

St. Dunstan of Canterbury Anglican Church
56 Lawson Road
Toronto, Ontario, M1C 2J2

ANNUAL VESTRY MEETING

covering the year

2016

held on

SUNDAY, FEBRUARY 19, 2017

Incumbent: The Rev. Richard P. Newland

Churchwardens: Doug Birney
Alison Cordier
Lana Johnson

THOSE IN ATTENDANCE:

PLEASE SIGN THE “DECLARATION OF STATUS”

INDEX

Index	1
Rules of Procedure \ Use of Time \ Relinquishing of Keys & Codes	2
Agenda	3
Minutes of Vestry, 2016.....	4
Archbishop’s Pastoral Letter	7
The Right Reverend Kevin Robertson Letter	9
Incumbent’s Report	11
Deacon’s Report	13
Comparative Financials and Budget for 2017	14
Envelope Secretary’s Report	18
Elections & Appointments	19
Parochial Organizations:	
Altar Guild	20
Canterbury Crafties	21
Canterbury Knights.....	22
Christian Meditation Group.....	23
Home Bible Study.....	24
Lillian Horrox Pastoral Care.....	25
Music Department	26
Publicity	27
Sidespersons Teams.....	28
Stewardship Program	29

RULES OF PROCEDURE FOR VESTRY

In the interest of efficiency and good practice, members of the Vestry are requested to secure, in advance, the written consent of any person being nominated by them for offices. However, this does not restrict members to Vestry from making nominations for the floor.

PRESENTATION OF MOTIONS

All Motions must come with a Mover and Secunder and must be ready to hand to the Vestry Clerk for the Minutes.

USE OF TIME

Five (5) minutes is the limit for the person presenting a motion.

Three (3) minutes is allowed for the person seconding the motion.

Two (2) minutes is allowed for any others debating a motion.

No member shall speak more than once on the same motion, and not more than once on an amendment, except the mover of the original motion, who shall have the right to reply.

The mover of a motion, or amendment, is requested to write out the text in full and give a copy to the Chairperson.

RELINQUISHING OF KEYS & SECURITY CODES

Because of the Security System, it is imperative that all outgoing officers of the parish and parish groups return their KEYS & SECURITY CARDS immediately following the Vestry meeting.

All new officers will be furnished with keys & security cards as soon as they can be obtained from the Security Company.

AGENDA

1. Opening Prayer
2. Appointment of Vestry Clerk
3. Minutes of 2016 Vestry
 - Adoption of Minutes
 - Business Arising
4. Incumbent's Report
5. Wardens' Report
6. Adoption of Financial Statements for 2016 (unaudited)
7. Presentation & Adoption of Budget for 2017
8. Envelope Secretary's Report
9. Nominating Committee Report
 - a) Election of People's Warden & Deputy Warden
 - b) Appointment of Rector's Warden
 - c) Other elections as needed
10. Adoption of Reports from Parochial Organizations
11. New Business:
 - Other Business
12. Adjournment & Closing Prayer

MINUTES OF VESTRY, 2016

2016 vestry minutes

2016 vestry minutes

ARCHBISHOP'S PASTORAL LETTER



To the Clergy, Churchwardens and Parishioners
My Sisters and Brothers in Christ,

Grace and peace in the name of our Saviour Jesus Christ.

What a privilege it is to serve you as the Bishop of this wonderful Diocese and to represent you in the wider councils of the Church in Canada and across our Communion. We have been truly blessed in the breadth of the gifts God has given us in the resources of peoples who have come from every part of the globe, in the physical resources we have inherited, and in the rich diversity of our spiritual life all rooted in the Gospel of Jesus Christ.

There have been many significant changes in this past year. Three of our Area Bishops have moved or retired. All of them began their ordained ministry in Toronto and have served our Church with great faithfulness, gracious wisdom and effective leadership. I am immensely grateful to Bishops Linda Nicholls, Philip Poole and Patrick Yu for their service.

In September, Synod met to elect three priests of this Diocese to be Bishops in the Church of God. They have now been ordained and consecrated, and have begun their episcopal ministries in their assigned areas. Joining Bishop Fenty and me, they bring new energy, their own specific gifts, and their deep commitment to the Anglican expression of the Christian Faith that will be a blessing to our Church for years to come.

