / Web Site	5,379	6,528	5,693	5,267
	Hydro	6,385	14,549	14,561	12,655
	Water & Sewage	2,978	2,381	2,592	2,198
	Gas	5,687	4,877	4,287	6,106
	Security	498	542	406	781
	Grass Cutting	3,918	3,201	3,659	2,744
	Snow Removal	5,519	5,810	5,457	5,457
	Waste Management	4,475	4,463	4,973	4,250
<b>Total Property</b>		<b>65,814</b>	<b>69,968</b>	<b>62,219</b>	<b>59,859</b>

<b><u>Operations</u></b>	<b><u>2008</u></b>	<b><u>2017</u></b>	<b><u>2016</u></b>	<b><u>2015</u></b>
Adult Ed	973	2,800	731	847
Church School	486	564	214	461
Worship Supplies	4,791	3,465	3,980	3,157
Music	2,117	2,667	2,669	2,842
Postage	1,568	1,263	1,134	2,019
Office Supplies	4,880	7,573	6,526	5,715
Equipment Lease	5,062	5,151	5,062	3,947
Furniture & Equipment	-	854	-	1,122
Discretionary	1,105	- 13	735	1,344
Bank Charges	2,919	2,080	1,940	1,660
Audit	5,821	5,717	5,509	5,405
Miscellaneous	1,907	1,705	1,021	2,811
Accounts Payable	-			-
<b>Total Operations</b>	<b>31,629</b>	<b>33,826</b>	<b>29,521</b>	<b>31,330</b>
<b><u>Assessment</u></b>				
Diocese	56,505	55,097	54,697	47,354
Synod Expense	695	936	-	507
<b>Total Assessment</b>	<b>57,200</b>	<b>56,033</b>	<b>54,697</b>	<b>47,861</b>
<b><u>Capital Improvements</u></b>				
Loan (repayment)	-	-	7,325	14,400
Asset Fund	-	-	8,977	4,459
Capital Improvement	22,149	1,488	-	15,123
<b>Total Improvements</b>	<b>22,149</b>	<b>1,488</b>	<b>16,302</b>	<b>33,982</b>
<b>Total Expenditures</b>	<b>408,806</b>	<b>388,500</b>	<b>384,423</b>	<b>385,472</b>
<b>Total Revenue</b>	<b>477,202</b>	<b>402,348</b>	<b>396,568</b>	<b>399,956</b>
<b>Total Expenditures</b>	<b>408,806</b>	<b>388,500</b>	<b>384,423</b>	<b>385,472</b>
<b>Surplus (Deficit)</b>	<b>68,396</b>	<b>13,848</b>	<b>12,145</b>	<b>14,484</b>

## ENVELOPE SECRETARY'S REPORT

Giving amount distribution in 2018

<u>Giving Range</u>	<u># of Contributors</u>
\$1 - \$100.....	31 (12%)
\$100.01 - \$500.....	64 (25%)
\$500.01 - \$1,000.....	44 (17%)
\$1,000.01 - \$2,000.....	69 (27%)
\$2,000.01 - \$3,000.....	26 (10%)
\$3,000.01 - \$4,000.....	10 (4%)
\$4,000.01 + .....	12 (5%)

There were a total of 256 identifiable givers in 2018. This is a decrease of five (5) individuals from 2017 when we had 261.

The average contribution amount in 2018 was \$1,222.69. Compared to \$1,183.64 in 2017, this is an increase of \$39.05.

Respectfully submitted,

Norma Ollivierre  
Envelope Secretary

**ST. DUNSTAN OF CANTERBURY COMMUNITY COUNCIL**  
**ELECTIONS AND APPOINTMENTS 2019**  
**NOMINATIONS**

The following people have been nominated and will stand for election by Vestry for the various positions within our parish. Names appearing in *italics* are appointments by the Incumbent. All become members of the Community Council and thus make decisions for and assist in the administration of the parish, until the next annual vestry meeting.

