

St. Dunstan of Canterbury Anglican Church
56 Lawson Road
Toronto, Ontario M1C 2J2

ANNUAL VESTRY MEETING

covering the year

2017

held on

SUNDAY, FEBRUARY 25, 2018

Incumbent: The Rev. Richard P. Newland

Churchwardens: Alison Cordier
George Greig
Lana Johnson

THOSE IN ATTENDANCE:
PLEASE SIGN THE “DECLARATION OF STATUS”

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RULES OF PROCEDURE FOR VESTRY

In the interest of efficiency and good practice, members of the Vestry are requested to secure, in advance, the written consent of any person being nominated by them for offices. However, this does not restrict members to Vestry from making nominations for the floor.

PRESENTATION OF MOTIONS

All Motions must come with a Mover and Secunder and must be ready to hand to the Vestry Clerk for the Minutes.

USE OF TIME

Five (5) minutes is the limit for the person presenting a motion.

Three (3) minutes is allowed for the person seconding the motion.

Two (2) minutes is allowed for any others debating a motion.

No member shall speak more than once on the same motion, and not more than once on an amendment, except the mover of the original motion, who shall have the right to reply.

The mover of a motion, or amendment, is requested to write out the text in full and give a copy to the Chairperson.

RELINQUISHING OF KEYS & SECURITY CODES

Because of the Security System, it is imperative that all outgoing officers of the parish and parish groups return their KEYS & SECURITY CARDS immediately following the Vestry meeting.

All new officers will be furnished with keys & security cards as soon as they can be obtained from the Security Company.

AGENDA

1. Opening Prayer
2. Appointment of Vestry Clerk
3. Minutes of 2016 Vestry
 - Adoption of Minutes
 - Business Arising
4. Incumbent's Report
5. Wardens' Report
6. Adoption of Financial Statements for 2017
7. Presentation & Adoption of Budget for 2018
8. Envelope Secretary's Report
9. Nominating Committee Report
 - a) Election of People's Warden & Deputy Warden
 - b) Appointment of Rector's Warden
 - c) Other elections as needed
10. Adoption of Reports from Parochial Organizations
11. New Business:
 - Other Business
12. Adjournment & Closing Prayer

2017 VESTRY MINUTES

Annual Vestry Meeting held on February 19, 2017

1. Meeting was called to order with prayer at 12:21 p.m.
2. With the concurrence of those present, Chris Cooper was appointed Vestry Clerk.
3. Presentation of the Vestry Minutes of 2016.

It was moved by Steve McNeil and seconded by Jim Pickett that the minutes of 2016 be accepted as printed. Adopted and Carried.

No business arising.

4. Deacon's Report:

Richard – see page 13 of the circular. There were no questions for Teena.

Richard announced that Earl Campbell will be ordained Deacon on Sunday, May 14, 2017, here at St Dunstan. This will be the first time we will meet our area Bishop the Rt. Rev. Kevin Robertson.

5. Incumbent's Report:

Richard – see pages 11 and 12 of the circular

Richard highlighted the following from his report:

- There are two types of Ministry in the church: 1) Ministry of the Baptized and 2) Ministry of the Ordained – there are three types with clearly defined roles – Deacon, Priest and Bishop.
- Things are changing – congregation is getting older, the area is changing and we are moving into the unknown.

There is no such thing as failure but only a learning opportunity. If there is a project that you would like to take on than find one other person who is not related to you and try it out but first let Richard know about the project. The congregation will support the idea or not.

The Bishop says “St Dunstan is an isle unto itself”, but we are not separate from the Diocese and we are holding our own against the trends. We are moving into the unknown with the congregation aging and the area changing with some younger people moving in.

6. Warden's Report:

Allison Cordier – see the addendum to the circular

Focus for me is the physical building and it is aging as well. We have and will have many repairs to do including the furnaces and hall walls. Our Parish Administrator is growing professionally and will have been with us for two years in July 2017. Fundraising has been successful and our rental income has increased allowing us to do more repairs. Thank you to the Stewardship Committee for their hard work over the year and providing a 91 per cent success rate to the relay.

7. Adoption of Financial Statements for 2016 (unaudited at time of Vestry):

Richard – The financial statements are in the process of being audited and will be available to those who wish to have a copy when they are available. The auditor has said that the process is going really well and cleanly.

Chris Torres – Can we have the actuals from the previous years added going forward?
Yes.

It was moved by Warden's and seconded by Susan McIntyre that the 2015 Financial Statements be accepted as presented. Carried.

8. Presentation and Adoption of 2017 Budget:

Lana – A summary of pages 14-17 in the circular as well as slides was provided. Providing a balanced budget and monitoring our expenses. There is no gravy in the budget.

Lana Highlighted the following:

- Roof repayment has concluded.
- Budget provision for Asset Fund Deposit.
- Salaries adjusted by 1.9 per cent
- Some staff given merit increases with one adjusted to professional standards (Organist)
- Our Faith Our Hope campaign has ended
- Rental income has been good and has been increased by 20.5 per cent
- Fundraising has been increased by 12.5 per cent
- Cantel/Rogers Tower income remains the same
- Housing Reserve Income has been increased
- Diocesan Income Investments are steady
- Hall rentals exceeded expectations
- Growing Healthy Stewards programme continues to be a success
- Envelope givings are at Diocesan benchmark of 75 per cent

It was moved by the Wardens and seconded by Parish Council that the budget for 2017 be accepted as printed. Carried.

Ruth Sutton – What is the focus from the Asset Fund?

Richard – In previous years, because we didn't have the money, we were unable to make the deposits into the Asset Fund as planned. Now looking to this year with a line in the budget. The Reserve Asset Fund is at \$100,000. Some parishioners are redirecting their Our Faith Our Hope donation to St. Dunstan.

9. Envelope Secretary's Report:
- Envelope holders have increased
 - Average gift has decreased
 - Givers over \$4, 000 has increased
 - Top two givers are giving \$20,000

Chris Torres – What percentage are on PAR?

Gloria – we are at 39 per cent with a few not calculated in

Richard – Diocesan benchmark is at 40 per cent. We are growing slowly.

10. Elections and Appointments: See page 19 of the circular

It was moved by Susan McIntyre and seconded by Carole Thorogood that Lana Johnson (appointed) be re-elected as the People's Warden. Carried.

It was moved by Susan McIntyre and seconded by Carole Thorogood that George Grieg (appointed) be elected the Deputy Warden. Carried.

It was moved by Doug Porter and seconded by Ann McCauley that the remaining nominations be closed. Carried.

Rector's Warden – Allison Cordier (Appointed)
Remaining Parish Council positions were acclaimed.

11. Adoption of Reports from Parochial Organizations:

See page 19 of the circular plus Outreach

It was moved by Wardens and seconded by Susan McIntyre that the Parochial Organizations reports be accepted as printed. Carried.

Jocelyn Scott – We need more Sunday School teachers

Richard – Recommended a bulletin announcement

Ruth Sutton – How many Kids?

Steve McNeil – there are 25 registered with a flux of up to 30

12. New Business:

a. Possibility of creating a “scatter area” in the quiet garden for the scattering of cremated human remains

b.

Richard – read statement about scattering human remains in the quiet garden from Norma Campbell.

Legally it is not an issue: Scatter human remains is legal. Burying (even under a leaf) is illegal.

There would be no markers or signs in order to maintain the look of the garden and building. Richard has to check with the Diocese. There could be a possibility of having a memorial book in the Church to remember those scattered.

Some discussion took place with the following as highlights:

Ann McCauley – Wonderful idea.

Carole Thorogood – Answer to her prayers – would have a place to scatter her parents ashes.