Bishops, even though they are formed in a particular spiritual and theological tradition, do not serve a special-interest party; they are bishops of, and for, the whole church. The Area Bishops have particular oversight under my direction for a region of the Diocese but they are also Suffragan Bishops and so have concern and responsibility for the whole as well as the parts. They have concern for all of the people of God - and who isn't a child of God? - who live within the boundaries of the Diocese, including those who are not part of any Anglican congregation. They link the parts to the whole and the whole to the parts. The new bishops are still in learning mode as they assume the wonderful and onerous responsibilities of the ministry, so your prayers for all of us are deeply appreciated.

We have also adopted a new strategic plan in 2016 that will set the direction for our work over the next five years. "Growing in Christ", as it is titled, identifies five focus areas for our attention as a Diocese: identifying and raising up leadership both lay and clergy; building a culture of trust; strengthening our stewardship of resources, both people and property; encouraging innovation based on good evidence; and, simplifying our governance structures. This is rooted in our Vision:

"An Anglican community committed to proclaiming and embodying Jesus Christ through compassionate service, intelligent faith and Godly worship."

Our Mission is the work that we as Anglicans in this Diocese are being called to do:

"We build healthy, missional Anglican communities that engage faithfully with the world and share the gospel of Jesus Christ."

This vision and mission continue the ministry that we have undertaken for decades. They can easily apply to parish life as well and inform both what we do and how we engage in it to join in God's work of transforming lives.

A third change this year continues to affect our life together. General Synod met last July and approved the first step to amend the Marriage Canon to formally permit same-sex marriages in the church. Over the next three years further consultation about this will take place as we prepare for a second reading at General Synod in 2019. As an interim pastoral measure, in a restricted number of parishes where it has been requested after consultation, I have authorized some marriages to be solemnized in certain limited circumstances. Neither parishes nor individual clergy will be required to celebrate marriages contrary to their convictions.

We live in a very diverse Church. That diversity means that we are called to witness to the faith in a variety of ways. Although our witness is rooted in differing interpretations and understanding of Holy Scripture and the tradition, the ways are recognizably Anglican. We are enriched by the breadth of our diversity and would be lessened by the loss of any voice. In the pastoral guidelines for same-sex marriage, you will note that there are strong assurances for a continued, honoured place in all aspects of diocesan life for those who do not agree with this response. I am engaged in a serious and mutually committed consultation with those objecting, to find effective ways that our ministries might flourish together in the highest degree of communion possible. I am also committed to continue the long practice of this Diocese to reflect this authentic diversity in the selection and appointment of clergy, in honoring parish traditions, and in the membership of committees and councils of the diocese. All of us together need to extend to each other the most generous Christian charity that our Redeemer calls us to exercise as we seek to discern and live out God's will.

On this day of the annual Vestry Meeting, I want to express my gratitude to the leadership of your clergy and lay leaders without whom our Church would not flourish. I want to say a special thank you to the Churchwardens, those now completing terms, continuing in office or newly chosen. It is a big responsibility, and you are in my prayers as you take on this trust on behalf of the parish and diocese.

May you be strengthened in all you undertake this year by the riches of Christ's grace and mercy.

Yours faithfully,

The Most Rev'd Colin R. Johnson
Archbishop of Toronto

THE RIGHT REVEREND KEVIN ROBERTSON LETTER

kevin

INCUMBENT'S REPORT

In July 2015, the spacecraft New Horizons flew past Pluto, and presented scientists with a view they didn't expect. They shouldn't have been surprised as for the past decade the spacecraft Cassini, in orbit around Saturn, has almost monthly presented scientists with data they didn't expect. The unexpected though, is always the chance to re-think what we hold to be true, grow in new understandings, and ultimately have a far better knowledge of these places.

The Church worldwide, I believe, has been encountering the unexpected. From General Synod's flip-flop vote on the marriage canon to new ministries with indigenous peoples worldwide, the Church has been encountering "new horizons". These are challenging and ultimately times of growth and better understanding, but first there is the working through the challenge and what it may mean, not only for the Church but for us in our parish life at St. Dunstan.