<b>Program</b>	<b>Co-ordinator</b>
Incumbent	The Reverend Richard Newland
Deacons	The Reverend Teena Brown The Reverend Earl Campbell
Rector's Warden	<i>George Greig</i>
People's Warden	Ian Andrews (to be elected)
Deputy Warden	<i>Claire Munroe</i>
Envelope Secretary	Norma Ollivierre
Treasurer	Doug Birney
Property Management	Vacant
Christian Education	<i>Adrian Hill</i> <i>Steve McNeil</i>
Sunday Worship Ministry	Marlene Paulsen
Sidespersons	Chris Cooper
Choir Representative	Appointed by the Choir
Stewardship	Elaine Stevenson
Members at Large	<i>Maggie Barron</i> <i>Christine Lackstrom</i> <i>Linda Robbins</i> <i>Anne Tetley</i>
Publicity	Sandra Birney
Outreach Representative	Appointed by Outreach Committee
Bazaar Convener	Margaret Joseph and her fabulous team!
Fundraising Chair	Hilary Stevens
Lay Delegates to Synod	Steve McNeil Linda Robbins
Alternate Lay Delegate to Synod	Lynda Major
Auditor	Dawn Flett & Associates
Recording Secretary	Chris Cooper

Please note: All members of the parish are entitled to attend a meeting of Parish Council. You are also free to bring forward to Parish Council suggestions for new initiatives. Only those elected or appointed as a council member are entitled to vote on a motion before Council.

## ALTAR GUILD

Altar Guild members go about their duties in a quiet and efficient manner each week. Total time involved is about one hour and a half to two hours on Saturday mornings and twenty minutes or so following the service on Sunday.

We have four groups who prepare the vessels for the various services and clean them after each service. We also arrange the Memorial Flowers each week. Additionally, we change and launder the linens, change the hangings when required and dust the woodwork in the Worship Space.

We arrange the décor for Easter, Thanksgiving and Christmas and provide a Wedding Hostess for each wedding. We also clean all the silver once or twice a year as required.

We notify the donors of Memorial Flowers the week before they are required.

We would like to add two or three more people to our group so if you are interested in our work, join us in the Sacristy any Sunday to see what it's all about. We would be glad to have new members at any time.

Thank you to our current members for their constant dedication to their duties.

Respectfully submitted,

Les Porter, Co-ordinator.

Vestry/18

## CANTERBURY KNIGHTS

This group provides a social evening for the men of the parish. Whenever possible they attend our monthly meetings held the second Monday of the month at 7:30 pm in the Jim Lackie lounge.

We began the 2018-2019 season with a pub night at Amigos in the village.

Our November meeting was a movie night where we watched "Red Sparrow".

The December meeting which was a challenging evening of "The Italian Job" coordinated by Malcolm Campbell and Bob Small. Those who attended the event were challenged to determine the name of the 3 different pastas and the sauce that was on it. Some of the answers were very imaginative.

Our January meeting was movie night and we watched "Mission Impossible – "Fallout".

With several more months left in our 2018-2019 meetings schedule ending on June 10, 2019 with the annual "Hugh Strange Mini Putt and Pub Night".

We invite men of the parish to join us ( [you do not have to be over 50](#) ).

Contact Doug Porter 416-284-7884.

Being a social group we attempt to find places of interest to visit or plan an evening of entertainment.

Submitted by  
Doug Porter

## CHRISTIAN MEDITATION GROUP

The Christian Meditation Group meets from September through June, on the first and third Mondays of the month, from 7:30 to 9 PM in the Worship space. This Group has been meeting at St. Dustan's since 1995, and includes long-time meditators, as well as those who might be new to the practice of contemplative prayer. The time together consists of fellowship, quiet music, listening to a short taped talk, and 25 minutes of silent meditation. This is often followed by a short period of discussion, or questions, arising from the topic of the taped talk.

We follow the teachings of the Benedictine Monk, Dom John Main (1926-1982). Main was one of the monks who re-discovered this ancient tradition of contemplative prayer, or meditation, and promoted its use for modern, ordinary, men and women. It had been a very common practice in the Church from the time of the Desert Fathers and Mothers of the 4th Century. In fact, it was the form of prayer for everyone, whether clergy, religious, or laity. Although the practice is firmly rooted in Scripture, it was lost to the Western Church for centuries until its revival in the mid-20th Century.

Newcomers are always welcome, and are taught the simple technique of Christian Meditation. The group is open to everyone who would like to have the support of a group in which to learn, or to practice, this form of prayer. Meditation is a prayer discipline that calms the mind, and centres us in God, while allowing God's Spirit to work within our inner stillness and silence.