Ruth Wolff – Perfect because they are at an age that they are thinking about the future and have the ability to ease the burden on future generations with the scattering their ashes here at their church.

Sandra Cowley – If the Church has to move would the scatter garden stay?

Richard – Yes

Carole Thorogood – How would we go about scattering?

Richard – 1) only parishioners and immediate family members
2) Incumbent would control or their appointment
3) procedures would be in place

Sandra Cowley – Would there be one set area?

Literally scattered with no build up.

Jocelyn Scott – Where would we scatter?

Richard – In the garden proper.

Proposed that engraved rock in the garden with just the name and date of the deceased would be an option.

Richard – I am hearing acceptance of the idea and so therefore will report to Council after consultation with the Diocese.

2017 Vestry Motion

We, the vestry of St. Dunstan of Canterbury, commit ourselves to continue to work to implement the Calls to Action of the Truth and Reconciliation Commission of Canada. As part of this effort, we call on the Government of Canada to address Call to Action #43: to fully adopt and implement the United Nations Declaration on the Rights of Indigenous Peoples as the framework for reconciliation. In particular, we call on the Government of Canada to immediately develop policies requiring free, prior and informed consent to be obtained from Indigenous Communities in Canada and abroad with respect to developments affecting their lands and resources, as outlined in Articles 10, 19 and 32 of the Declaration.

Adopted and Carried

There was discussion that took place.

13. Motion for adjournment was made by Susan McIntyre at 01:30 p.m. Carried.

Respectfully submitted,

Chris Cooper

2017 SPECIAL VESTRY MINUTES
Special Vestry Meeting held on September 24, 2017

13. Meeting was called to order with prayer at 12:15 p.m.
14. With the concurrence of those present, Chris Cooper was appointed Vestry Clerk.
15. *Motion:*
Moved by the People's Warden, seconded by the Rector's Warden and Deputy Warden that:
- a) \$200 000.00 to be borrowed from the Rectory Fund, held by the Diocese in the Consolidated Trust Fund, to make necessary capital repairs to the heating system, partition walls in the parish hall, fire panel, audio-visual system, landscaping and selected windows.
 - b) Such borrowed funds shall be repaid to the Rectory Fund over a 7 year term at 3.2 per cent interest.
16. Warden's Report:

Lana Johnson

Heating System: Current system is failing, with one of the three units no longer working. The system is approaching 20 years old. Carrier will be the company hired to replace and maintain the new boilers. The cost is about \$36 000.00.

Partition Walls in the Hall: The shorter wall is broken and can not be used. The wall which divides the hall in half is failing and now has the potential to fall. The tracks and carriages have aged beyond repair. We need the walls for hall rentals and thusly they need to be sound proof. There are only 2 companies in Canada that do this type of work. The cost of the repair will be about \$70 000.00.

Fire Panel: The current fire panel is obsolete and cannot be serviced if it should malfunction or fail. It is apart of the building's security system. It was recommended by Chubb Edwards that the system be replaced to maintain the ability to monitor the building and system if a fire should occur. The cost is about \$5 000.00.

Audio Visual System: The current system is obsolete and is a piece meal of different components. The proposal is to incorporate the worship space, lounge, narthex and parish hall into one system. The design will eliminate "dead spots" in the worship space, will incorporate the hearing loop system that is already installed and will have the option to add greater visual flexibility including live streaming to the web and projections on the wall.

Additional mics, high def camera, Bluetooth projector in the hall, flat panel and white screens in the worship space. The cost is about \$50 000.00.

Landscaping: The current perennial plantings, including trees and shrubs, are overgrown or dying. The plan is to hard prune some, remove others, enhance soil and plant new shrubs and etc. The cost is about \$10 000.00.

Windows: Some of the large windows in the parish hall and lounge have lost their seal and fog up. We are losing heat through these windows. The plan is to replace with the same design and an e-rate has not been looked at. The cost is about \$9 000.00.

17. Questions:

Mel Particka – In regards to the windows, are you looking at replacing the one that is broken? No, we are replacing all three.

Steve McNeil – Is the Rectory Fund a Diocesan Fund? Yes and we can borrow against it as long as we pay it back. We are repaying ourselves.

How much are we paying each year and starting when? We are paying \$37 000.00 every year for the next 7 years and starting in 2018.

Malcolm Campbell – Recap the prices for the projects?

Heating system \$36 000.00
Partition walls in the parish hall \$70 000.00
Fire panel \$5 000.00
Audio-visual system \$50 000.00
Landscaping \$10 000.00
Selected windows \$9 000.00

The total amount works out to \$180 000.00 plus 10 % (per cent) which brings the total to \$200 000.00.

What is the priority of the projects?

- 1) The Heating System
- 2) The Partition Walls in the Hall – due to hall rentals
- 3) The Fire Panel
- 4) The Audio-Visual System
- 5) The Landscaping
- 6) The Selected Windows

Is there an insurance savings? No.

6. Next Steps

We now will take this approval to the Trusts Committee of the Diocese of Toronto, for their concurrence.

That concurrence then must go to the Executive Committee of the Diocese of Toronto for their approval.

If approved than we can receive the funds.

We currently have the support of Bishop Kevin.

Ruth Sutton – If the motion is approved, is it a lump sum? Unknown

What happened to the Capital Assets Fund? We are saving it for when a surprise arises. We can take out \$10 000.00 without a penalty.

Can we tie in the surveillance cameras into the sound system? We can ask about that.

Mel Particka – In regards to the Fire Panel, Is it only the panel or the sensors? It is just the Panel. The sensors seem to be good – they were inspected and passed on the last inspection.

Dave B – What is the amount in the Rectory Fund? About \$400 000.00

Derek – Have you thought about a Stewardship pledge over two (2) years? We do one every year called the Relay.

Does the Government give rebates/funding? No because we have the means.

Discussion on Property Manager followed.

Discussion on Stewardship followed.

Linda – Can we make our pledge for funds for Innovative? We can ask and look into it. We are too successful.

2017 Special Vestry Motion:

Moved by the People's Warden, seconded by the Rector's Warden and Deputy Warden that:

- a) \$200 000.00 to be borrowed from the Rectory Fund, held by the Diocese in the Consolidated Trust Fund, to make necessary capital repairs to the heating system, partition walls in the parish hall, fire panel, audio-visual system, landscaping and selected windows.
- b) Such borrowed funds shall be repaid to the Rectory Fund over a 7 year term at 3.2 per cent interest.

Adopted and Carried

7. Adjournment was at 12:59 p.m.

Respectfully submitted,
Chris Cooper

ARCHBISHOP'S LETTER

Archbishop's Pastoral Letter to Vestries, 2018

to be read or circulated on the Sunday of the parish's annual vestry meeting

To the Clergy, Churchwardens and Parishioners
My Sisters and Brothers in Christ,

Grace and peace in the name of Our Saviour Jesus Christ.



I am joined with the Area Bishops in bringing you greetings and assurance of our prayers as you gather in the annual Vestry Meeting to set parish priorities and budget and choose churchwardens and officers to lead your ministry together. I am so grateful for the commitment and contributions that these people make to the life of the Church and the mission of Christ in the community you serve. Thank you, especially, to those who are finishing their terms of office or moving into different responsibilities. My prayers are offered for those of you who are taking on new ministries today.

Today, as has been the custom for several years, I ask you to consider a Vestry motion advocating for affordable housing and dealing with homelessness. We, as a church, have a long and effective history of providing both temporary and emergency housing, long term housing projects and counselling and support for the under housed. These programs are vital for providing relief on a day-to-day basis for many who do not have access to affordable housing. However, any effort to address the long-term needs underlying this crisis requires more resources than churches and community agencies can provide alone. The church has an advocacy role as well as providing front-line service. The two go together; both make a difference. Whatever you decide to do today, I think it is important that we discuss in our meetings to conduct the “business” of our parishes, the issues that affect the well-being of our whole community.