As you know, in July 2016 General Synod voted to amend the Marriage Canon of the Anglican Church of Canada to include a rite for the celebration of a marriage of those of same gender. While it will need to be ratified in 2019 before it becomes "law", Archbishop Johnson decided to proceed immediately, in a limited, provisional and pastoral manner, to authorize selected parishes to perform such a wedding ceremony. I was so pleased that St. Dunstan is one such parish.

The election and subsequent consecration of our Area Bishop, Kevin Robertson, is also an indication of the church working through the new horizon event of understanding what "marriage" is truly about, and more importantly, a fulfilling of our Lord's universal welcome to all who wish to believe.

This new direction points to the need for inclusiveness. Currently, our world is divided and exclusive – rejecting people who do not look, act or even think like me! Such divisions are hurtful, degrading and finally abusive. The core message of the Gospel is that of love, for out of the love Jesus spoke about comes friendship, joy, strength and respect. I believe the Church has "rounded" a corner in its history, and is now crossing that new horizon of inclusiveness. Not all are comfortable with this, and it is important for us to remember that, while we seem to be an open, accepting and inclusive parish, we shouldn't think ourselves as better than others. Rather, we should offer support to others still elsewhere in their journey of inclusiveness and help them discover that it isn't a fearful place to be.

After twenty years of ministry in this parish, I am become acutely aware of our changing demographic – we are all getting older! I'm now watching children I baptized heading off to universities and/or entering relationships with a newly found partner! The aging demographic in our parish is a local "new horizon" for us. As we come to a greater understanding of what this means, undoubtedly programs and ministries will be changed.

Such changes will be awkward and uncomfortable at first, and for a few almost unacceptable because of what it “means” about us and them. Yet, a new horizon is always the opportunity for growth and understanding.

I’m aware you would like concrete ideas from me as to how we may handle all things. The truth is, I don’t have any concrete ideas, yet! As they emerge though, I promise I will share my ideas when they are better formed. In some cases, we will build on past success – like the Stewards for Life program. In other times, something entirely new must be proposed. I can tell you though, the Diocese of Toronto sees this parish as a progressive and healthy congregation. We are part of the top quadrant of churches that show growth and stability. Some of the items in the Stewards for Life program were created by us!

Attendance is holding its own which is against the Canadian trend of decreasing Sunday attendance. According the Vestry Book, our average Sunday attendance in 2016 increased slightly. The median attendance also increased. Financially, we are also doing reasonably well. A tribute to your continuing support of your spiritual place of worship and to the Warden’s never-ending scrutiny of expenses. This years’ budget is again a balanced one, indicative of our past success. There is always room for growth and I hope that we will support Faithworks a little more fully and that more parishioners will understand the importance of Legacy Giving. It always saddens me to read in the obituaries of parishioners their request for donations to be made elsewhere, without mention of their parish church as one such worthy charity.

I begin now my 21st year of ministry in this parish and my 33rd year of ordained ministry. Much has changed for me (and to me) since accepting our Lord’s vocational call. The world, and indeed the Church that I love, is a very different place now. I have enjoyed every moment of this journey, and believe I have grown with and responded to the times when new horizons came into view. I currently share this journey with dedicated people to whom I own my gratitude: all those who make our time together so enriching.

My thanks to those who have stood for election and/or appointment to any position of leadership within our parish. Your efforts are appreciated and continue to build this parish into the bright, vibrant place it currently is.

Let us remember those of this parish, who have gone before us, and particularly those who laid down their mantle of earthly life this past year, and who know reign in glory with God: Ed Erdmanis, Jean Oakley, John Stevenson, Junior Ward, and Trudy Ward. Rest eternal grant unto them O Lord, and let light perpetual shine upon them. Amen

Yours faithfully,

Fr. Richard Newland

DEACON'S REPORT

Now that I have almost completed two years as a Deacon, I feel that we all have a better understanding of what the role includes as well as what it can include. Since it is an ever changing role, based on what is happening in the world, I am sure that the role will develop over time.

One of my main goals for 2016 was to find someone to take over the huge job of co-ordinating the Sunday School. I am very happy that we were able to find a team of two co-ordinators, and in the process we were also able to get some new Sunday School teachers and volunteers, which is great.