Respectfully submitted,

Judith D'Hondt

## CRAFTIES REPORT 2019

St. Dustan's Crafties meet on Monday mornings throughout the school year. We work collaboratively to create a variety of knitted and craft goods which we sell to benefit our Church at the annual Christmas Bazaar and at mini sales throughout the year.

A random sample of ledger pages shows that the average item from Crafties sells for about \$15. Knowing this, it is amazing to realize that over time the Crafties have donated over \$60000 in capital upgrades and furnishings to the church, the last being a \$15000 donation toward the new sound system.

In addition, sales from Crafties' tables provide a significant amount for our annual Christmas fundraiser. This year we made \$3400 on the day of the bazaar and another \$700 on hats and Christmas items sold the next day, bringing our total contribution to \$4100.

We can only do this with the ongoing support of the parish members who attend our events and purchase our creations. We are also grateful for the members of our group who donate their time, talents and often materials.

We have handmade baby sweaters and afghans on hand and available for purchase throughout the year. If you need a gift for a new baby or a shower, please Contact Norma Campbell.

Respectfully submitted

Beth MacDonald

## DIGITAL MEDIA REPORT

In 2018 we undertook a major re-design of our parish's website. The design tool is now iOS based and is a joy to work with. Absolutely no knowledge of HTML coding is required, as the program is truly drag and drop. The new site offers many more features than we had in previous sites. Over time, new items will be added.

We have also now begun to stream our Sunday Services to YouTube. This is part of our plan to bring our parish into the digital world. The new AV system, installed in 2018 has enabled this, along with many other features including video projection. You've seen them and hopefully we can use them more frequently as time goes on.

A growing number of people come to our YouTube channel and view our services. The Haas Mass service in late November 2018 has had over 300 viewers! The weekly services also garner a good number of visitors. Additionally we are getting subscribers, which means they get a notification every time something new is posted. It is my intent to keep the previous two week's services available for viewing, deleting those old than two weeks, except for special services which will remain visible for a longer period of time.

Alison Cordier continues to administer our Facebook page. She is doing a great job of keeping things current.

Respectfully submitted

Richard Newland

## FUNDRAISING REPORT

Fundraising did not meet goal for 2018. No large event other than the bazaar was held and the two smaller events ( 3-F pub, Crossword Challenge ) did not generate much income. Trivia night was well attended and the bazaar was a banner year thanks to all the hard work from the Stewardship Committee and Margaret Joseph and her bazaar team. As well Norma and the Crafties with their dedication, as always make a huge contribution to the church coffers. The Fund raising chair would also like to thank Outreach for all their support and partnership with the pub night and all the contributions they make to help the parish and also the community at large.

In order for the parish to meet its fundraising goal for 2019, or indeed any year, it appears it will be necessary to have no less than two larger events in addition to the bazaar and other contributors.

Two main events (in addition to regular annual events) planned for 2019 are our 35<sup>th</sup> Anniversary Dinner and dance which is a celebration of our life as a parish. A portion of the ticket charge will be allocated to fund raising. We may also have some other smaller events related to our anniversary. There is also a plan being considered for Gift Card purchases through the church that will help generate regular income. Girls Night Out is also planned for October this year which has always been a wonderful and well supported event.

Looking forward to some ideas for 2020, a Progressive dinner would, I think be well received.

I would like to thank all the helpers, organizers, supporters, clergy and the Wardens for their forward vision for the future of St. Dunstan's.

Respectfully submitted

Hilary Stevens

## HOME BIBLE STUDY

This group continues to meet every other Tuesday at 7:30 pm in various homes for Bible Study and fellowship.

We continue use a resource called CE Synthesis for our studies. This study guide follows the Sunday readings from the 3-year Lectionary. We study the assigned Sunday's readings on Tuesday for the following Sunday when they are read during the Service and. Hopefully, the clergy will preach to them.. We finish the evening with light refreshments.

Newcomers are most welcome and, although we meet in various homes, this is not a prerequisite for joining us. We look forward to seeing you.

Respectfully submitted,

Les Porter

## LILLIAN HORROX PASTORAL CARE

Once again it has been a successful year but some of our members are no longer able to participate because of ill health. We only have ten in our group. We have donated to Rouge Valley Centenary Hospital in 2018 are as follows:

Bereavement Blankets	31
Bereavement Pouches	40
Bereavement Teddy Bears	33
Chemotherapy Clinic Hats	11
Chemotherapy Shawls	5
Knitted Baby Caps	97
Lap Blankets	18
Receiving Blankets	37
Teddy Bears	361
Assorted Toiletries	

The assortment of cosmetics and toiletries are for the Social Work department. If you travel we would be glad to have any toiletries you may collect from hotels.