A key priority in our diocesan strategic plan, *Growing in Christ*, is leadership development and formation. In my Charge to Synod, I asked every parish to participate in at least one intentional formation programme during the year. May I invite you to join me this Lent in *Meeting Jesus in the Gospel of John*. Resources are available on-line and can be used by individuals and groups. I commend several other programmes – some developed in the Diocese – that will help you to be more intentional and confident in your Christian discipleship. Suggestions will be also available on-line.

I will retire at the end of this year. It has been an incredible honour to have served for some fifteen years as your bishop and over forty years in ordained ministry in this diocese. What a joy it has been to be invited into people's lives at the most profound level – at moments of deep joy or sorrow, at times of vocational discernment, at times of challenging crisis or productive stability. In all this, to witness the faith and compassion and engagement of Anglicans has strengthened my faith, expanded my horizons and confirmed my love of Christ and his Church. This June, Synod will choose a coadjutor bishop who will automatically succeed me on my retirement, becoming the 12th Bishop of Toronto. I posed some questions at Synod for people to consider in preparation for the election:

- From your own experience of bishop(s), what are two qualities you have admired in a bishop?

- What are two critical issues affecting the life and mission of this Diocese today?
- Considering that, what two qualities (maybe the same or different from #1) does the next bishop need to have to lead this Diocese in its mission into the next decade?

Please pray for the members of Synod that they may discern wisely and faithfully for this challenging and complex role of leading the largest and most diverse diocese in North America.

I hope to have the opportunity over this year to thank you for entrusting me with this awesome responsibility.

Yours faithfully,

A handwritten signature in black ink, reading "Colin R. Johnson". The signature is written in a cursive, flowing style. A small cross is visible at the beginning of the signature.

The Most Rev'd Colin R. Johnson
Archbishop of Toronto

THE RT. REV'D. KEVIN ROBERTSON'S LETTER



Diocese of Toronto
Anglican Church of Canada

January 18, 2018

The Feast of the Confession of St. Peter

Dear friends in York-Scarborough,

Grace to you and peace from God our Father and the Lord Jesus Christ. (2 Cor. 1:2)

I recently marked the first anniversary of my consecration as a bishop. In reflecting on the past twelve months, I am reminded of the tremendous privilege of serving as your area bishop. I am pleased to say that I have now visited most of the 58 parishes and missions in York-Scarborough. These visits have included being with you for Sunday morning worship, ordinations, confirmations, celebrations of new ministry, anniversaries, and meetings with parish leadership. Thank you for your warm welcome as I have travelled across the area. I have been grateful for your prayers and good wishes, and your desire to be co-workers together, for the glory of God and the extension of God's reign.

One of the priorities I identified a year ago was getting to know the clergy and people in my episcopal area. I am pleased to say that I have now met with all the active clergy, including our deacons, and many lay leaders as well. I have heard your hopes and concerns, and have tried to offer words of encouragement and guidance in these rapidly changing times. In spite of the challenges around us and within, I see signs of life and growth everywhere I go. There are renewed efforts to engage our neighbours and share the good news of God in Christ. I see clergy and lay people recommitting themselves to study and Christian formation in order to deepen their relationship with Jesus Christ. Anglicans are mobilizing and collaborating with people of other faiths and traditions to feed the hungry and give shelter to the homeless, often doing more with less. These are all signs of the Kingdom of God in our midst. We are also now being guided by our diocesan strategic plan, Growing in Christ, which I hope will set the stage for healthy and more dynamic ministries across the area. You may be interested to know that 25% of the parishes in the Diocese of Toronto are growing, and many of them are right here in York-Scarborough.

The past year was a time of change in the York-Scarborough episcopal office. We said farewell to Karen Isaacs, who had briefly served as my Administrative Assistant. Karen left last spring in order to respond to a call to ordained ministry. We then welcomed Sue Willoughby as the new Administrative Assistant, and she has been tremendous. Sue does a great job of managing my

calendar and correspondence, and ensuring that I am able to stay on top of 58 very different and dynamic communities. Sue works closely with our exceptionally capable synod office staff, who are always just a phone call or email away!

I want to acknowledge the excellent work of our five Regional Deans: the Reverend Ian LaFleur (Eglinton), the Reverend Greg Carpenter (Scarborough), the Reverend Sherman Hesselgrave (St. James), the Reverend Shelley McVea (Toronto East) and the Reverend Heather Gwynne-Timothy (York Mills). Along with our area liturgical officers - the Reverend Geoffrey Sangwine and the Reverend Greg Carpenter - they are excellent resources for parishes, and provide me with invaluable advice.

Our area is also blessed with many youth ministers, who are ably led by our two York-Scarborough Youth Facilitators, Jillian Ruch and Ian Physick. In the fall of 2017, we made the decision to increase their time in that ministry, and we are already seeing the fruits of that decision. Just a few weeks ago, I attended the York-Scarborough Youth Leaders' Summit, where those involved in this important ministry were able to share ideas and strategies for ministry with our youth.

One of the joys of being a bishop in the Diocese of Toronto is our College of Bishops, with whom the joys and burdens of episcopal ministry are shared. I am grateful to work alongside wonderful colleagues: Archbishop Colin Johnson, Bishop Peter Fenty (York-Simcoe), Bishop Riscylla Walsh-Shaw (Trent Durham), Bishop Jenny Andison (York-Credit Valley), and Canon Mary Conliffe (Diocesan Executive Assistant).

As we look ahead to a new year, we face significant change. Archbishop Colin Johnson has announced his intention to retire at the end of this year. His leadership over the past few decades has left an indelible mark on our Diocese and on the wider Church. He has provided wise, steady and faithful leadership in a time of immense change, and we look forward to opportunities to express our thanks to Archbishop Colin and Ellen in the coming months. On June 9, we will elect a coadjutor bishop, who will become the new diocesan bishop at the beginning of 2019. Please keep this process and the candidates in your prayers.

In the coming months, a number of events will be of interest to the clergy and people of our area. Firstly, I am teaching a Lenten course called Meeting Jesus in the Gospel of John, which comes to us from the Society of St. John the Evangelist in Boston, and was recommended by the Archbishop at our recent synod. The clergy of the Church of the Resurrection will join me in leading this study, which runs for five Monday evenings, beginning on February 26. On Saturday, March 3, I invite all of you to a York-Scarborough Visioning Day at St. Andrew, Scarborough, where we will share ideas and develop strategies for mission and growth in York-Scarborough. On April 30 and May 1, I will be gathering the area clergy together for an overnight retreat for the purposes of study and mutual support. We haven't done this in many years, and I look forward to restoring this annual time away.

Finally, I want to express my thanks to all of you, and especially those who exercise leadership in your own parishes. Whether you are stepping down from a particular ministry, or continuing

on, or taking up a new role at this annual Vestry meeting, thank you for your commitment and faithfulness. You are a blessing to the Church in our Diocese.

I am writing this letter on the Feast of the Confession of St. Peter. As our Church celebrates Peter's claim that Jesus is "the Christ, the Son of the Living God" (Matthew 16:16), may we have boldness in our own proclamation, so that others may come to the knowledge and love of God in Christ.

Yours faithfully,

A handwritten signature in black ink, appearing to read "Kevin Robertson", with a stylized flourish at the end.