We are blessed to have such a large group of children and supportive parents in our Sunday School. We also have a great team of people working together to handle crafts, stories, snacks, activities, and, of course, teaching about the Bible and our beliefs. We can always use more help though, and I would encourage everyone to give some prayerful consideration as to whether you can contribute to our Sunday School. We would love to be able to further split the age groups, especially if we can increase the number attending.

We also were able to get some help with the Bazaar Committee, which is helping with the workload. The Bazaar Committee also always welcomes new members. More hands make lighter work.

One of my undertakings this year was that I joined the Stewardship Committee. Not only do we organize the Relay and help connect volunteers with groups in the parish, but this year we held the first Trivia Night, which was a success and helped with the parish expenses over the summer months. Again, if you feel called to help with this group, we always welcome newcomers.

As part of my role as Deacon, I also started attending the monthly Warden meetings to get a better understanding of the daily work required to keep the church running and open. I continued attending the monthly Parish Council meetings as well.

The Deacon community continues to have meetings and retreats and trainings throughout the year. In addition, I was honoured to be asked to be a Deacon Mentor for a congregation who are considering having a Deacon. This was to start in 2016 but has now been postponed to 2017. So, that will be one of my focuses for 2017.

I am looking forward to an exciting 2017.

Respectfully submitted,

The Reverend Teena Brown, Deacon

COMPARATIVE FINANCIALS AND BUDGET FOR 2017

	Budget 2016	Actual 2016	BUDGET 2017
<u>Income</u>			
Envelopes	263,000	263,229	272,500
Visitor envelopes	5,000	4,055	4,000
Open Offering	6,000	7,209	7,000
Coin Drop	500	333	642
Special Envelopes	18,000	18,942	18,900
<hr/>			
Total Collections	292,500	293,768	303,042
 <u>Rentals</u>			
Hall (single events)	6,000	10,684	10,000
Hall (ongoing events)	10,000	15,750	14,000
Worship Space	1,000	450	500
Cantel Tower	19,500	19,500	19,500
<hr/>			
Total Rentals	36,500	46,384	44,000
 <u>Special Activities</u>			
Weddings/Funerals	1,000	1,325	1,000
Advertising	600	525	600
Fundraising	20,000	21,625	22,500
Misc.	1,000	585	1,000
<hr/>			
Total Special Activity	22,600	24,060	25,100
 <u>Other Income</u>			
Housing reserve	7,000	5,639	5,000
HST Rebate	15,000	8,031	10,000
Our Faith - Our Hope	15,000	16,302	-
Donations	3,500	2,384	3,500
<hr/>			
Total Other Income	40,500	32,356	18,500
<hr/> <hr/>			
<u>Total Receipts</u>	392,100	396,568	390,642

		Budget 2016	Actual 2016	Budget 2017
<u>Expenses</u>				
<u>Clergy</u>				
Rector	Stipend	83,638	83,638	86,147
	Travel	4,000	3,808	4,000
	Benefits	28,614	28,015	29,266
	Housing Utilities	5,000	5,336	5,500
	Housing	19,200	19,200	19,200
	Total Rector	140,452	139,997	144,113
Deacon	Honoraria	2,400	2,400	3,600
	Travel	500	0	500
	Continuing Education	250	0	250
	Total Deacon	3,150	2,400	4,350
	Honorary Assistant	4,300	4,100	4,300
	Total Clergy	147,902	146,497	152,763

Salaries

	Organist	11,880	11,880	13,500
	Music Director	17,728	17,728	18,260
	Administrator	17,892	17,892	18,232
	Janitor	13,822	13,822	14,085
	Sexton	12,422	12,019	12,658
	Supply	1,200	1,400	1,200
	WSIB	550	446	600
	Total Salaries	75,494	75,187	78,535