The rest of the items are distributed to the following areas of the hospital:

Neonatal, Intensive Care Unit, Pediatrics, Maternal Newborn Services, Social Work Department, Continuing Care – 3<sup>rd</sup> Level of Margaret Birch Wing, Emergency Department, Fracture Clinic and Chemotherapy Clinic

“Knitted Knockers of Canada” have received 133 Knockers. We knit the Knockers and they are distributed throughout Canada to women who have had a mastectomy. We have donated 165 knitted knockers this past year.

The Pastoral Care Group meets on the second Wednesday of each month at 12:15 p.m. for a pot luck lunch. We are joined by Carmella Marroccoli from Volunteer Services for lunch and are given updates on current events at the hospital. The completed items are taken to the hospital where they are distributed to the various departments.

Our Christmas Lunch was hosted by Gail Cunningham.

We attended a dinner at The Guild Inn given by the hospital to thank volunteers.

Supplies are purchased with money from Outreach and donors. We welcome donations of wool, fabric and filling. The items are made at home. We are looking for new members who would be able to knit teddy bears for the emergency department. Pattern, wool and stuffing would be supplied.

Respectfully Submitted,

Norma Campbell

## MUSIC PROGRAM VESTRY REPORT

The music program at St. Dunstan continues to provide choral and instrumental music for worship services as well as other special events. St. Dunstan Choir members attend weekly rehearsals on Thursday evenings for preparation of music for the Sunday 10:30 worship service under the direction of Music Director, Anna Lynn Murphy and Organist, Carol Smith.

A blend of traditional and contemporary music is offered in weekly anthems, as well as a variety of hymns and mass settings. This past year, choristers participated in the Remembrance Day Service at the Tony Stacey Centre, the Christmas Community Carol Sing, as well as at the local Tree Lighting event and annual Men's Service. Their presence was also requested at several funerals over the season.

We are pleased to welcome three new members to the choir this season, which brings our roster to 27 singers. Several other musicians from the parish join us whenever possible.

Our four devoted Junior Choir members rehearse Sunday immediately following the 10:30 service. Their skills continue to develop as they prepare anthems for various services and join the senior choir for special services.

Carol Smith continues to organize and often arrange music for talented instrumentalists from the parish for selected services. These include piano, harp, trumpet, cello, violin, flute, clarinet, guitar, and percussion, and we are grateful for these gifts which they share as both soloists for preludes and postludes as well as anthems.

We also appreciate our wonderful music librarians Louise Gough and Carole Thorogood who volunteer a great deal of time in maintaining a well-organized music library. Thanks also goes to Faith Joel who organizes and maintains the choir robes.

We are proud and grateful to be part of such a vibrant church community at St. Dunstan, and we thank Father Richard and the parish for their ongoing support.

Anna Lynn Murphy, Music Director

Carol Smith, Organist



## St. Dunstan of Canterbury Anglican Church

56 Lawson Road, Scarborough, Ontario, M1C 2J2

### OUTREACH COMMITTEE REPORT

The Outreach Committee meets on the 2<sup>nd</sup> Wednesday of each month at 7:00 pm in the lounge. New members are always welcome. The committee currently has 26 dedicated members who take active roles in the administration of the organization. Our commitment has enabled Outreach to successfully raise funds throughout the year by organizing various fundraising events and catering funeral receptions. The proceeds of our income are donated to local and international community charitable organizations.

We had a very successful year in 2017 and were able to make significant contributions to Loft, LaMaison Women's shelter, Caribbean school, Royal Canadian Legion Br.258, Church Banquet room retractable wall, Scarborough Centre for Healthy Communities, Primate's World Relief and Development Fund, Interval House, as well as some deserving individuals and our sponsored child (Compassion Canada) in Honduras. We organize Socktober, the Christmitt tree along with gifts donated by our parishioners for needy families in our community. Outreach maintains the Prayer Garden and assists with the expenses related to Pastoral Care and the Kitchen maintenance.

Our income to support Outreach projects comes from the fund-raising efforts of the hard work of our Outreach team.

The following fund-raising events were Shrove Tuesday, Spring Fling Dance, Pub night, catering of Funerals and Donations from the community.