The Right Reverend Kevin Robertson
Area Bishop of York Scarborough
Bishop Suffragan of Toronto

The Incorporated Synod of the Diocese of Toronto,
135 Adelaide St. E, Toronto, Ontario M5C 1L8 Canada

INCUMBENT'S REPORT TO VESTRY

In 2017 I initiated a series of seminars titled, "Coming of Age." They were designed to give information and guidance about issues related to living in advanced years of one's life. The attendance at these seminars was greater than I anticipated indicating a clear desire to learn more about such matters. It also alerted me to the changing demographic of our beloved parish: we are aging, and so is the rest of the Anglican Diocese of Toronto!

While it is important to note that St. Dunstan's is positioned well to cope with our changing demographic, let us not get complacent and sit back on our laurels. Yes, we ended our fiscal year with a surplus, but it doesn't mean you shouldn't consider increasing your offerings by a small percentage. Yes, our building is attractive and in reasonable repair, but we have some major capital expenses before us: a new audio-visual system, repairs to the dividing walls in the parish hall, landscaping issues to name a few. At the time of writing, the Diocese is still debating our request to borrow money from our Rectory Fund to affect these repairs. I suspect this is the result of their awareness that most parishes are notorious landlords and the Diocese must seriously consider assuming control of property for maintenance purpose. I believe they need every available source of reserve funds to do so, hence the hesitation to grant our request.

I am also acutely aware that as our congregation ages, younger people are not stepping in. I don't think this is the fault of anyone in particular but reflects society's current relationship with organized religion. Many of our children, who were involved in their youth, simply do not profess a "need" to remain involved with the life of the church in any significant way. Two of my own children do not attend a church, and it wasn't because I didn't try! Please understand, this is a societal issue and not specific to this parish.

So... what can we do? This is the point I wished I had a magic wand to wave, or perhaps even hope that our Lord's return will happen tomorrow, erasing the need to do anything. You and I know either option will not happen. Admittedly, my current thinking is somewhat selfish, but it is the best I can come up with.

Assuming the current rate of decline of attendance in the Diocese continues, it is reasonable to expect parishes will be forced to amalgamate. Thus, I believe our first step is to keep this facility in excellent repair, so it couldn't be considered for closure. Along with repairs we should seriously consider renewal and upgrades. This is the digital age and the time of social media (for good and evil), and my plans for the new audio-visual system is to give us multi-media capability. Visual displays in the worship space (like the Community Carol Sing) and the ability to stream services to the web, Facebook and YouTube, these are the ways the younger people communicate, so let's join them!

Secondly, I don't think initiatives like "Messy Church", Alpha courses and other programmes achieve their purpose which is to attract the unchurched, instead they reach those already committed. I do believe that a solid Sunday service, with sound, thoughtful and provoking homilies, along with uplifting music is what will attract people to join. Past

studies have indicated that people seek out a faith community because they are seeking answers to issues they are facing.

Thirdly, we need to strengthen our Church School programme. I am grateful for those adults who have volunteered to become part of that ministry, but we clearly need more. I remarked to one of our Deacons recently that our Sunday worship service is probably the reason why it is difficult to find adult volunteers to help in the Church School – they don't want to miss out on the service! To live a healthy lifestyle means there are times when we must do some things we don't particularly enjoy, like going to the dentist. The same is true for a healthy parish – sometimes we should do something we don't particularly desire. Would you please consider offering your services a couple of Sundays? Many hands will make lighter work!

Fourthly, I believe we need to continue to offer our services and our facilities to the larger community – in more ways than just our social events. These social times are great, but can we creatively find other ways to engage the Highland Creek neighbourhood in the life of our parish? I'm working on ideas, nothing clearly emerging yet but I will keep you informed if and when things formulate. We will need your help!

Finally, I believe we need to seriously consider the notion of legacy; for what will you and we be remembered. I reside one block away from the former site of my previous parish. The building is gone, and nine out-of-character homes now occupy the physical space where the church once sat. In the neighbourhood people do not remember the ministry of the parish, nor any impact upon the neighbourhood. It seems the parish didn't leave, or possibly create, a legacy.

Consider this: What would people remember about St. Dunstan parish? Is that a good or a bad remembrance? (Be honest!) What part did you play in creating that legacy? (again, be honest). Does that legacy image need to be changed? Will you be part of any change? Will you remember this parish in your estate planning; why or why not?

I suspect having read this far you are now feeling rather gloomy, which was not my intent. I see the years ahead as challenging times – not devastating times. We have opportunities before us, so let's seize them and run with them. Like the prophet Isaiah who at first felt overwhelmed and the situation was hopeless, was able when he heard God's call of "whom shall I send", to say, "here I am Lord, send me!"

Here we are Lord – send us into these challenging times. Guide us with your Holy Spirit and lift us when we are weary and rejoice with us when we are successful. Your promise to go with us, even to the end of the age, is still valid. Let us trust in that promise and like the Magi, set out on this journey in search of the future which awaits us!

I am grateful for the trust you have placed in my ministry and for the 22 years of joy I continue to experience here in this great parish. As I've told many a bishop, the wonder of St. Dunstan is not about me, rather it is the result of working together. This is the key to our success.

Please know that I am very thankful for the work of everyone who contributes to the life of this parish, but it would be remiss of me to not mention a few. Our Sunday services wouldn't be what they are without all those who help, choir, organist, choir director, servers, readers, Deacons, lay administrant, altar guild and lay anointer. Our financial health wouldn't be possible without your gifts and the work of our fundraiser, the bazaar, the pub nights, Outreach, the Crafties, Divas and assorted other wonderful people. Our "business side" wouldn't be efficient without the management of the Wardens, and the work of our administrator, janitor and sexton. Thank you all!!!!

Let us remember those from our parish family who have died this year:

Sharon Darling
James Gundy
Myrtle Hamilton
Elizabeth Hoult
George Joel
Jean Lamacraft
Barb McRorie,
Junior Ward

Rest eternal grant unto them O Lord, and light perpetual shine upon them.

Respectfully submitted

Fr. Richard Newland

DEACONS' REPORT TO VESTRY – FEBRUARY 25, 2018

Deacons exist to remind all Christians that the nature and character of the ministry to which all baptized Christians are called is service. Within this, we are both personally involved in service to the world and inspire and support others in their service to the world. We refer to this aspect of a Deacon's ministry as "workplace ministry". This ministry is at the heart of what it means to be a Deacon. Through this kind of outreach, Deacons extend the ministry of our church beyond the parish walls.

Because of the success of our parish's stewardship program, St. Dunstan is blessed with a number of skilled and dedicated members who offer their talents and service to others.

Service to others is offered to parishioners and those in the community who are marginalized, disadvantaged and who have personal needs. At St. Dunstan we serve others through the Pastoral Care Group, Crafties, and the Outreach Group. Other good works are realized through funding for community needs and research through the Girls' Night Out Annual Event, the Shoebox Project, the White Gift Tree, ChristMitt Tree with contributions going to the Scarborough Boys and Girls' Club and the Annual Community Carol Sing evening co-sponsored with the Centennial Community and Recreation Association which gives proceeds to the Scarborough Centre for Healthy Communities Food Bank. Through our long-standing relationship with the nearby Tony Stacey Centre, St. Dunstan has a commitment to meet the spiritual needs of residents who wish to attend services of worship or who have pastoral care needs. The parish has engaged in fundraising for projects in Africa through the Primate's World Relief Fund. As a parish we are blessed to have so many members who continue to offer their time and talents to help others in our parish family and in the community.