	Budget 2016	Actual 2016	Budget 2017
<u>Property</u>			
Insurance	8,200	7,936	7,197
Maintenance	15,000	12,655	15,000
Telephone / Web Site	5,000	5,693	6,000
Hydro	13,500	14,561	15,000
Water & Sewage	2,500	2,592	3,000
Gas	6,000	4,287	4,500
Security	750	406	750
Grass Cutting	3,000	3,659	3,200
Snow Removal	5,500	5,457	5,500
Waste Management	5,000	4,973	5,000
	<hr/>		
Total Property	64,450	62,219	65,147
 <u>Operations</u>			
Adult Ed	1,200	731	1,000
Church School	500	214	500
Worship Supplies	3,000	3,980	3,500
Music	3,000	2,669	3,000
Postage	2,400	1,134	2,400
Office Supplies	6,000	6,526	6,000
Equipment Lease	4,000	5,062	5,000
Furniture & Equipment	1,200	0	1,200
Discretionary	1,000	735	1,000
Bank Charges	1,500	1,940	2,000
Audit	5,400	5,509	5,500
Miscellaneous	3,000	1,021	2,000
	<hr/>		
Total Operations	32,200	29,521	33,100
 <u>Assessment</u>			
Diocese	54,697	54,697	55,097
Synod Expense	0	0	1,000
	<hr/>		
Total Assessment	54,697	54,697	56,097

ENVELOPE SECRETARY'S REPORT

Giving amount distribution in 2016

<u>Giving Range</u>	<u># of Contributors</u>
\$1 - \$99	39
\$100 - \$499	68
\$500 - \$999	61
\$1,000 - \$1,999	69
\$2,000 - \$2,999	25
\$3,000 - \$3,999	12
\$4,000 +	8

There were a total of 282 identifiable givers in 2016. This is an increase of 24 individuals from 2015 when we had 258 givers.

The average contribution amount in 2016 was \$1,102.58. Compared to \$1,232.58 in 2015, this is a decrease of \$130.

St. Dunstan of Canterbury Community Council ELECTIONS AND APPOINTMENTS – 2017

Nominations

The following people have been nominated and will stand for election by Vestry for the various positions within our parish. Names appearing in *italics* are appointments by the Incumbent. All become members of the Community Council and thus make decisions for and assist in the administration of the parish, until the next annual vestry meeting.

Program	Co-ordinator
Incumbent	The Reverend Richard Newland
Deacon	The Reverend Teena Brown
Rector's Warden	<i>Alison Cordier</i>
People's Warden	Lana Johnson
Deputy Warden	<i>George Greig</i>
Envelope Secretary	Norma Ollivierre
Treasurer	Doug Birney
Property Management	Steve Lewis
Christian Education	<i>Adrian Hill & Steve McNeil</i>
Sunday Worship Ministry	Marlene Paulsen
Sidespersons	Chris Cooper
Choir	Diane Black
Members at Large	<i>Linda Robbins</i> <i>Rhonda Martin</i>
Publicity	Sandra Birney
Outreach	Anne Case
Bazaar Convener	Margaret Joseph and her fabulous team!
Fundraising Chair	Hilary Stevens
Lay Delegates to Synod	Sandee Cowley Jayne Bollenberghe Steve McNeil
Auditor	Dawn Flett & Associates
Recording Secretary	Chris Cooper

Please note: All members of the parish are entitled to attend a meeting of Parish Council. You are also free to bring forward to Parish Council suggestions for new initiatives. Only those elected or appointed as a council member are entitled to vote on a motion before Council.

PAROCHIAL ORGANIZATIONS

ALTAR GUILD

Altar Guild members go about their duties in a quiet and efficient manner each week. Total time involved is about one hour and a half on Saturday mornings and fifteen minutes or so following the service.

We have four groups who prepare the vessels for the various services and clean them after each service. We also arrange the Memorial Flowers each week. Additionally, we change and launder the linens, change the hangings when required and dust the woodwork in the Worship Space.

We arrange the décor for Easter, Thanksgiving and Christmas and provide a Wedding Hostess for each wedding. We also clean all the silver once or twice a year as required. We notify the donors of Memorial Flowers the week before they are required.

If you are interested in our work, join us in the Sacristy any Sunday to see what it's all about. We would be glad to have new members at any time.

Thank you to our current members for their constant dedication to their duties.

Respectfully submitted,

Les Porter, Co-ordinator.

Vestry/16

CANTERBURY CRAFTIES

St. Dunstan's Crafties meet throughout the school year. We are a social group and we work collaboratively to create a variety of knitted and craft goods which we sell to benefit our Church. The Crafties are grateful for the ongoing support of the parish members who attend our events and purchase our creations and for the members of our group who donate their time, talents and often materials.