The fund-raising efforts of Outreach are coordinated with the fund-raising needs of St Dunstan Parish.

The Outreach team works with the Pastoral Care of St Dunstan's

The success of Outreach is directly linked to the generosity and participation of our parishioners and community members.

I wish to thank the members of Outreach for allowing me to be their Chair.

Respectfully submitted,

Jim Pickett  
Chairman 2018

Stella Warner  
Secretary

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**Outreach Mission Statement:** To be a leader in reaching out to the global community with Understanding, Support and Solutions, sharing the message of Jesus' love.

## SIDESPERSION TEAM REPORT

I would like to start this report with my congratulations and my personal thank you all members of the Sidespersons Teams and especially to the Captains Anne McCauley, Grant Paulsen and myself.

The Sidespersons Teams are responsible for several things at the 1030 am service every Sunday as well as Christmas Eve services. Currently there are three teams all with a Captain and each team spends up to two hours on one Sunday a month as well as five times a year twice a month. The bare minimum number of people for a team is five, but can be more. There are also several honorary members that help out when needed as fill ins. The Team is responsible for welcoming parishioners and visitors, handing out bulletins, ushering people to the communion rail at communion, collecting the offertory, counting the offertory, getting people to process the elements up the aisle, keeping an accurate count of everyone in the congregation, notifying the Sunday school when it is time for them to come in for communion, answering any questions that anyone has, making sure the sound system is on, to make sure everyone gets out of the building in case of a fire and handling any emergencies when they arise.

I would like to thank all the members of my teams and helpers for being there and making light work and for helping to make the service run smoothly. Everyone makes my job as Head that much more easier and jumping in when needed. I look forward to working with everyone again this year.

I am still looking for someone or two people to take up the challenge of being a Sidesteam Captain. I am hoping someone will step forward so that we once again can make the burden less heavy with four teams again. I also would like to see about three more people volunteering to be on a team so that the fourth team can rise from the ashes.

If you are interested in volunteering please talk to myself, or Richard at any time. If you have any concerns or questions please do not hesitate to contact me.

God Bless and respectfully submitted,

Chris Cooper  
Head of Sidesperson Teams

## STEWARDSHIP REPORT TO VESTRY 2019

The Stewardship program at St. Dunstan's is now 6 years old. We remain committed to the Growing Healthy Stewards program in order for our parish to grow and continue to be prosperous in the years ahead.

Our committee meets monthly during the year to develop a schedule. We focus on time, talent, volunteer development, outreach and giving. Over the past year the committee held a successful Trivia Night, was involved in the welcome back BBQ in September, prepared and served refreshments for the Carol Sing and hosted a Thank You coffee hour in April.

The Joyful Giving Program (JGP) has been successful every year. With this program every Fall, we each can look at our lives, and evaluate our relationship with God, and our parish. Many groups in the church have benefitted from donations of time and talent. We are very grateful to every participant for taking part in the JGP and returning the intention card. This is important in maintaining an accurate parish database and crucial to the future of our parish.

Here are the results of the JGP 2018, as of Jan 14, 2019

total parishioners on relay	63%
total parishioners responding to relay	89.7%
total parishioners on direct mail in lieu of relay	20%
total parishioners responding to direct mail	46%
parishioners starting PAG	2%
parishioners starting envelopes	.5%
parishioners adjusting PAG giving	13%
updates to address, contact info	4%
total parishioners responding to JGP (relay + mail)	80%

Our parish requires ongoing maintenance and major repairs at times. We are grateful to the wardens who often are challenged with managing and controlling expenses. We appreciate all they do to make our church welcoming to all. We also could not manage without all the many volunteers who freely give of their time and talent to benefit St. Dunstan's.

The Stewardship committee would also like to thank anonymous donors, Peter Misiaszek (Diocesan Director of Stewardship Development), Fr. Richard, Sandra Birney for her direction, and all the Relay Route managers for their valuable contribution to the success of our program. We appreciate our parishioners for their encouraging support and response to Stewardship throughout the year

Looking to the future, we pray that we can leave a healthy, vibrant, faith community here at St. Dunstan's, by using the gifts God has given each of us.

Submitted by

The Stewardship Committee – Elaine Stevenson, Maggie Barron, Fr. Richard, Teena Brown, Sue McIntyre, Gloria Wilson-Forbes, Jonathan Andrews and Jenny Small.