As Deacons we have taken on individual responsibilities in addition to our liturgical roles in the parish, including proclaiming the Gospel, preparing the communion table, participating in the administration of communion and dismissing the people to their mission in the world. For Earl, May 14, 2017 was his inspirational and moving ordination service in our parish. Richard Newland has asked Earl to focus on the needs of seniors in our parish and in our community. In this regard, Earl has met with the Pastoral Care Group and had an opportunity to meet the Chaplain and Administrative staff at the Rough Valley Health, Centenary Site who liaise with our Pastoral Care Group. Earl has attended the Outreach Group meeting in November to outline the Deacon's role in our parish and to encourage the group to consider ways to extend our parish's outreach beyond the parish. Deacon Earl has been assisting Richard Newland in planning for the "Coming of Age" seminar series. He participates in parish clergy, Warden and Parish Council meetings and is involved with Deacon meetings and in-service Diaconate sessions in the Diocese as well as attending the Diocesan Synod in November. In December, Earl attended a meeting on strategic planning for seniors in the City of Toronto hosted by the local Councillor with a particular emphasis on housing needs in Ward 44. We will be watching with interest the development of future plans on the Legion Villa and Tony Stacey Centre for Veterans Care property. Beyond the parish, Earl has been involved with the National Task Group for Advance Care Planning and is working with the

Canadian Hospice Palliative Care Association to encourage the federal government to create a national and sustainable framework for hospice and palliative care.

Teena's Deacon role in the parish continues to be the coordination of volunteers. This includes discussing parish volunteer opportunities with various parishioners, as well as assisting with seeking out volunteers for specific groups, when needed. We are blessed to have many people with various talents at St. Dunstan's. Some of the additional volunteers we were seeking in 2017 were people to assist with setting up and taking down the tables for the Bazaar, someone to help in the kitchen doing the dishes for the Tea Room, Sunday school teachers and helpers, Sidespeople and a team leader for sidespeople, among others. We are still looking for new sidespeople as well as a team leader to help once per month with counting and making sure that their team members show up to assist during the services. Please continue to let Teena know if you need help discerning where your talents might best be used. Our groups are always looking for new volunteers to help out. We have had a few suggestions for new groups, so she can direct you to others who have similar interests but may not quite have a group formed yet.

Teena is a member of the Stewardship committee and the Parish Council, and attends the monthly Warden meetings. We had our second Trivia Night this year, which brought in even more people, and even more fun. She also assists during the Annual Community Carol Sing, which was very successful this year and welcomes many members of the community to St. Dunstan (bringing the world to the Church).

Outside of St. Dunstan, Teena continues her Diaconal work of bringing the Church to the world at her daily office job. People rely on her as a person to confide in, complain to, and seek comfort during difficult times in their lives. She also continues her work with the Red Cross as a trained "When the Time Comes" volunteer, which is called upon during disasters and times of displacement of people, such as floods, major power outages, fires (including Fort MacMurray), ice storms, etc. Although Teena has not had the opportunity to assist in a disaster yet, she continues to upgrade training to be prepared when the time comes. Teena has also been asked to be a Deacon mentor for a parish going through the Deacon discernment process. This is expected to occur during 2018.

We express appreciation to Richard Newland for his support and encouragement in our ministry. He is a great mentor and exemplary leader. The Wardens of the parish have been very supportive of our ministry.

Deacons have a significant role in empowering the lay members of their parishes to live fully into their baptismal ministries. So "Go in peace to love and serve the Lord."

Respectfully submitted,

Deacon Teena Brown

Deacon Earl Campbell

WARDENS' REPORT TO VESTRY – FEBRUARY 2018

As always, Vestry allows us to reflect on the past year. In 2017, the Churchwardens welcomed a new Deputy Warden, George Greig. George has provided excellent leadership in his new role and has recently announced his commitment to oversee the Property Management group. Overall, this past year has had the Wardens focusing on ensuring the smooth and responsible operation of our parish home.

Our model Stewardship program enjoyed another successful year. The data indicate an extremely high return rate for the door to door relay package. We are grateful for the hard work and dedication of this committed group of parishioners.

Once again, our Fundraising committee, under the strong leadership of Hilary Stevens, has provided welcome financial support through a variety of events that really connected with parishioners. The return of Trivia night was one of these successful events. Our annual Bazaar was, once again, a rousing success thanks to Margaret Joseph and her awesome team.

We continue to enjoy strong leadership from our Church School co-ordinators, Adrian Hill and Steve McNeil, and their supportive volunteers. As always, Church School has provided wonderful Christian education programming for our children and many opportunities to build a community.

As the property continues to serve us well, we are reminded to serve it well also. In this light, the Wardens created a list of capital improvements to and necessary repairs of the property. In order to complete the required maintenance and repairs, a special Vestry meeting was held to seek the congregation's approval to approach the Diocese with a request to borrow the necessary funds from our Rectory account. As of today, we await their response. However, some of the repairs required could not wait. The new furnace system has been installed and the required fall landscaping has been completed. These costs have been included in this year's budget. The remaining items that were presented in the proposal at the special Vestry have been tabled until we hear from the Diocese. The Wardens are prepared with alternate suggestions should the Diocese not agree to our request. Also this year, a new snow removal contractor was hired and a new phone system was installed.

The Wardens are aware that the smooth running of the church is made possible by the contributions of our valued employees and we would like to extend our gratitude to them at this time.

The Financial Statement for 2017 shows a surplus as a result of careful fiscal management and a welcome increase in rental income.

Alison Cordier
Rector's Warden

George Greig
Deputy Warden

Lana Johnson
People's Warden

AUDITOR REPORT

The financial statements are in the process of being audited by Dawn Flett and Associates.

The audited reports will be available to those who wish to have a copy when they are completed.

BUDGET FOR 2018

	Budget 2017	Actual 31/12/2017	BUDGET 2018	% increase 2017 Bgt
<u>Income</u>				
Envelopes	272,500	266,744	276,000	1.3
Visitor Envelopes	4,000	5,264	5,250	31.3
Open Offering	7,000	6,946	7,120	1.7
Coin Drop	642	633	655	2.0
Special Envelopes	18,900	19,964	21,000	11.1
Total Collections	303,042	299,551	310,025	2.3
 <u>Rentals</u>				
Hall (single events)	10,000	16,600	15,000	50.0
Hall (ongoing events)	14,000	12,100	12,100	-13.6
Worship Space	500	1,375	1,275	155.0
Cantel Tower	19,500	19,500	19,500	0.0
Total Rentals	44,000	49,575	47,875	8.8
 <u>Special Activities</u>				
Weddings/Funerals	1,000	1,550	1,500	50.0
Advertising	600	750	750	25.0
Fundraising	22,500	21,198	25,000	11.1
Miscellaneous	1,000	1,440	1,500	50.0
Total Special Activities	25,100	24,938	28,750	14.5
 <u>Other Income</u>				
Housing reserve	5,000	8,344	4,000	-20.0
HST Rebate	10,000	12,262	10,500	5.0
Our Faith - Our Hope	-	3,750	-	
Donations	3,500	3,928	3,500	0.0
2017 Surplus			13,800	
Total Other Income	18,500	28,284	31,800	71.9
 Total Receipts	390,642	402,348	418,450	7.1

BUDGET FOR 2018 (cont'd)