Crafties is a major contributor to the general revenues at St. Dunstan. A large portion of the money brought in at the Christmas Bazaar comes from sales of the hand made knitwear, crocheted items, jewellery and Christmas decorations created at our Monday morning meetings.

Crafties also hold mini-sales throughout the year and a Spring Bazaar which includes white elephant, antique treasure and a bake tables as well as a tea room where lunch is served.

Revenues from these sales are used, with the permission of the wardens, for special projects for the church. Over the last few years, Crafties have refurbished the kitchen, bought shades for the windows in the lounge and hall, bought new furniture for the lounge and recovered the furniture in the office.

Our earnings this year are earmarked for a new sound system for the church.

Crafties would like to thank the members of the parish again for their donations of craft materials, wool and jewellery and for their continued support during our sales.

We have handmade baby sweaters and afghans on hand and available for purchase throughout the year. If you need a gift for a new baby or a shower, please Contact Norma Campbell.

Respectfully submitted,
Beth MacDonald

CANTERBURY KNIGHTS

This group provides a social evening for the men of the parish. Whenever possible they attend our monthly meetings held the second Monday of the month at 7:30 pm in the Jim Lackie lounge.

We began the 2016 -2017 season with a group of men from the parish attending a Blue Jays baseball game between Blue Jays and the Tampa Bay Rays. It was a great evening and the Jays won.

Our November meeting was a wine making seminar at the Wine Kitz location in Pickering.

The December meeting which hopefully will continue to be an annual challenge event was again coordinated by Malcolm Campbell and Bob Small. The challenge this year was titled "CHIPS AWAY". Those who attended the event were challenged to determine the name of the flavor of 6 different potato chips. The winner of the challenge with three correct answers received a bottle of wine. It was a great evening of laughter and frivolity.

We met on January 9, 2017 to watch a movie night titled "*The Magnificent Seven*".

Our February meeting will be at "AMIGOS" in the village.

With several more months left in our 2016-2017, meetings end on June 12, 2017 with the annual "Hugh Strange Mini Putt and Pub Night".

We invite men of the parish to join us. Contact Doug Porter at 416-284-7884.

Being a social group we attempt to find places of interest to visit or plan an evening of entertainment.

Submitted by Doug Porter

CHRISTIAN MEDITATION GROUP

The Christian Meditation Group meets from September through June, on the first and 3rd Mondays of the month, from 7:30 to 9 PM in the Worship space. This Group has been meeting at St. Dustan's since 1995, and includes long-time meditators, as well as those who might be new to the practice of contemplative prayer. The time together consists of fellowship, quiet music, listening to a short taped talk, and 25 minutes of silent meditation. This is often followed by a short period of discussion, or questions, arising from the topic of the taped talk.

We follow the teachings of the Benedictine Monk, Dom John Main (1926-1982). Main was one of the monks who re-discovered this ancient tradition of contemplative prayer, or meditation, and promoted its use for modern, ordinary, men and women. It had been a very common practice in the Church from the time of the Desert Fathers and Mothers of the 4th Century. In fact, it was *the* form of prayer for everyone, whether clergy, religious, or laity. Although the practice is firmly rooted in Scripture, it was lost to the Western Church for centuries until its revival in the mid-20th Century.

Newcomers are always welcome, and are taught the simple technique of Christian Meditation. The group is open to everyone who would like to have the support of a group in which to learn, or to practice, this form of prayer. Meditation is a prayer discipline that calms the mind, and centres us in God, while allowing God's Spirit to work within our inner stillness and silence.

Respectfully submitted,

Judith D'Hondt

HOME BIBLE STUDY

This group continues to meet every other Tuesday at 7:30 pm in various homes for Bible Study and fellowship.

We continue use a resource called CE Synthesis for our studies. This study guide follows the Sunday readings from the 3-year Lectionary. We study the assigned Sunday's readings on Tuesday for the following Sunday when they are read during the Service and. Hopefully, the clergy will preach to them. We finish the evening with light refreshments.

Newcomers are most welcome and, although we meet in various homes, this is not a prerequisite for joining us. We look forward to seeing you.

Respectfully submitted,

Les Porter.

LILLIAN HORROX PASTORAL CARE

Once again it has been an extremely successful year. The fifteen ladies who knit, crochet and sew are very enthusiastic and items we have donated to Rouge Valley Centenary Hospital in 2016 are as follows:

St Dunstan Cotton Dolls	128	Bereavement Teddy Bears	18
Teddy Bears	119	Bereavement Blankets	33
Receiving Blankets	26	Chemotherapy Clinic Hats	37
Knitted Baby Caps	40	Lap Blankets	16
Booties	15	Bed Blankets	3
Bereavement Nighties	9	Bereavement Pouches	30
Assorted Toiletries			

The assortment of cosmetics and toiletries are for the Social Work department. If you travel we would be glad to have any toiletries you may collect from hotels.

The rest of the items are distributed to the following areas of the hospital:

Neonatal, Intensive Care Unit, Pediatrics, Maternal Newborn Services, Social Work Department, Continuing Care – 3rd Level of Margaret Birch Wing, Emergency Department, Fracture Clinic and Chemotherapy Clinic

The cotton doll program has been discontinued as the hospital has anatomically correct dolls issued by the Government.

The “Knitted Knockers of Canada” project is going well. We knit the Knockers and they are distributed throughout Canada to women who have had a mastectomy. We have donated 246 knitted knockers this past year.

The Group meets on the second Wednesday of each month at 12:15 p.m. for a pot luck lunch. We are joined by Carmella Marroccoli from Volunteer Services for lunch and are given updates on current events at the hospital. The completed items are taken to the hospital where they are distributed to the various departments.

Our Christmas Lunch was hosted by Gail Cunningham.

We attended a dinner at The Estate Banquet & Event Centre given by the hospital to thank volunteers.

Supplies are purchased with money from Outreach and donors. We welcome donations of wool, fabric and filling. The items are made at home. We are looking for new members.

Respectfully Submitted,
Norma Campbell

MUSIC DEPARTMENT

The music program at St. Dunstan continues to provide choral and instrumental music for worship services as well as other special events. St. Dunstan Choir members attend weekly rehearsals on Thursday evenings for preparation of music for the Sunday 10:30 worship service under the direction of Music Director, Anna Lynn Murphy and Organist, Carol Smith.

A blend of traditional and contemporary music is offered in weekly anthems, as well as hymns and mass settings. This past year, choristers participated in the Remembrance Day Service at the Tony Stacey Centre, the Christmas Community Carol Sing, as well as at the local Tree Lighting event and our annual Men's Service. Their presence has also been requested at a number of funerals over the season. There are currently 28 Senior Choir members on our roster, including one new member. A few of these members have taken sabbaticals throughout the season for other commitments, travel and health issues. They continue to make every effort to join us when possible throughout the season.

Our Junior Choir members rehearse Sunday immediately following the 10:30 service. There are presently 8 members and definitely an eager and talented group! A variety of anthems are prepared for services and basic reading skills are encouraged, and they enjoy joining forces with the Senior choir for special anthems.

A major overhaul of the church organ this fall restored the organ to optimal performance, and the resulting improvement in sound and quality has been very evident.

Carol Smith continues to organize and often arrange music for talented instrumentalists from the parish for selected services. These include piano, harp, trumpet, cello, violin, flute, clarinet, guitar, and percussion, and we are grateful for these gifts which they share. We also appreciate our wonderful music librarians Louise Gough and Carole Thorogood who volunteer a great deal of time in maintaining a well-organized music library.

We are proud and grateful to be part of such a vibrant church community at St. Dunstan, and we thank Father Richard and the parish for their ongoing support.

Anna Lynn Murphy, Music Director
Carol Smith, Organist

PUBLICITY

The Parish was very busy in 2016! Some advertised events were:

Bowl & Roll	Valentine Lunch	Pancake Supper	PWRDF Dinner
Spring Sale	Holly Berry Bazaar	Girl's Night Out	Trivia Night
Spring Fling	Carol Sing	Christmas House Tour	

These events are usually advertised on-line with SNAP, The Mirror, CCRA, Rogers TV & The Anglican with reminders to Richard (St. Dunstan's sign) and the Parish Administrator (Sunday Bulletins). If I am provided with a soft copy flyer, I forward this on to local churches as well.