		Budget 2017	Actual 31/12/2017	Budget 2018	% increase 2017 Bgt
<u>Expenses</u>					
<u>Clergy</u>					
<u>Rector</u>					
	Stipend	86,147	86,147	89,162	3.5
	Travel	4,000	3,576	4,000	0.0
	Benefits	29,266	27,321	28,801	-1.6
	Housing Utilities	5,500	4,852	5,500	0.0
	Housing	19,200	19,200	19,200	0.0
	Total Rector	144,113	141,096	146,663	1.8
<u>Deacons</u>					
	Honoraria	3,600	3,800	4,800	33.3
	Travel	500	-	250	-50.0
	Continuing Education	<u>250</u>		<u>250</u>	0.0
	Total Deacons	4,350	3,800	5,300	21.8
<u>Honourary Assistants</u>					
		4,300	3,800	4,600	7.0
	Travel			250	
	Total Clergy	152,763	148,696	156,813	2.7
<u>Salaries</u>					
	Organist	13,500	13,500	13,892	2.9
	Music Director	18,260	18,260	18,790	2.9
	Administrator	18,232	18,232	18,761	2.9
	Janitor	14,085	14,085	14,500	2.9
	Sexton	12,658	12,658	12,924	2.1
	Supply	1,200	1,300	1,300	8.3
	WSIB	600	454	600	0.0
	Total Salaries	78,535	78,489	80,767	2.8
<u>Property</u>					
<u>Church</u>					
	Insurance	7,197	7,531	6,665	-7.4
	Maintenance	15,000	20,086	20,000	33.3
	Telephone / Web Site	6,000	6,528	6,000	0.0
	Hydro	15,000	14,549	13,000	-13.3
	Water & Sewage	3,000	2,381	3,060	2.0
	Gas	4,500	4,877	4,500	0.0
	Security	750	542	500	-33.3

	Budget 2017	Actual 31/12/2017	Budget 2018	% increase 2017 Bgt
Grass Cutting	3,200	3,201	3,264	2.0
Snow Removal	5,500	5,810	6,300	14.5
Waste Management	5,000	4,463	4,500	-10.0
Total Property	65,147	69,968	67,789	4.1

Operations

Adult Education	1,000	2,800	1,020	2.0
Church School	500	564	510	2.0
Worship Supplies	3,500	3,465	3,570	2.0
Music	3,000	2,667	3,060	2.0
Postage	2,400	1,263	1,500	-37.5
Office Supplies	6,000	7,573	6,500	8.3
Equipment Lease	5,000	5,151	5,100	2.0
Furniture & Equipment	1,200	854		-100.0
Discretionary	1,000	-13	1,000	0.0
Bank Charges	2,000	2,080	2,040	2.0
Audit	5,500	5,717	5,800	5.5
Miscellaneous	2,000	1,705	2,040	2.0
Accounts Payable				
Total Operations	33,100	33,826	32,140	-2.9

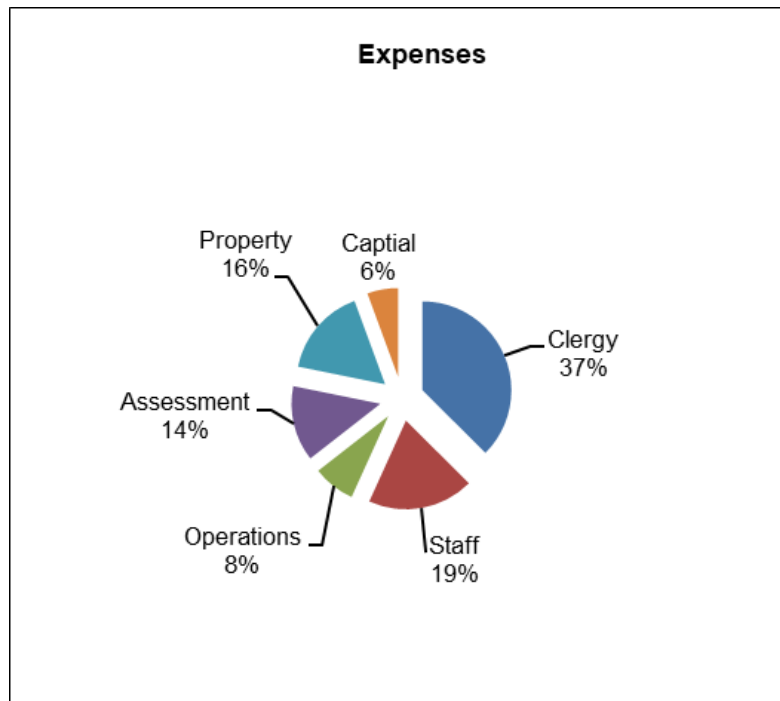
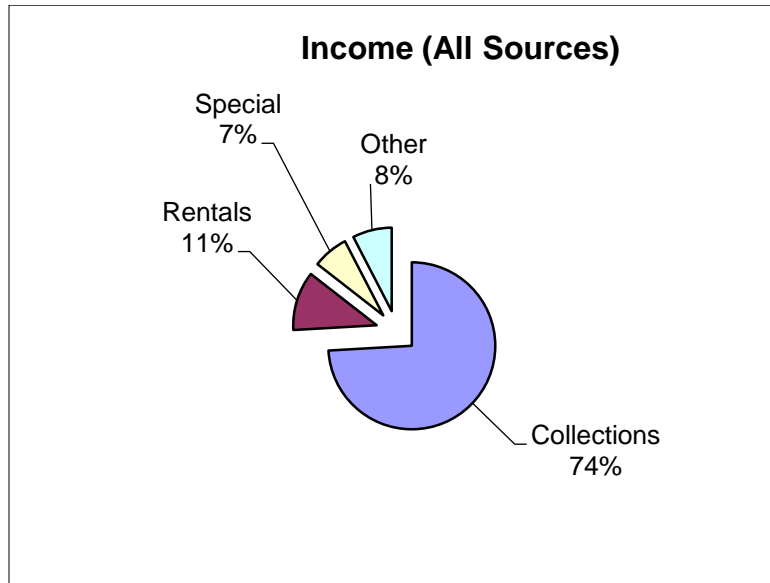
Assessment

Diocese	55,097	55,097	56,505	2.6
Synod Expense	1,000	936	936	-6.4
Total Assessment	56,097	56,033	57,441	2.4

Capital Improvements

Loan (repayment)			23,500	
Asset Fund	5,000			-100.0
Capital Improvement		1,488		
Total Improvements	5,000	1,488	23,500	370.0
Total Expenditures	390,642	388,499	418,450	7.1

	Budget 2017	Actual 31/12/2017	Budget 2018	
Total Revenue	390,642	402,348	418,450	7.1
Total Expenditures	390,642	388,499	418,450	7.1
Operating Deficit		13,849		



ENVELOPE SECRETARY'S REPORT

Giving amount distribution in 2017

<u>Giving Range</u>	<u># of Contributors</u>
\$1 - \$99	45
\$100 - \$499	53
\$500 - \$999	46
\$1,000 - \$1,999	74
\$2,000 - \$2,999	24
\$3,000 - \$3,999	13
\$4,000 +	6

There were a total of 261 identifiable givers in 2017. This is a decrease of 21 individuals from 2016 when we had 282 givers.

The average contribution amount in 2017 was \$1,183.64. Compared to \$1,102.58 in 2016, this is an increase of \$81.06.

ELECTIONS AND APPOINTMENTS
ST. DUNSTAN OF CANTERBURY COMMUNITY COUNCIL – 2018

NOMINATIONS

The following people have been nominated and will stand for election by Vestry for the various positions within our parish. Names appearing in *italics* are appointments by the Incumbent. All become members of the Community Council and thus make decisions for and assist in the administration of the parish, until the next annual vestry meeting.

Program	Co-ordinator
Incumbent	The Reverend Richard Newland
Deacons	The Reverend Teena Brown The Reverend Earl Campbell
Rector's Warden	<i>George Greig</i>
People's Warden	Lana Johnson
Deputy Warden	Ian Andrews (to be elected)
Envelope Secretary	Norma Ollivierre
Treasurer	Doug Birney
Property Management	Vacant
Christian Education	<i>Adrian Hill & Steve McNeil</i>
Sunday Worship Ministry	Marlene Paulsen
Sidespersons	Chris Cooper
Choir	Diane Black
Stewardship	Elaine Stevenson
Members at Large	<i>Linda Robbins</i> <i>Anne Tetley</i> <i>Maggie Barron</i> <i>Christine Lackstrom</i>
Publicity	Sandra Birney
Outreach	Vacant
Bazaar Convener	Margaret Joseph and her fabulous team!
Fundraising Chair	Hilary Stevens

Program**Co-ordinator**

Lay Delegates to Synod	Claire Munroe Shameeza James
Alternate Lay Delegate to Synod	Vacant

Auditor	Dawn Flett & Associates
Recording Secretary	Chris Cooper

Please note: All members of the parish are entitled to attend a meeting of Parish Council. You are also free to bring forward to Parish Council suggestions for new initiatives. Only those elected or appointed as a council member are entitled to vote on a motion before Council.

PAROCHIAL ORGANIZATIONS REPORTS:

Altar Guild

Canterbury Knights

Christian Meditation Group

Crafties

Home Bible Study

Lillian Horrox Pastoral Care

Music

Outreach Committee

Publicity

Sidesperson Teams

Stewardship Committee

Web Site

ALTAR GUILD

Altar Guild members go about their duties in a quiet and efficient manner each week. Total time involved is about one hour and a half on Saturday mornings and fifteen minutes or so following the service.

We have four groups who prepare the vessels for the various services and clean them after each service. We also arrange the Memorial Flowers each week. Additionally, we change and launder the linens, change the hangings when required and dust the woodwork in the Worship Space.

We arrange the décor for Easter, Thanksgiving and Christmas and provide a Wedding Hostess for each wedding. We also clean all the silver once or twice a year as required.

We notify the donors of Memorial Flowers the week before they are required.

If you are interested in our work, join us in the Sacristy any Sunday to see what it's all about. We would be glad to have new members at any time.

Thank you to our current members for their constant dedication to their duties.

Respectfully submitted,

Les Porter, Co-ordinator.

Vestry/18

CANTERBURY KNIGHTS

This group provides a social evening for the men of the parish. Whenever possible they attend our monthly meetings held the second Monday of the month at 7:30 pm in the Jim Lackie lounge.

We began the 2017-2018 season with a group of 37 from the parish attending a Blue Jays baseball game between Blue Jays and the Baltimore Orioles. It was a great evening and the Jays won. Our November meeting was a movie night where we watched "KIDNAP". The December meeting which was a challenging evening of "A CHINESE PUZZLE" coordinated by Malcolm Campbell and Bob Small. Those who attended the event were challenged to determine the name of the Chinese dish and which part of China it originated. Our January meeting had to be cancelled due to flooding at "AMIGOS" in the village. With several more months left in our 2017-2018 meetings ending on June 11, 2018 with the annual "Hugh Strange Mini Putt and Pub Night". We invite men of the parish to join us. Contact Doug Porter 416-284-7884.

Being a social group we attempt to find places of interest to visit or plan an evening of entertainment.

Submitted by Doug Porter

THE CHRISTIAN MEDITATION GROUP

The Christian Meditation Group meets from September through June, on the first and 3rd Mondays of the month, from 7:30 to 9 PM in the Worship space. This Group has been meeting at St. Dunstan's since 1995, and includes long-time meditators, as well as those who might be new to the practice of contemplative prayer. Members are made up of parishioners from St Dunstan's as well as people from neighbouring parishes. The time together consists of fellowship, quiet music, listening to a short taped talk, and 25 to 30 minutes of silent meditation. This is often followed by a short period of discussion, or questions, arising from the topic of the taped talk.

We follow the teachings of the Benedictine Monk, Dom John Main (1926-1982). Main was one of the monks who re-discovered this ancient tradition of silent, contemplative prayer, or meditation, and promoted its use for modern, ordinary, men and women. It had been a very common practice in the Church from the time of the Desert Fathers and Mothers of the 4th Century. In fact, it was the form of prayer for everyone, whether clergy, religious, or laity. Although the practice is firmly rooted in Scripture, it was lost to the Western Church for centuries until its revival in the mid-20th Century.

The Group that meets at the parish of St. Dunstan is not a unique entity, but is part of the World Community for Christian Meditation – Toronto, which in turn is part of WCCM – Canada, and which, in turn, is part of the large umbrella organization, the World Community for Christian Meditation based in London, England. There are corresponding small Groups in multiple countries around the world.

Newcomers are always welcome, and are taught the simple technique of Christian Meditation. The group is open to everyone who would like to have the support of a group in which to learn, or to practice, this form of silent prayer. Meditation is a prayer discipline that calms the mind, and centres us in God, while allowing God's Spirit to work within our inner stillness and silence.

Respectfully submitted,

Judith D'Hondt

CRAFTIES REPORT 2018

St. Dunstan's Crafties meet on Monday mornings throughout the school year. We work collaboratively to create a variety of knitted and craft goods which we sell to benefit our Church. The Crafties are grateful for the ongoing support of the parish members who attend our events and purchase our creations and for the members of our group who donate their time, talents and often materials.

Crafties is a major contributor to the general revenues at St. Dunstan. A large portion of the money brought in at the Christmas Bazaar comes from the sale of our hand made knitwear, crocheted items, jewellery and Christmas decorations.

Crafties also hold mini-sales throughout the year and a Spring Bazaar with a tea room as well as white elephant, antique treasure and a bake tables along with our craft items. Wayne sets up and takes down and does an excellent job.

Revenues from our sales throughout the year are used, with the permission of the wardens, for special projects for the church. Over the last few years, Crafties have refurbished the kitchen, bought shades for the windows in the lounge and hall, bought new furniture for the lounge and recovered the furniture in the office.

Our earnings over the last two years have been earmarked for a new sound system for the church. Crafties have donated \$15000 toward the cost of the system.

Crafties would like to thank the members of the parish again for their donations of craft materials, wool and jewellery and for their continued support during our sales.

We have handmade baby sweaters and afghans on hand and available for purchase throughout the year. If you need a gift for a new baby or a shower, please Contact Norma Campbell.

Respectfully submitted,
Beth MacDonald

HOME BIBLE STUDY

This group continues to meet every other Tuesday at 7:30 pm in various homes for Bible Study and fellowship.

We continue use a resource called CE Synthesis for our studies. This study guide follows the Sunday readings from the 3-year Lectionary. We study the assigned Sunday's readings on Tuesday for the following Sunday when they are read during the Service and. Hopefully, the clergy will preach to them.. We finish the evening with light refreshments.

Newcomers are most welcome and, although we meet in various homes, this is not a prerequisite for joining us. We look forward to seeing you.

Respectfully submitted,

Les Porter,

LILLIAN HORROX PASTORAL CARE

Once again it has been an extremely successful year. The twelve ladies who knit, crochet and sew are very enthusiastic and items we have donated to Rouge Valley Centenary Hospital in 2017 are as follows:

Bereavement Pouches	28	Bereavement Teddy Bears	25
Teddy Bears	263	Bereavement Blankets	37
Receiving Blankets	34	Chemotherapy Clinic Hats	46
Knitted Baby Caps	32	Lap Blankets	21
Booties	15	Bed Blankets	4
Bereavement Nighties	2	Assorted Toiletries	

The assortment of cosmetics and toiletries are for the Social Work department. If you travel we would be glad to have any toiletries you may collect from hotels.

The rest of the items are distributed to the following areas of the hospital:

Neonatal, Intensive Care Unit, Pediatrics, Maternal Newborn Services, Social Work Department, Continuing Care – 3rd Level of Margaret Birch Wing, Emergency Department, Fracture Clinic and Chemotherapy Clinic

The “Knitted Knockers of Canada” project is going well. We knit the Knockers and they are distributed throughout Canada to women who have had a mastectomy. We have donated 165 knitted knockers this past year.

The Group meets on the second Wednesday of each month at 12:15 p.m. for a pot luck lunch. We are joined by Carmella Marroccoli from Volunteer Services for lunch and are given updates on current events at the hospital. The completed items are taken to the hospital where they are distributed to the various departments.