I would like to highlight two new events this year, that I particularly enjoyed. First, the PWRDF dinner, which provided St. Dunstan's the opportunity to support our Primate with a contribution to the Maternal and Newborn Health initiative. This was followed by the initiative to fund Solar Suit Cases! Second, the Valentine/Charcuterie Lunch where many ladies from both St. Dunstan's and the community were treated to a unique and tasty luncheon plus a fashion show! A lovely afternoon was had by all!

Special thanks to each of the event organizers and to all of the volunteers who made each one a success! Thank you also for providing me with accurate and timely information in order to place the advertisements! Richard and Kim – I appreciate your help with the bulletin announcements and website updates!

Respectfully Submitted,

Sandra Birney

SIDESPERSIONS TEAMS

The Sidespersons Teams are responsible for several things at the 10:30 am service every Sunday as well as Christmas Eve services. Currently, there are four teams all with a Captain and each team spends up to two hours on one Sunday a month as well as three times a year twice a month. The bare minimum number of people for a team is five, but sometimes there are more. There are also several honorary members that help out when needed as fill ins.

The Team is responsible for welcoming parishioners and visitors, handing out bulletins, ushering people to the communion rail at communion, collecting the offertory, counting the offertory, getting people to process the elements up the aisle, keeping an accurate count of everyone in the congregation, notifying the Sunday school when it is time for them to come into communion, answering any questions that anyone has, making sure the sound system is on, and to make sure everyone gets out of the building in case of a fire.

I would like to thank all the members of my teams and helpers for being there and making light work and for helping to make the service run smoothly. Everyone makes my job as Head that much more easier and jumping in when needed. I look forward to working with everyone again this year. Any concerns or questions please do not hesitate to contact me.

God Bless and respectfully submitted,

Chris Cooper
Head of Sidesperson Teams

STEWARDSHIP PROGRAM



2016 marks the fourth year of the Stewardship Program at St. Dunstan's. If you recall, we were one of seven churches in the 2013 pilot program. Of those seven, six parishes remain committed to the Growing Healthy Stewards (GHS) program developed by the Diocese. Sixteen parishes are currently participating (nine using the Relay) with six additional parishes joining the GHS program in 2016.

Our parishioners understand the importance of Growing Healthy Stewards (GHS) program developed by the Diocese in order for St. Dunstan's to grow and continue to be successful. The Joyful Giving Program (JGP) component allows each of us to evaluate our relationship with God and St. Dunstan's along with what has changed in our lives over the last year

Your Stewardship Committee thanks every participant for returning the Intention Card – it makes us feel very good about the sustainability of our church and assists with maintaining an accurate parish database.

The Committee met monthly to plan and develop the annual schedule to focus on time, talent, volunteer development, outreach, proportional and legacy giving. We continue to experience excellent results with the Joyful Giving Program (JGP) and the Intention Card. This year the response from the relay was **91.95%** our best year so far.

# Identified parishioners (data base)	232
# Discretionary hold from relay/mail	9
# Total parishioners in relay	232-9 = 223
# Direct mail in lieu of relay	49
% Response from direct mail	22/49 = 44.89%
# Parishioners responding to relay	160/174 (91.5%)
# Parishioners responding to Joyful Giving Program	182/223 = 81.6%

St. Dunstan's benefits greatly from the volunteers who give freely of their time and talent – we appreciate each of you, and the many contributions made. It is rewarding to find new people who identify their desire to volunteer during the JGP!

Special thanks to the members of the Stewardship Committee; and all our Relay Route Managers for their time, talent and volunteerism – you have each contributed to the success of our program! Thank you to our parishioners for your enthusiastic and encouraging response to the many aspects of the Stewardship Program throughout the year.

In 2016 the Stewardship committee hosted a Trivia Night for the purpose of raising funds to help the church through the summer months. On behalf of the Stewardship Committee, we want to thank our sponsor Giffin-Mack Funeral Home & Cremation Centre. We will be hosting another Trivia Night on Friday, June 9, 2017.

We are all stewards of St. Dunstan's and it is important that we use the gifts given to us by God, to ensure we leave a legacy for those coming after us.

Submitted by

The Stewardship Committee

Susan McIntyre, Fr. Richard, Elaine Stevenson, Teena Brown, Jennifer Small and Gloria Wilson-Forbes