Our Christmas Lunch was hosted by Gail Cunningham.

We attended a dinner at The Estate Banquet & Event Centre given by the hospital to thank volunteers.

Supplies are purchased with money from Outreach and donors. We welcome donations of wool, fabric and filling. The items are made at home. We are looking for new members.

Respectfully Submitted,

Norma Campbell,
416-281-4369

ST. DUNSTAN 2017 MUSIC VESTRY REPORT

The music program at St. Dunstan continues to provide choral and instrumental music for worship services as well as other special events. St. Dunstan Choir members attend weekly rehearsals on Thursday evenings for preparation of music for the Sunday 10:30 worship service under the direction of Music Director, Anna Lynn Murphy and Organist, Carol Smith.

A blend of traditional and contemporary music is offered in weekly anthems, as well as a variety of hymns and mass settings. This past year, choristers participated in the Remembrance Day Service at the Tony Stacey Centre, the Christmas Community Carol Sing, as well as at the local Tree Lighting event and annual Men's Service. Their presence was also requested at several funerals over the season.

There are currently 25 Senior Choir members on our roster, with several other singers who join us whenever possible. A few of these members have taken sabbaticals throughout the season for other commitments, travel and health issues.

Our Junior Choir members rehearse Sunday immediately following the 10:30 service. There are presently 6 members who prepare anthems for various services and also enjoy joining the senior choir at various services.

Carol Smith continues to organize and often arrange music for talented instrumentalists from the parish for selected services. These include piano, harp, trumpet, cello, violin, flute, clarinet, guitar, and percussion, and we are grateful for these gifts which they share as both soloists for preludes and postludes as well as anthems.

We also appreciate our wonderful music librarians Louise Gough and Carole Thorogood who continue to volunteer a great deal of time in maintaining a well-organized music library.

We are proud and grateful to be part of such a vibrant church community at St. Dunstan, and we thank Father Richard and the parish for their ongoing support.

Anna Lynn Murphy, Music Director
Carol Smith, Organist



St. Dunstan of Canterbury Anglican Church
56 Lawson Road, Scarborough, Ontario, M1C 2J2

OUTREACH COMMITTEE VESTRY REPORT 2018

The Outreach Committee meets on the 2nd Wednesday of each month at 7:00 pm in the lounge. The committee currently has 26 dedicated members who take active roles in the administration of the organization. Our commitment has enabled Outreach to successfully raise funds throughout the year by organizing various events as well as catering for funeral receptions. The proceeds of our fundraising are donated to local and international community charitable organizations.

We had a very successful year in 2017 and were able to make significant contributions to Loft, The Boys and Girls Club of East Scarborough, La Maison Women's Shelter, the Caribbean school in St. Vincent, the Royal Canadian Legion Br. 258, the Scarborough Centre for Healthy Communities, Port Union Cares, Primate's World Relief and Development Fund, Interval House, as well as our church heating system, gift baskets for several individuals in the parish and our sponsored Compassion Canada child in Honduras. We organize Socktober, the Christmitt tree and the white gift tag tree for parishioners to buy a Christmas gift for kids in the Galloway Road area. Outreach maintains the Prayer Garden and assists with the expenses related to Pastoral Care and kitchen maintenance.

Our funding comes through the efforts and hard work of our dedicated Outreach team. Events for 2017 were Shrove Tuesday Pancake supper, Spring Fling Dinner-Dance, Pub night, the catering for funerals and donations from the community. These efforts are coordinated with the fund-raising needs of St Dunstan Parish.

The success of Outreach is directly linked to the generosity and participation of our parishioners and community members, so we thank you for your support.

Thanks also to the members of Outreach for their continuing enthusiastic support for our team. New members are always welcome to join our fun and dynamic group.

Respectfully submitted,

Jim Pickett
Chairman

Outreach Mission Statement: To be a leader in reaching out to the global community with Understanding, Support and Solutions, sharing the message of Jesus' love.

PUBLICITY

Following are the events advertised in 2017:

April - Spring Luncheon & Crafties Spring Sale

May - Outreach Caribbean Dinner & Dance

September - Trivia Night

October - Girl's Night Out

November - Holly Berry Bazaar

December - Community Carol Sing

I would like to express my thanks to the organizers of these events for providing the details as early as possible! One request I have, is that if you hear from an attendee or ticket purchaser where they learned about the event, please pass that information on to me. It would be helpful to understand which website(s) work well.

Hopefully each of the events was successful!

Respectfully Submitted,

Sandra Birney

SIDESPERSION TEAM REPORT

I would like to start this report with my congratulations and my personal thank you to Sandra Birney, Doug Birney and Joan MacMillan for their many years of service and dedication to the Sidespersons Team. All three have been Indispensable to me and their teams. All my best to them in all their future endeavours! I would also like to thank those team members who have decided to stay on as sidespeople but will now serve on a different team and under a new captain! For the record I would like to say that I have decided to stay on as Heads Sidesperson and as a captain of a team.

With their retirements brings many changes to the remaining three sidespeople teams. We all now have to pick up the slack and serve more often – instead of once a month it will be every three weeks which means that some months we will have to serve twice. Also we will not get Christmas Eve off since there are three services and three teams.

The Sidespersons Teams are responsible for several things at the 1030 am service every Sunday as well as Christmas Eve services. Currently there are three teams all with a Captain and each team spends up to two hours on one Sunday a month as well as five times a year twice a month. The bare minimum number of people for a team is five, but can be more. There are also several honorary members that help out when needed as fill ins. The Team is responsible for welcoming parishioners and visitors, handing out bulletins, ushering people to the communion rail at communion, collecting the offertory, counting the offertory, getting people to process the elements up the aisle, keeping an accurate count of everyone in the congregation, notifying the Sunday school when it is time for them to come into communion, answering any questions that anyone has, making sure the sound system is on, to make sure everyone gets out of the building in case of a fire and handling an emergency when they arise.

I would like to thank all the members of my teams and helpers for being there and making light work and for helping to make the service run smoothly. Everyone makes my job as Head that much more easier and jumping in when needed. I look forward to working with everyone again this year.

I am still looking for someone or two people to take up the challenge of being a Sidesteam Captain. I am hoping someone will step forward so that we once again can make the burden less heavy with four teams again. I also would like to see about three more people volunteering to be on a team so that the fourth team can rise from the ashes.

If you are interested in volunteering please talk to myself, or Richard at any time. If you have any concerns or questions please do not hesitate to contact me.

God Bless and respectfully submitted,

Chris Cooper
Head of Sidesperson Teams

STEWARDSHIP REPORT

This past year the Stewardship committee hosted the "Welcome Back" BBQ and the 1st Annual Trivia night in September. The BBQ and Trivia night were well attended with our Trivia event raising over \$2700 dollars for the church.

As part of our Stewardship program we again participated in the Joyful Giving Program (JGP) relay in October. Thanks to the hard work of our JPG relay managers we were again successful with an 87% participation achieved.

Submitted: Susan McIntyre

WEB SITE REPORT

The current web-site is perhaps not the most elegant one possible, but it is the best I can do with the tools at hand. Most web-authoring tools for the Microsoft platform are relatively poor if the webmaster is not well versed in HTML, which I am not. To make the website more attractive would involve either:

1. Hiring a professional to build it and then maintain it
2. Training a volunteer to do the same as above, and provide them with the software needed
3. Switching to an Apple operating system, where their web building tool is very user friendly

Currently we make due with what we have. The website is updated weekly, usually a Monday. Material for the site must be submitted for me to format and upload. Do not assume that I will instinctively place your event on the site.

Richard Newland